

Madeira Community Development District

Board of Supervisors' Meeting October 24, 2023

District Office: 2806 N. Fifth Street Unit 403 St. Augustine, FL 32084

www.madeiracdd.org

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

Holiday Inn Express & Suites 2300 State Road 16, St. Augustine, Florida 32084

www.madeiracdd.org

Board of Supervisors William R. Lanius Chairman

Thomas Barton Vice Chairman

Orville Dothage, III Assistant Secretary
Brian Riddle Assistant Secretary
Jose Riera Assistant Secretary

District Manager Lesley Gallagher Rizzetta & Company, Inc.

District Counsel Wes Haber Kutak Rock, LLP

District Engineer Chris Buttermore Matthews Design Group

All cellular phones must be placed on mute while in the meeting room.

The Audience Comments portion, **on Agenda Items Only**, will be held at the beginning of the meeting. The Audience Comments portion of the agenda, **on General Items**, will be held at the end of the meeting. During these portions of the agenda, audience members may make comments on matters that concern the District (CDD) and will be limited to a total of three (3) minutes to make their comments.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

<u>District Office · St. Augustine, Florida · (904) 436-6270</u>

<u>Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614</u>

<u>www.madeiracdd.org</u>

Board of Supervisors Madeira Community Development District October 16, 2023

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Madeira Community Development District will be held on October 24, 2023, at 10:00 a.m. at the St. Augustine - St. Johns County Airport Authority 4730 Casa Cola Way St. Augustine, FL 32095.

BOARD OF SUPERVISORS MEETING:

- 1. CALL TO ORDER/ROLL CALL
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS
- 3. BUSINESS ADMINISTRATION

 - B. Ratification of the Operations & Maintenance Expenditures for August 2023......Tab 2

4. STAFF REPORTS

- A. District Counsel

 B. District Engineer.....Tab 3
- Consideration of Updated General Terms and Conditions to Matthews Design Group Agreement for District Engineering Services
- C. Developer
- D. District Manager.....Tab 4
 - 1.) Charles Aquatics Service Report
- E. Landscape Manager.....Tab 5
- 1.) Landscape Manager Report

5. BUSINESS ITEMS

- A. Consideration of Proposals for Landscape and Irrigation Maintenance Services......Tab 6
- C. Consideration of Proposal from Flock Security (Under Separate Cover)*
- D. Consideration of Proposals from Doody Daddy......Tab 8
 - 1.) Adding One Additional Dog Waste Station (Total of 8)

- 2.) Adding Two Additional Trash Can Services
- E. Consideration of Krystal Klean Pressure Washing Proposal (*Under Separate Cover*)
- 6. SUPERVISOR REQUESTS
- 7. ADJOURNMENT

*Florida law requires Board discussions related to the District's security system, as well as any discussions that would reveal the operations of the security system, types of equipment, and/or locations, to be held in a closed session, per Section 119.071(3) of the Florida Statutes.

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

Very Truly Yours,

Lesley Gallagher
District Manager

Tab 1

 MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

MADEIRA **COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Madeira Community Development District was held on August 23, 2023, at 2:00 p.m. at the Holiday Inn Express & Suites, 2300 State Road 16, St. Augustine, Florida 32084. The following was the agenda for the meeting:

Present and constituting a quorum:

William Lanius	Board Supervisor, Chairman
Thomas Barton	Board Supervisor, Vice Chairman
Orville Dothage	Board Supervisor, Assistant Secretary
Brian Riddle	Board Supervisor, Assistant Secretary
Jose Riera	Board Supervisor, Assistant Secretary

Also present were:

Carol Brown	District Manager, Rizzetta & Company, Inc.
Lesley Gallagher	District Manager, Rizzetta & Company, Inc.
Doug Maier	VP, Arendale Holdings
Wes Haber	District Counsel, Kutak Rock, LLP
Tracie Zaher	Charles Aquatics

Audience members present.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Brown called the meeting to order at 2:00 p.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Audience members commented on proposal process, budget concerns, reserve fund, special assessments, gate improvements, security, bench maintenance, Yellowstone performance, developer improvements, how audience members are to provide comments to Board, bid negotiations, opposed budget increase, level of service and enhancement reduction, pergola removed.

Page 2

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting held May 24, 2023

On a motion by Mr. Barton, seconded by Mr. Dothage, with all in favor, the Board approved the minutes of the regular meeting held May 24, 2023, for Madeira Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operations & Maintenance Expenditures for May, June & July 2023

On a motion by Mr. Riera, seconded by Mr. Dothage, with all in favor, the Board ratified the Operations & Maintenance Expenditures for May 2023, in the amount of \$89,802.42, June 2023, in the amount of \$24,145.40, and July 2023, in the amount of \$27,966.02, for Madeira Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-05; Redesignating Certain Officers

On a motion by Mr. Riddle, seconded by Mr. Riera, with all in favor, the Board adopted Resolution 2023-05, redesignating Scott Brizendine as Secretary, for Madeira Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Haber informed the Board that beginning January 1, 2024, the Board Supervisors will be required to complete 4 hours of ethics training and the FL Commission on Ethics has this training on the website, which is free. His firm is continuing to review this requirement and will have future updates.

B. District Engineer

Not present and no update.

C. Developer

Mr. Maier informed the Board that the signage is in the process of being revised and they have been working with a marketing company.

He stated home sales in Phase 1C are strong, recent storm knocked over trees and they have been re-staked and monitoring for health and palm tree was infested and treated by Yellowstone.
D. District Manager
 Charles Aquatics Service Report, dated July 10, 2023 Campus Suite Quarterly Compliance Report, dated August 2023
Ms. Zaher from Charles Aquatics was available to receive questions from the Board. She stated pond 10 did not have an access point and ponds 11 & 12 were not okay to access with ATV. She also reviewed the August 17, 2023 Report.
Ms. Brown provided a verbal report to the Board and accepted questions from the Board.
E. Landscape Manager
1.) Landscape Report, dated August 2023
Mr. Riddle inquired about the contract language and if a resident or Board member can accompany them on inspections.
Mr. Haber stated "yes" and the resident can report to the Board, however, not as a representative of the Board and the inspection would need to be defined.
The Board directed the Staff to further review and make recommendation based on agreement and specifications.
Ms. Brown recommended that the Board consider a Workers Comp policy as additional protection to the District.
The Board directed the Staff to obtain a Workers Comp proposal for the next meeting.
SEVENTH ORDER OF BUSINESS Consideration of Yellowstone Landscape Maintenance & Irrigation Service Renewal Proposal
Ms. Brown informed the Board that the vendor is holding their current pricing. The Board discussed vendor performance.
Mr. Haber advised the agreement has a 30-day without cause termination notice.
The Board directed the Staff to obtain landscape and irrigation maintenance services proposal(s) for the next meeting.

On a motion by Mr. Lanius, seconded by Mr. Riera, with all in favor, the Board approved Yellowstone Landscape Maintenance & Irrigation Service Renewal proposal, in the annual amount of \$93,999.96, for Madeira Community Development District.

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1	2	9

EIGHTH ORDER OF BUSINESS

Consideration of Yellowstone Proposal(s)

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1.) Specialty & Ornamental Palm Trimming

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On a motion by Mr. Riddle, seconded by Mr. Barton, with all in favor, the Board approved the Specialty & Ornamental Palm Trimming proposal, in the amount of \$2,300.00, for Madeira Community Development District.

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2.) Fall Annual Installation 2023

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On a motion by Mr. Barton, seconded by Mr. Lanius, with all in favor, the Board approved the fall annual installation proposal, in the amount of \$1,549.80, for Madeira Community Development District.

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NINTH ORDER OF BUSINESS

Consideration of Resolution 2023-06; Setting the Date, Time & Location of Regular Meetings for Fiscal Year 2023-2024

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On a motion by Mr. Barton, seconded by Mr. Lanius, with all in favor, the Board adopted Resolution 2023-06, setting the date, time & location of regular meetings for Fiscal Year 2023-2024, as amended, changing meetings to be held at the St. Augustine Airport Authority at 4730 Casa Cola Way St. Augustine, FL 32095 and changing October 24, 2024 date to October 24, 2023, for Madeira Community Development District.

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TENTH ORDER OF BUSINESS

Consideration of Gate Improvement Proposal(s)

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Ms. Brown presented the Board with proposals for powder coating the gates. Discussion ensued.

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The Board directed the Staff to obtain proposal to increase virtual attendant hours, to obtain traffic count during peak hours, and flock safety/license plate readers with St. Johns County.

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This item was then tabled at this time.

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ELEVENTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2023-2024 Final Budget

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Mr. Haber reviewed Resolution 2023-07 and Public Hearing process.

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On a motion by Mr. Barton and seconded by Mr. Lanius, with all in favor, the Board of Supervisors opened the public hearing for Fiscal Year 2023-2024 Budget, for Madeira Community Development District.

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The public comments included budget line-item amounts, mulch, appearance, mowing, specification within landscaping agreement, contract enforcement, manager's performance, gate closure causing excessive car line, increased expenses, roadway, taxes, storm drain maintenance, bench maintenance, CDD owned roadway, public access, assessment increase and budget process.

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On a motion by Mr. Barton and seconded by Mr. Riera, with all in favor, the Board of Supervisors closed the public hearing for Fiscal Year 2023-2024 Budget, for Madeira Community Development District.

170171

1.) Consideration of Resolution 2023-07, Approving Fiscal Year 2023-2024 Proposed Budget

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Ms. Brown informed the Board that the year-to-date has been updated with the June financials and projected to be overbudget this fiscal year. She also informed the Board that the debt service page has been updated and is under separate cover, (Exhibit A), and this has no impact on the operation and maintenance budget. Mr. Lanius reviewed that the most significant increases when reviewing the overall budget could be seen the following lines: line 52 Landscape and Irrigation Maintenance Contract, line 65 Miscellaneous Contingency and line 66 Capital Outlay. It was requested that staff review footnote (1) on the debt service page and footnote (1) on the assessment schedule.

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On a motion by Mr. Lanius and seconded by Mr. Barton, with all in favor, the Board of Supervisors adopted Resolution 2023-07 was adopted approving the Fiscal Year 2023/2024 Budget as amended with revised Debt Service page only and subject to review of the footnotes requested, for Madeira Community Development District.

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TWELFTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2023-2024 Special Assessments

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On a motion by Mr. Barton and seconded by Mr. Lanius, with all in favor, the Board of Supervisors opened the public hearing for Fiscal Year 2023/2024 Assessments, for Madeira Community Development District.

187 188

The public comments included increase; would it continue in the future?

Ar. Haber stated growth is painful and everame.	eryone, including the developer is paying the
II	ded by Mr. Barton, with all in favor, the Board or Fiscal Year 2023/2024 Assessments, for trict.
1.) Consideration of Resol Assessments	lution 2023-08 Imposing Special
	ed by Mr. Dothage, with all in favor, the Board 08, imposing special assessments, for Madeir
HIRTEENTH ORDER OF BUSINESS	Ratification of Jacksonville Utility Management Street Sign Proposal
	ed by Mr. Riera, with all in favor, the Board of Management street sign proposal, in the amound Development District.
OURTEENTH ORDER OF BUSINESS	Ratification of All Weather Contractor Stone Handrail Repair Proposal
	by Mr. Riera, with all in favor, the Board ratifi repair proposal, in the amount of \$3,690.00, ftrict.
IFTEENTH ORDER OF BUSINESS	Consideration of Acceptance of Fourth Addendum Contract for Professional District Services
	by Mr. Riddle, with all in favor, the Board or professional District services, for Madeira

220 SIXTEENTH ORDER OF BUSINESS Consideration of Acceptance of LLS 221 Tax Solution Inc Arbitrage Rebate 222 Report of Series 2007A & Series 223 2007B, dated May 25, 2023 224 225 226 On a motion by Mr. Riddle, seconded by Mr. Dothage, with all in favor, the Board accepted LLS Tax Solution Inc. Arbitrage Rebate Report of Series 2007A & Series 2007B, dated May 25, 2023, for Madeira Community Development District. 227 228 229 SEVENTEENTH ORDER OF BUSINESS 230 Consideration of Acceptance Infrastructure Improvements of Phase 231 232 1C 233 On a motion by Mr. Lanius, seconded by Mr. Barton, with all in favor, the Board accepted Infrastructure Improvements of Phase 1C, subject to District Counsel's review in final form, for Madeira Community Development District. 234 Consideration **EIGHTEENTH ORDER OF BUSINESS Holiday** Light 235 of **Decoration Proposal(s)** 236 237 On a motion by Mr. Riddle, seconded by Mr. Lanius, with all in favor, the Board approved Blingle proposal, in the amount of \$4,616.10, for Madeira Community Development District. 238 NINTEENTH ORDER OF BUSINESS Consideration of Pressure Washing 239 Proposal(s) 240 241 On a motion by Mr. Lanius, seconded by Mr. Riddle, with all in favor, the Board approved Krystal Klean proposal, as amended, with adding the 3 paver eyebrows on the Pintoresco round-a-bout, mailboxes, and moldy sidewalks on Soleto Way, with a not-toexceed amount of \$1,304.10, for Madeira Community Development District. 242 TWENTIETH ORDER OF BUSINESS **Consideration of Aquatic Maintenance** 243 Service Proposal(s) 244 245 On a motion by Mr. Barton, seconded by Mr. Riera, with all in favor, the Board approved Charles Aquatics proposal in the annual amount of \$12,132.00, for Madeira Community Development District. 246

TWENTY-FIRST ORDER OF BUSINESS
Supervisor Requests & Audience Comments

Supervisor Requests & Audience Comments

Mr. Barton asked if the person who provided the comments regard the Doody Daddy waste cans could approach him after the meeting.

AUDIENCE COMMENTS

SUPERVISORS

Audience members commented on who were residents on the Board who were the other supervisors, inquired about amenity improvements/additions, developer plans, home sale reps, concerned with developing, security concerns, license plate readers, landscape performance, representative working with homeowners, contract language, over spraying on plants in round-a-bout and replacement.

TWENTY-SECOND ORDER OF BUSINESS Adjournment

On a motion by Mr. Riera, seconded by Mr. Barton, with all in favor, the Board adjourned the meeting at 5:03 p.m., for Madeira Community Development District.

MADEIRA COMMUNITY DEVELOPMENT DISTRICT August 23, 2023 Minutes of Meeting Page 9

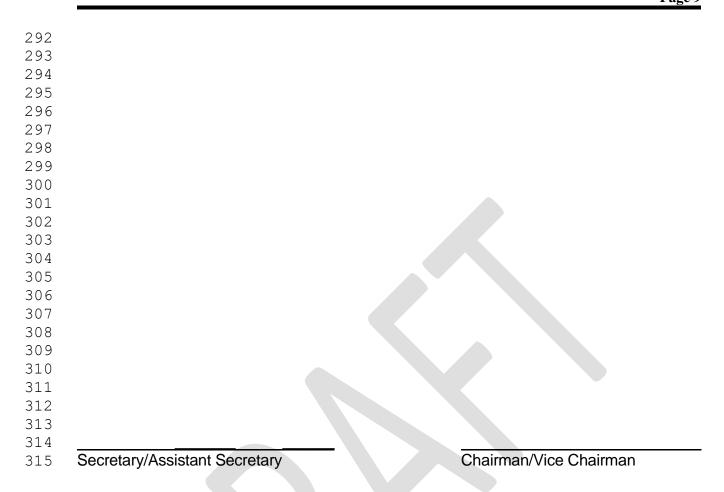


Exhibit A

MADEIRA COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE

Fiscal Year 2023/2024

Chart of Accounts Classification	Series 2007A	Budget for 2023/2024
REVENUES		
Special Assessments		
Net Special Assessments (1)	\$545,808.70	\$545,808.70
TOTAL REVENUES	\$545,808.70	\$545,808.70
EXPENDITURES		
Administrative		
Debt Service Obligation	\$545,808.70	\$545,808.70
Administrative Subtotal	\$545,808.70	\$545,808.70
TOTAL EXPENDITURES	\$545,808.70	\$545,808.70
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00

County Collection Costs (2%) and Early payment Discounts (4%)

6.0%

Gross assessments \$580,647.55

Notes:

Tax Roll Collection Costs (2%) and Early Payment Discount (4%) is a total 6% of Tax Roll. Budgeted net of tax roll assessments See Assessment Table.

⁽¹⁾ Amounts reduced to reflect acceleration of certain assessments.

Tab 2

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

<u>District Office - St. Augustine, Florida - (904)-436-6270</u>

<u>Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614</u>

<u>madeiracdd.org</u>

Operation and Maintenance Expenditures August 2023 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2023 through August 31, 2023. This does not include expenditures previously approved by the Board.

Approval of Expenditures:

_____Chairperson

____Vice Chairperson

Assistant Secretary

The total items being presented: \$38,570.06

Madeira Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	lnv	oice Amount
All Weather Contractors, Inc.	100191	164785	Sidewalk Maintenance 08/23	\$	1,230.00
All Weather Contractors, Inc.	100191	104703	Sidewalk Maintenance 00/23	Ψ	1,230.00
Charles Aquatics, Inc.	100194	48664	Aquatic Maintenance 08/23	\$	811.00
City of St. Augustine	100184	37545 8/23	Water Services 08/23	\$	1.82
City of St. Augustine	100185	37572 8/23 1318970 07/23	Water Services 08/23	\$	1.75
COMCAST	EFT	Autopay	Internet Services 07/23	\$	116.85
Doody Daddy, LLC	100195	2308-M	Pet Waste Station Service 08/23	\$	447.00
Florida Power & Light Company	EFT	17730-97140 07/23 Autopay Monthly Summary	Electric Services 07/23	\$	36.69
Florida Power & Light Company	EFT	07/23 Autopay 381	Electric Services 07/23	\$	2,519.87
Hidden Eyes, LLC	100192	729847	Additional Residents 08/23	\$	2,202.00
Hidden Eyes, LLC	100186	730596	Additional Residents 08/23	\$	16.00

Madeira Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	<u> Ir</u>	nvoice Amount
Hidden Eyes, LLC	100198	731566	Additional Residents 08/23-09/23	\$	24.00
Jax Utilities Management, Inc.	100181	232175R	Install 2 Street Signs 03/23	\$	4,400.00
Jose G Riera	100199	JR082323	Board of Supervisors Meeting 08/23/23	\$	200.00
Kutak Rock, LLP	100187	3264022	Legal Services 06/23	\$	425.15
Rizzetta & Company, Inc.	100180	INV0000082228	District Management Fees 08/23	\$	4,541.83
Rizzetta & Company, Inc.	100183	INV0000082339	Mass Mailing 08/23	\$	402.06
Smith Electrical, Inc.	100189	30295	Electrical Services 07/23	\$	4,688.27
Smith Electrical, Inc.	100193	30403	Electrical Services 08/23	\$	270.00
The Gate Store, Inc.	100182	22692	Exit Gate Service Call 07/23	\$	225.00
The Ledger / News Chief/ CA Florida Holdings, LLC	100190	5749311	Account #765191 Legal Advertising 07/23	\$	602.44

Madeira Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2023 Through August 31, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	<u>In</u>	oice Amount
Thomas Lee Barton	100200	TB082323	Board of Supervisors Meeting 08/23/23	\$	200.00
Yellowstone Landscape	100197	STAUG562580	Landscape Maintenance 08/23	\$	7,833.33
Yellowstone Landscape	100196	STAUG567999	Install Mulch 08/23	\$	7,375.00
Report Total				\$	38,570.06

Tab 3



EXHIBIT B GENERAL TERMS & CONDITIONS

Revised: 08/22/2023

- a) Scope of Work. The Scope of Work details the services Matthews | DCCM is agreeing to provide along with the associated costs for these services and assumes normal engineering and design services along with up to up to two submittals. Additional submittals, work performed outside the scope of services detailed in this proposal, or changes due to requests or revisions from the Client or any government agency will require a signed Change Order that defines the additional scope and billing terms PRIOR to the out-of-scope work commencing. Costs will be based on the current schedule of fees/rates or renegotiation of this Agreement to the satisfaction of both parties. Unless specifically noted otherwise, service fees proposed in this Agreement exclude costs for the following fees and work types, but are not limited to: all permit application and governing agency fees, consumptive use permitting, wetlands mitigation, threatened/endangered species studies, geotechnical studies, traffic studies, shared parking studies, landscape architecture, irrigation designs, site lighting, structural/MEP engineering, architecture, agency construction inspection and as-built reviews, impact and clearance sheet fees, construction stakeout, other inspection services, other subconsultant fees, and reimbursable items as outlined in General Terms & Conditions.
- b) **Estimates.** The rates quoted in this proposal are good for 90 days. If a signed contract is not executed within this 90-day period, lump sum amounts will be revised, and time and material billing rates will change to reflect Matthews | DCCM's standard hourly rates in effect at the time the contract is signed and executed. Current billing rates are listed in bullet 'g' below. All billing rates are subject to change according to our annual billing rate increases. For lump sum contracts lasting more than a year, Matthews | DCCM reserves the right to adjust the lump sum contract amounts in accordance with the annual bill rate increase. Prior to any such rate changes, Matthews | DCCM will provide the Client with a 30-day notification of any rate changes.
- c) **Documents**. All plans, drawings, reports, information, etc. prepared or assembled by Matthews | DCCM's data creator [Engineer] under this Contract are for the Client's use in completing scope of work identified for use on the Project. The Client further agrees that they shall not be made available to any individual or organization for any other use, or reuse by others, without the prior written approval of Matthews | DCCM.
- d) Compensation & Payments. The Client agrees to pay Matthews | DCCM the compensation for its services as described under Scope of Services of this Agreement, with hourly rates computed based upon the established billing rates. Billing occurs monthly and is based on documented project progress. Payments may be made by check, ACH deposit, or credit card (a 3.5% transaction fee is assessed for credit card payments). Payment is due upon receipt of the invoice. DELAYS IN MAKING PAYMENTS WILL CAUSE DEFINITE DELAYS IN PROJECTS BEING COMPLETED.
 - PAYMENTS NOT RECEIVED WITHIN 30 DAYS OF THE INVOICE DATE ARE CONSIDERED DELINQUENT AND ALL SUBMITTALS WILL BE PUT ON HOLD FOR THE CLIENT'S PROJECTS UNTIL FULL PAYMENT IS RECEIVED.
 - Interest at the rate of 1.5% per month (or 18% per annum) will be added to any unpaid balance
 after 30 days from the invoice date. All work will cease until full payment is received, and the
 project will be delayed with new milestone dates being reassigned once payment in full is received.
 - Delinquencies lasting more than 70 days will result in a Claim of Lien recorded against the property.

- Invoice balances aged over 90 days will incur a reinstatement fee of 15% of the total outstanding invoice balance. This reinstatement fee must be paid in full in addition to the full outstanding invoice balance in order for Matthews | DCCM to resume work on the project.
- Matthews | DCCM will stop all work and hold submittals in the case of a bounced check until a replacement check has cleared the bank.
- The Client will be responsible for payment of any legal, collection, application, and permitting fees.
 Clients are responsible for paying application and permit fees prior to Matthews | DCCM making submittals.
- Subcontractor services and fees paid by Matthews | DCCM on behalf of the client will include a 15% surcharge. Services performed by Project staff on a time and materials basis will be billed at the hourly rates listed herein.
- e) **Certification.** Represented by a signed or sealed statement of a professional landscape architect or engineer means that services performed were based upon his/her knowledge, information, and belief in accordance with commonly accepted procedures and applicable standards of practice but is not a guarantee or warranty.
- f) **Work Performed.** All plans, designs, and documents will be prepared consistent with normal professional standards of care but does not guarantee success, approval, or issuance of permits. Matthews | DCCM will not accept back charges on corrective action without written agreement of both parties.
- g) Billing Rates. Below are the current billing rates. Billing rates are revised annually.

Personnel Classification	Rate Range
PRINCIPAL/SENIOR LEADS	
Principal	\$365.00
VP	\$275.00 - \$300.00
Division Lead	\$260.00 - \$285.00
Program Manager	\$240.00 - \$265.00
SENIOR PROFESSIONAL	
Senior Professional Engineer	\$200.00 - \$270.00
Senior Planner	\$210.00 - \$230.00
Senior Landscape Architect	\$220.00 - \$260.00
Senior Construction Inspector	\$195.00 - \$210.00
PROFESSIONAL	
Professional Engineer	\$230.00 - \$240.00
Project Engineer	\$160.00 - \$190.00
Planner	\$160.00 - \$190.00
Landscape Architect	\$170.00 - \$190.00
Construction Inspector	\$170.00 - \$180.00
DESIGNER	
Senior CAD Designer and Senior Engineering Tech	\$180.00 - \$200.00
Senior Landscape Designer	\$180.00 - \$200.00
CAD Designer and Engineering Tech	\$130.00 - \$170.00



SUPPORT STAFF	
Controller	\$150.00 - \$200.00
Graphic Designer	\$100.00 - \$140.00
Senior Graphic Designer	\$140.00 - \$180.00
Project Administrator and Project Coordinator	\$95.00 - \$120.00
ARCHITECTURE	
Project Manager, Architect	\$200.00 - \$255.00
Project Architect	\$170.00 - \$190.00
Project Coordinator, Architect	\$140.00 - \$170.00
Intern Architect	\$115.00 - \$140.00
CA, Architect	\$220.00 - \$240.00
Specifications Writer	\$220.00 - \$240.00
SURVEYING	
Project Director, Survey	\$215.00 - \$245.00
Senior Surveyor	\$170.00 - \$200.00
Senior GIS Enterprise Administrator	\$170.00 - \$200.00
Project Surveyor	\$155.00 - \$185.00
Project GIS Developer, Survey	\$155.00 - \$185.00
Staff Surveyor	\$135.00 - \$165.00
Staff GIS Analyst	\$135.00 - \$165.00
Four Man Field Crew	\$215.00 - \$245.00
Three Man Field Crew	\$195.00 - \$215.00
Two Man Field Crew	\$170.00 - \$200.00
One Man Field Crew	\$150.00 - \$180.00
One Man Crew (GPS/RTK)	\$200.00 - \$230.00
Two Man Crew (GPS/RTK)	\$215.00 - \$245.00
CADD Technician, Survey	\$115.00 - \$145.00
GIS Technician	\$115.00 - \$145.00
Field Technician, Survey	\$95.00 - \$125.00

- h) **Reimbursable/Direct Expenses.** Unless specifically stated, direct expenses will be billed in addition to our lump sum fees. Examples of expenses include, but are not limited to:
 - Mileage will be billed per current IRS rates.
 - Production costs will be billed at the following rates:
 - o Paper copies:
 - 8½"x11" B&W \$0.27 each
 - 8½"x11" Color \$0.50 each
 - 11"x17" B&W \$0.55 each
 - 11"x17" Color \$0.88 each
 - o Plots 24" x 36":
 - Black line plots \$2.20 each
 - Color plots \$55.00 each
 - Mylar \$44.00 each
 - o Binding: \$5.50 per book
 - o Foam Board Mounted Color Plots: \$71.50 each
 - o CD containing project data (i.e., CAD files, photographs, documents, etc.): \$13.20/each



The following will be billed at cost plus 15%:

- Travel and hotel expenses
- Shipping and delivery, including UPS shipping and courier services
- i) **Compliance.** All work will be performed in accordance with appropriate city, county, and state or other governmental regulations.
- j) **Transfer or Termination.** The Client or Matthews | DCCM may terminate this Agreement by notifying the other party in writing. Termination will become effective one (1) calendar day after receipt of the termination notice. Irrespective of which party shall initiate termination or the cause therefore, the Client shall, within thirty (30) calendar days of termination, remunerate Matthews | DCCM for services rendered and costs incurred, in accordance with Matthews | DCCM's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination, as well as any travel or demobilization costs associated with termination itself.
- k) Retainer. If a retainer is required, it will be kept for the duration of the Project and applied to the final invoice. Any remaining balance after applying the retainer will be refunded to the Client. At the completion of the Project, if no monies are remaining due in which to apply the retainer, Matthews | DCCM will refund the full retainer amount.
- l) Supplemental Owner's responsibilities Surveying Services.
 - If an owner / client elects to contract directly with the surveyor, it must be understood surveys directly affect the accuracy and quality of the engineering design. Therefore, Owners / Clients that choose to contract directly with the surveyor are responsible for the following:
 - Obtaining a detailed survey scope from Matthews | DCCM to provide to the surveyor that describes in detail what Matthews | DCCM requires of the surveyor in order to correctly complete the engineering services for the project.
 - Providing Matthews | DCCM with the surveyor's service agreement to review and approve prior to
 engagement of the surveyor to ensure the surveyor's service agreement includes the items outlined in
 the survey scope provided by Matthews | DCCM.
 - Agreeing work from Matthews | DCCM will not commence until a complete survey is provided to Matthews | DCCM.
 - Providing Matthews | DCCM the signed and sealed copies of the survey documents prior to the production of final construction plans.
 - Agreeing changes to the scope of design services may require additional survey information and deliverables resulting in modification to the scope of the survey, thus requiring the owner/client to contract with the surveyor for additional required services
 - Agreeing the schedule of completion for engineering design is directly affected by the receipt of the accurate and complete survey deliverables.
 - Alternatively; Agreeing if Matthews | DCCM is supplied with previously surveyed information, additional or updated survey information prior to commencement of engineering services may be required. The owner/client takes responsibility and liability for the supplied survey being a correct representation of the current existing conditions of the project site.



- m) **Liability.** Any claims made by the Client for losses, injuries, expenses, or damages shall not exceed the total fee of the project and shall include, but is not limited to, negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.
- n) **Terms Acceptance**. Regardless of if this proposal is signed, the verbal or written acceptance, approval, notice to proceed, or request for services performed by Matthews Design Group, LLC (Matthews | DCCM) constitutes acceptance of the prices and terms contained in this proposal and agreement to pay for services rendered by Matthews | DCCM.

PURSUANT TO FLORIDA STATUTES, SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.



Tab 4



_6869 Phillips Pkwy. Dr. South Jacksonville Fl. 32256

Fax: 904-807-9158 Phone: 904-997-0044

Service Report

Date: September 15/29, 2023 **Aquatic Technician:** Richard Powers

Justin Powers

Client: Madeira

Waterways: Twelve ponds

Pond 1: Pond was in good condition. Water was slightly high during inspection and the banks were very wet/saturated. Clarity was good. Removed trash from in and around pond. No issue with algae growth.



Pond 2: Pond was in great condition. All perimeter weeds are still dead from last treatment. No active algae or trash during inspection. Level and clarity both normal.



Pond 3: Pond was in great condition. All perimeter weeds treated last month were dead upon inspection. Treatment was successful. Outflow structure was in great shape with no obstructions. Pond level and clarity were great.





Pond 4: Pond was in great condition aside from construction trash. Technicians removed larger pieces of trash on 2nd visit. All invasive weeds were dead from prior treatment. Level and clarity were both great and there were no active algae blooms.



Pond 5: Pond was in good condition. Level and clarity were good. Invasive weeds in outflow structure are all dead from prior treatment. Removed all trash from in

and around pond on first visit.



Pond 6: Pond was in great condition. All perimeter weeds are dead from prior treatment. Both level and clarity were normal. No active algal blooms in pond and

no trash during visit.



Pond 7: Pond was in great shape. Level and clarity were both good. No active algal blooms and no invasive weed problem at the moment. No visible trash in pond either.



Pond 8: Pond was in great condition. No sign of dead fish during either inspection. No active algal blooms or invasive weed overgrowth as well.



Pond 9: Pond was in fair condition before treatment. Pond in great shape after treatment. All visible trash was removed during first visit, along with larger construction trash upon 2nd visit. All invasive weeds in pond are dead from treatment, as well as the algae.



Pond 10: Pond was in good condition. No active algal blooms. Minor weed overgrowth to be treated next visit. Banks too wet during inspection.



Pond 11: Pond was in great condition. Level and clarity were both good, and there was no sign of active algae or invasive weed growth. All perimeter weeds dead from last treatment.



Pond 12: Pond was in good condition. Much better than last visit. Heavy rains helped pond conditions and clarity. No sign of active algal blooms or invasive weed overgrowth during inspection.



Please call Charles Aquatics with any questions or concerns, Thanks!



_6869 Phillips Pkwy. Dr. South Jacksonville Fl. 32256

Fax: 904-807-9158 Phone: 904-997-0044

Service Report

Date: October 6, 2023 Aquatic Technician: Richard Powers

Justin Powers

Client: Madeira

Waterways: Twelve ponds

Pond 1: Pond was in good condition upon inspection. Removed all trash from in and around pond and treated pond for invasive weed overgrowth. Both water level and clarity were normal.



Pond 2: Pond was in great shape at time of inspection. All invasive weeds are still actively dead from last treatment. Water level and clarity were both optimal, and there was no visible trash or algal blooms.



Pond 3: Pond was in great condition. All perimeter weeds treated last month were dead upon inspection. Treatment was successful. Outflow structure was in great shape with no obstructions. Pond level and clarity were great.

Pond 4: Pond was in good shape aside from more construction trash. Technicians removed all trash from common area/collection point. No invasive weed overgrowth since prior treatment and no algal blooms. Level and clarity were both normal.





Pond 5: Pond was in great shape. Level and clarity were both optimal. No invasive weed overgrowth or active algal blooms. Outflow structure was in good condition with no blockages or impediments.



Pond 6: Pond was in great condition. All invasive weeds in and around pond are still dead from prior treatment. Level and clarity were both normal, and there was no visible trash or algae upon inspection.



Pond 7: Pond was in great shape upon inspection. Level and clarity were both optimal and there was no visible trash or algal blooms. No invasive weed overgrowth or outflow issues.



Pond 8: Pond was in good shape during visit. No dead fish noticed in or around pond. Water level and clarity were both normal, and there were no active algal blooms or invasive weed overgrowth.



Pond 9: Pond was in good condition upon inspection. Last visit's treatment was highly successful. Invasive weeds in and around pond are dead, and there were no active algal blooms at time of service. Removed all accessible trash from in and around pond. Construction trash still making its way into pond.





Pond 10: Pond was in good condition. Treated for invasive weed overgrowth in and around the pond. Level and clarity were both good. No active algal blooms at time of inspection.



Pond 11: Pond was in great condition. Level was slightly lower than normal and clarity was good. Prior herbicide treatment was highly effective. Invasive weeds in and around pond are dead. Removed larger pieces of construction trash during inspection.



Pond 12: Pond was in great condition at time of service. No invasive weed overgrowth in the pond, and no visible algal blooms. Outflow structure was clear of debris and overgrowth. Pond level and clarity were both normal.



Please call Charles Aquatics with any questions or concerns, Thanks!

Tab 5



Landscape Report – Madeira CDD October 2023

General Maintenance – We are continuing the weekly service visits throughout the property, mowing, detailing, etc. In November, we will transition to bi-weekly service visits with mowing not being needed every week. That being said, we are noticing the slowing of turf growth due to cooler temperatures. We will monitor the turf for fungus/disease activity as we continue experiencing cooler nighttime temperatures.

Fert/Chem – Our Fert/Chem Supt has made applications of non-selective herbicide, granular fertilizer (8-0-10), pre-emergent herbicide on the turf. We also have made a selective herbicide application in mid-September and will be monitoring turf conditions as we move towards cooler temperatures.

Special Projects – Our Irrigation Supt has identified needed repairs discovered during our previous monthly inspections and will continue reporting any issues as discovered. We have recently completed the Fall Annual flower replacement, and have the next rotation scheduled for mid-December. We are planning to utilize time in January/February when mowing is not needed to continue addressing invasive plant growth encroaching in common areas. Additionally, we'd recommend the renovation of planting beds along Maralinda Drive (North Side), where mainly original plant material remains. This project can be discussed further over the winter.

Proposals – 138 Pajaro Way Pine Tree Felling (Approved Pending Completion); September Irrigation Proposal (Pending Approval); Winter Annuals (Pending Approval)

Thanks,

Drew Baltz / Senior Account Manager

Best Management Practices Certified

Yellowstone Landscape

3235 North State Street, PO Box 849, Bunnell, FL 32110

Ph: 386.437.6211 ext. 167 | Cell: 904.487.7690 | <u>www.yellowstonelandscape.com</u>

Tab 6

A Brighter View for your Landscape Services





Prepared for:

Madeira CDD



October 11, 2023
Lesley Gallagher, District Manager
Rizzetta & Company
2806 N 5th St STE 403
St Augustine, FL 32084

Dear Lesley,

Priority item #1: Plant Material Health screams "Curb Appeal" to Current and Prospective Residents as well as Management. BrightView feels and understands your concern when residents and visitors notice the lack of green color in the turf, dead palm fronds, bed weeds and the like.. Healthy turf is a deep, dark green color signifying proper nutrients, appropriate irrigation and fertilization, as well as the care and pride of the community. We also understand the concern for following the "Florida Best Management Practices" directives established by the University of Florida. Items such as proper fertilization techniques, minimizing grass clippings into retention ponds, proper mowing and trimming techniques, and community landscape enhancement plantings. We further understand that trees and shrubs are expected to be healthy, upright, vigorous and colorful. To these ends, we will use the latest fertilizer formulations, irrigation techniques and Florida Friendly maintenance practices to achieve this high level curb appeal, with details presented later in this proposal.

Priority item #2: Communication. Communication between your Board, District Manager, and BrightView will either make or break our contract. All the best intentions and service capabilities are useless if we do not communicate clearly with you. Our proposal will refer to specific reporting tools such as property management reports, irrigation inspection reports, and site specific enhancement ideas. These written reports, along with monthly property walks, will demonstrate not only our ability to keep the board informed of our services, but demonstrate our care and concern to constantly improve the Madeira CDD landscape investment.

Priority item #3: Vendor Capabilities and Pricing. Vendor Capabilities and Pricing together reflect the Ultimate Outcome of your Satisfaction. Too few hours on the job means services go missed. Inadequate training and service practices result in unsightly "curb appeal". Rest assured, BrightView has extensive employee training, initial job assessment techniques, and a "value-driven" pricing program that results in a quality performance and customer satisfaction level second to none in the industry. All of this means our price and our service level is driven by your desired outcome for the property. Please note that our pricing that follows will be tied directly to your service expectations.

As an experienced partner delivering both local expertise and national resources, we understand how a well-maintained landscape attracts people, adds to your property value and contributes to your success. When you partner with BrightView, you will have a team of local professionals dedicated to the careful stewardship of your landscape and its enduring beauty and value.

Thank you for the opportunity to submit this proposal. I will follow up with you in the next few days to answer any questions you may have. Feel free to contact me at (904) 887-8553 or by email at Chris.Charbonneau@brightview.com.

Chris Charbonneau

Cell: 904.887.8553



August 30, 2023 Madeira CDD 2895 Big Oak Drive Green Cove Springs, FL 32043

Dear Board,

BrightView Landscape Services is proud to submit a Full Service Landscape Maintenance proposal for your Community. Our Team has performed a thorough estimation of the landscape material, evaluated the estimate during our Production review process and met with our team of experts to produce a well thought out and comprehensive proposal for your judgement and review. Thank you for the opportunity to provide a response to your RFP.

As requested, we have submitted complete and qualifying information for the Boards Review. Enclosed you will find a thorough and concise presentation for your evaluation. We have also included some of the unique tools we have for Communication and Disaster Response. Our Customer Communication portal, BrightView Connect, is a game changer in the world of client communication and accountability.

We understand this is a very big decision for this group as good stewards of the community and its finances. We understand the value the community has entrusted you with and as you review the different submittals. While we expect different areas will appeal differently to each Member, the one single thing all of the Proposals have in common is the need for good quality Team Member to perform these services requested. While the employment rate in this area is low, the available of good quality people is something all will be competing for along with the other industries that require entry level Labor. With a community your size, it is critical to have a consistent crew performing the maintenance and other services .

BrightView has a couple of unique sources for quality Team Members that will qualify in the E-Verified Program which all BrightView Team Members are required to pass in order to be employed. In the North Florida Market, BrightView operates out of 4 different branches and employs over 375 team members throughout the North Florida market. Upon review, if you have any questions we will be available to meet and provide the information you will need to be the great stewards of this community.

Chris Charbonneau

Cell: 904.887.8553

Email: chris.charbonneau@brightview.com

MADEIRA COMMUNITY DEVELOPMENT DISTRICT LANDSCAPE & IRRIGATION MAINTENANCE PROPOSAL SUMMARY

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1

General Landscape Maintenance	\$_59,460.00	Yr.
Storm Cleanup \$80.00 /hr.		
Tree Staking/Strapping Removal \$ 45.00 /p	per tree (based on plan details)	
Freeze Protection (description of ability) If Dis- vill provide labor to cover plant material that has been		
\$55.00 per mh \$/application		
Hand Watering		
\$_45.00 /hr. for employee with hand-held he	ose	
\$ 75.00 /hr. for water truck/tanker		



PART 2

General l	Landscap	pe Main	tenance
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Yr.

General Landscape Maintenance \$_12,472.00 Includes all labor and materials (turf pesticide/herbicide/fungicide mixtures)

March 24-0-11 w Barricade 4/1000 140	COST PER	TOTAL POUNDS	ne (per specification APPLICATION RATE	FORMULA	MONTH
April-May		PRODUCT TO BE		FORMULA	MONTH
May_lune Meridian (chinch) 39/10000z .5 gallon		140	4/1000		March
May 26-0-10 4/1000 140		140	4/1000	25-0-14	April-May
May 26-0-10 4/1000 140		.5 gallon	.39/1000oz	Meridian (chinch)	May-June
Zoysia (per specifications in Part 2) MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED Bahia (per specifications in Part 2) MONTH FORMULA APPLICATION RATE TOTAL POUNDS PRODUCT TO BE APPLIED March 24-0-10 +Pre-M 1/1000 140 June 13-0-0 5/1000 157 August Ferrous Sulfate 50z/gal /1000 5 gallons October 24-0-10 +Pre-M 1/1000 140 Bermuda (per specifications in Part 2) MONTH FORMULA APPLICATION RATE TOTAL POUNDS COMPANY (LBS. N/1000 SF) PRODUCT TO BE APPLIED MONTH FORMULA APPLICATION RATE TOTAL POUNDS COMPANY (LBS. N/1000 SF) PRODUCT TO BE APPLIED		140	4/1000	26-0-10	
MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED Bahia (per specifications in Part 2) MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED MONTH TOTAL POUNDS CO PRODUCT TO BE APPLIED March 24-0-10 +Pre-M 1/1000 140 June 13-0-0 .5/1000 157 August Ferrous Sulfate .50z/gal /1000 5 gallons October 24-0-10 +Pre-M 1/1000 140 Berinuda (per specifications in Part 2) MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED		140	4/1000	25-0-11	Sept-Oct
MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED Bahia (per specifications in Part 2) MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED MONTH TOTAL POUNDS CO PRODUCT TO BE APPLIED March 24-0-10 +Pre-M 1/1000 140 June 13-0-0 .5/1000 157 August Ferrous Sulfate .50z/gal /1000 5 gallons October 24-0-10 +Pre-M 1/1000 140 Berinuda (per specifications in Part 2) MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED MONTH FORMULA APPLICATION RATE (LBS. N/1000 SF) PRODUCT TO BE APPLIED		Part 2)	per specifications in	Zovsia (
MONTH		TOTAL POUNDS PRODUCT TO BE	APPLICATION RATE		MONTH
MONTH				- 4	1
MONTH					
MONTH	1	Part 2)	per specifications in	Bahia (
June		TOTAL POUNDS PRODUCT TO BE	APPLICATION RATE		MONTH
August Ferrous Sulfate .50z/gal /1000 5 gallons		140	1/1000	24-0-10 +Pre-M	March
August Ferrous Sulfate .50z/gal /1000 5 gallons		157	.5/1000	the second secon	June
October 24-0-10 +Pre-M 1/1000 140 Berinuda (per specifications in Part 2) MONTH FORMULA APPLICATION RATE TOTAL POUNDS CO (LBS. N/1000 SF) PRODUCT TO BE APPLICATION RATE (LBS. N/1000 SF)			.5oz/gal /1000	Ferrous Sulfate	
MONTH FORMULA APPLICATION RATE TOTAL POUNDS CO (LBS. N/1000 SF) PRODUCT TO BE APPL		140	1/1000	24-0-10 +Pre-M	October
MONTH FORMULA APPLICATION RATE TOTAL POUNDS CO (LBS. N/1000 SF) PRODUCT TO BE APPL					
(LBS. N/1000 SF) PRODUCT TO BE APPI	COOT DET	in Part 2)	(per specifications	Bermuda	1/01
		PRODUCT TO BE		FORMULA	MONTH

1			
	7	-	
-			

		tals (per specifications		
MONTH	FORMULA	(LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
April-May	8-10-10	2/1000	140	
Nov-Dec	8-10-10	2/1000	140	
			×	
	1 1			
	100			

MONTH.	FORMULA	(LBS. /PALM)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
April-May	8-2-12	Determined by size	_	
Nov-Dec	8-2-12			

Please list any additional fertilization for those plant materials requiring specialized applications.

	Sp	ecialty Plant Materi	als	
MONTH	FORMULA	PLANTS TO BE FERTILIZED (ie. Crapes, Loropetalum)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION

The totals in the "Cost Per Application" column should equal your Total Fertilization Cost for the year.



PART 3

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abor and materia	All la	I (A	Contro	Pest
auoi anu materia	нш та	1.(2)	Contro.	rest

	\$ 6,236.00	Yr.
(if entire	pesticide allowa	nce is required)

* This is an allowance for treatments of trees, ornamentals, groundcovers, etc. and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. The portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

OTC Injections will be performed at the discretion of the District's BOS. (This shall not be included in either the Pest Control cost listed above nor shall it be included in the Grand Total or Contract Amount.)

OTC Injections (All labor and materials)

\$__\$10,976.00 Yr. (based on quantities below)

\$ 10,976.00 /Yr. (OTC injections per specs - do not include in Grand Total)

PALM TYPE	PALM QUANTITY	# OF INOCULATIONS PER QUARTER PER PALM (BASED ON SIZE, ie. 2 INOCULATIONS PER LARGE CANARY PALM PER '4, ETC.)	COST PER INDIVIDUAL INOCULATION	TOTAL COST PER YEAR (4X PER YEAR)
Sabal	68	4	\$112.00	\$7,616.00
Specialty	30	4	\$112.00	\$3,360.00

The CDD reserves the right to subcontract out any and all OTC Injection events.

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•	Δ	K	- 7

Irrigation (All labor and materials)

\$ 7,044.00 Yr.

	tection (description of ability) If District provides the freeze cloth material, BrightView will in all main valves, open and leave open all backflow test cocks at a 45degree angle, and wraterial.
	eve ground pipes at the pump, backflow valves, and manifolds with provided freeze cloth.
45.00/mh	application (do not include in Irrigation Total or Grand Total)
After hours vells, etc.)	s emergency service hourly rate \$ 85.00 /hr. (ie. broken mainlines, pump &
	shall provide a list of additional charges and pricing for such items other than intenance as a separate price from this bid.
	PART 5
	quantities determined by Contractor's field measurements at time of bidding, or shall install:
130	CY Brown Hardwood Mulch per specs for the first top-dressing at \$_7,540.00 /CY (app.
April)	\$58.00 Per Cubic Yard
And	
400	CY Brown Hardwood Mulch per specs for the second top-dressing at \$ 7,540.00 /CY (app
130	
October)	\$58.00 Per Cubic Yard
October) Installati	



PART 6

Annual Installation (All labor and materials)

The DISTRICT reserves the right to subcontract any annual installation event to an outside vendor

Contractor shall install 756 (4" pots) annuals up to four (4) times per year per specs at the direction of the District at \$2.60 /annual

\$ \$1,900.00 /rotation			
\$7,884.00/Yr. (if all rotations are perform TOTAL (PARTS 1, 2, 3 & 4 - This is	med - <u>do not include in Grand Total</u>) GRAI what contract will be written for)	ND	
\$ 85,212.00	/Yr.		
FIRST ANNUAL RENEWAL	\$ 89,472.00	/Yr	
SECOND ANNUAL RENEWAL	\$ 93,948.00	/Yr.	
Contractor/Firm Name BrightView Landscape Services, Inc.			
Firm Address 5811 County Road 305			
City/State/Zip Elkton, FL 32033			
Phone Number (904) 947-3597	Fax Number (904) 292-1014		
Name and Title of Representative Chris	Charbonneau, Business Developer		
21.	(Please Print)		
Representative's Signature (Area (Charbonneau		
Date October 11, 2023			

Experience **Experience and References**



Area References

Marsh Creek Master Association

Property Address: St Augustine, FL

Customer Since: 2017

Services Provided: Landscape and Irrigation Installation, and

Maintenance, Enhancements, Fertilization, Pest

Control,

Contact Dottie Kriner dkriner@mayresort.com or 904.461.9708



Heritage Landing CDD

Property Address: St Augustine, FL

Customer Since: 2001

Services Provided: Landscape Maintenance, Enhancements,

Fertilization, Pest Control, Irrigation Services

Contact Melissa Dobbins mdobbins@rizzetta.com or 904.436.6270



Julington Creek Plantation (CDD)

Property Address: Jacksonville, FL

Customer Since: 2015

Services Provided: Landscape and Irrigation Installation and

Maintenance, Landscape Design and

Enhancement

Contact Jeff Branch jbranch@jcpcdd.org or 904.347.0602



Del Webb Nocatee

Property Address: Nocatee, Florida

Customer Since: 2021

Services Provided: Landscape and Irrigation Maintenance, Land-

scape Enhancement

Contact Nicole Pare Nicole.pare@pulte.com or 904.604.8219



Similar Communities Serviced and References -

Ready to Serve YOU

Del Webb

Del Webb Sun City Carolina Lakes, Fort Mill, SC – 3300 Homes



Del Webb

Del Webb Cane Bay, Summerville, SC – 1100 Homes



Del Webb

Del Webb Sun City Hilton Head, SC – 1600 Homes



Del Webb

Del Webb Carolina Orchards, Fort Mill, SC – 700 Homes



Del Webb

Del Webb Lake Providence, Nashville, TN -1092 Homes





September 30, 2022

Dear Sir or Madam,

It is with great confidence and pleasure to recommend Brightview Landscape Services. Our members were dissatisfied with the former landscaper because of lack of follow-up and follow through. The association needed a landscaper who would communicate and establish rapport.

Before Brightview's start date of 7/1/2022, they conducted thorough evaluation of the community's landscape conditions with photographs. They sat down with the Board and me to review the evaluation.

Two weeks into the service agreement with Brightview, they hosted a community BBQ for the residents. Brightview began with a meet and greet where they took the opportunity to introduce themselves, speak with the residents, discuss expectations, and ensure their delivery on service. Then, Brightview cooked the food and spent time with our residents. What a great start to our community's relationship with Brightview.

Since Brightview's start at Del Webb Nocatee, they have regularly followed up on work orders. When Brightview addresses a work order, they make direct contact with the person reporting the matter. Sixty days into the service agreement, Brightview provided a Quality Site Assessment, which sets clear expectations for quality, provides a forum for feedback, fosters communication, and measures where we began versus where we're going with the landscape conditions and maintenance.

The association and residents are very happy with Brightview, most notably their communication. The communication has been the bridge to the follow-up and follow through. It has earned the association's confidence in who Brightview is and the work they do. Again, Brightview Landscape Services is highly recommended as an elite landscape company.

Sincerely,

Monica Hodges, General Manager

FirstService Residential

Monica.Hodges@fsresidential.com

Del Webb Nocatee Homeowners Association, Inc. 445 Grand Wood Drive Ponte Vedra, FL 32081

August 29, 2022

To Whom It May Concern:

We have recently brought on BrightView Landscaping as our landscape service provider at Del Webb Nocatee Homeowners Association, in Ponte Vedra. Chris Charbonneau and Rodney Hicks have committed themselves to creating a relationship with not only the management team and the board, but the homeowners as individuals as well. They have shown the homeowners that they are committed to partnering with them to create the look for the community that they are expecting.

The BrightView team has been incredible to work with, and a breath of fresh air. They are responsive to the needs of the homeowners, and make contact to ensure that the homeowners understand what has been done to help manage and create the correct expectation. Work orders are completed in a timely manner, and the team, as a whole, is extremely responsive.

If you have any questions, please do not hesitate to reach out to me at 561-699-6939.

Sincerely,

Nicole Pare'

Board President

Del Webb Nocatee Homeowners Association, Inc.

Riverwood by Del Webb Community Association, Inc. 1775 River Run Blvd Ponte Vedra, FL 32081



April 14, 2023

Del Webb eTown Attn: Board of Directors 11246 Town View Dr Jacksonville, FL 32256

RE: BrightView - Professional Reference

Dear Board of Directors,

My name is Scott Jefferson, and I have managed Del Webb Ponte Vedra for the past 8 years. During my tenure, I have worked with three (3) different common area landscape companies. I have worked with a good many more throughout my long career in the business.

BrightView, who took over our common area landscape operations at the turn of this year, has proven themselves to be of the highest caliber. They have exceedingly competent professionals within the ranks of their leadership team. They communicate well – which is necessary to ensure best outcomes.

Since engaging their services, they have done great work in the community. Our grounds present very well. The landscape lines are sharp, the plants and trees maintained, and the grass kept well-manicured. Worthy of additional note, BrightView introduced a proprietary work order/proposal tracking system that is user-friendly and that helps keep pending/completed matters organized and readily accessible.

Our assigned account manager is knowledgeable, easy to work with, and always available to us to address the myriad of items that inevitably arise when overseeing such a large-scale property as ours is.

Ultimately, our residents and board are very pleased with what Brightview brings to the table. Their good work shows daily. We would recommend them to other homeowner associations who are seeking a professional landscape company that produces consistent, high-quality work.

Sincerely,

SCOTT M. JEFFERSON, LCAM

Community Association Manager

Direct 904.834.3400

Email scott.jefferson@fsresidential.com

www.delwebbpv.com

Riverwood by Del Webb Community Association, Inc. 1775 River Run Blvd., Ponte Vedra, FL 32081 Phone: 904-834-3400 / Fax; 904-834-3304



Awards & Recognition



2016

BrightView Recognized With Awards in Design. Development and Maintenance California Landscape Contractors Association's (CLCA)

2017

Grand Award: FCA US Headquarters (maintained by BrightView)
National Association of Landscape Professionals (NALP)

Oracle Campuses Honored for Efficient Water Use & Savings Irnaintained by BrightViewl
The Silicon Valley Water Conservation Awards Coalition

2018

Colonial Williamsburg Receives Arboretum Accreditation Imaintained by BrightView). **ArbNet**

ASLA Design Awards: Merit Honors—Antelope Valley College, One Arroyo Trail System, and Cadence Park American Society of Landscape Architects (ASLA)

Exceptional Partner in Business Development Award

Cushman & Wakefield

BrightView Earns Top Awards in Landscape Maintenance Arizona Landscape Contractors Association (ALCA)

2019

Award of Excellence Winner National Association of Landscape Professionals (NALP)

Ballpark of the Year Award: Las Vegas Aviators Stadium (maintained by BrightView). BaseballParks.com

Exceptional Customer Relations Award.

Associated Landscape Contractors of Colorado (ALCCI.

BrightViews Groundskeeper Named PCL Sports Turf Manager of the Year
Pacific Coast League

2020

BrightView Development Branch honored by HomeAid Atlanta HomeAid

Gold Nugger Grand Award: Masterplan Community of the Year. Great Park Neighborhoods, Invine EA CBIA/PCBC





Meet Your

Client Services Team (CST)

BrightView Landscape Services prides itself as a Learning Organization. Over the past 80+ years our Company has been a leading innovator in many of todays Best practices.

We have always provided a single point of contact to our Clients to streamline communication and to have accountability in service delivery. We will continue to maintain this best practice based on the success our clients have communicated back. In addition we are now providing our clients with a Client Service Team to better provide transparency in service delivery.

Here we have developed a team to best service each Client and below you will see how each one plays a role in successful client satisfaction:



Account Manager

Focus on Client

- Your primary phone call and contact
- Develop Relationship with Management and Board
- Proactively provide enhancement proposals
- Communicate client needs to PM and Crews

Production Manager

Focus on Execution of the Work

- · Manage crews to execute the work
- · Hire, develop, evaluate, and retain crew members
- Safety, quality, and efficiency
- · Reports to the AM
- · Communicate with AM to understand client needs

Ancillary Managers

Focus on Ancillary Work

- Support and drive enhancement work on property
- Mulch or Annual Installation
- Community Enhancement Projects
- Palm Pruning, Street Tree clearance, Canopy thinning and lifting.

E-Verified Employees

BrightView ID Number: 13026

BrightView is enrolled in E-Verify in all states in which we operate to ensure 100% compliance with all US Labor and Immigration laws.

Our participation in this web-based process, currently the best means available to electronically confirm employment eligibility, makes certain that individuals we hire and are working on our client's sites are authorized to work in the United States.

E-Verify is only part of BrightView's robust employment verification program. Our enterprise-wide practice also covers regular training of our staff and semi-annual auditing to maintain compliance with all US Labor and Immigration laws.



Personal Protection Equipment



Your Dedicated BrightView Crew - will always be in full uniform – company shirt, pants, belt, hat and work boots. This not only presents a professional look to our team, it gives a sense of safety to your residents and visitors who can instantly recognize our team members.

Uniforms Crew Leader - Landscape Services option A (Black logo on back of safety vest) *Preferred/Recommended









Training Program: Madeira CDD

Through ongoing learning and coaching, crew members learn new skills on-the-job and then demonstrate their progress. As crew members gain new skills, they earn opportunities for recognition and promotions.

Assistant Branch Manager Training Program





Operations Managers at BrightView Landscape Maintenance undertake a 4 training session consisting of a total of 14 days. Each session focuses on a specific discipline

- Employee Leadership
- Operational Excellence
- Client Relations

- Financials

Each manager performs pre-work and follow-up testing for each program with a certification process conducted by senior managers at the end. Account Managers work through a detailed learning process providing the skills necessary to succeed as an Operations Manager.

Irrigation Training

Regional Irrigation Leaders complete 5 sessions of training consisting of a total of 25 days. The Regional Irrigation Leader provides certification training to Irrigation Technicians on the mechanics of an irrigation system, conducting a monthly inspection and repairing components.

Account Manager Safety and Training Program

Management training includes both formal training in group settings, ongoing training support available on line and in field shadow programs. Weekly safety classes at each branch.

A Safe Workplace & Community is

#1 Our Priority

<u>Safety is our top priority at BrightView</u> and we are committed to keeping our people safe every day across our business. As an organization committed to constant improvement, we actively work to continue developing a best-in-class Safety Management System that results in zero injuries to our team members. We take pride in conducting our business operations in a manner that helps to ensure the safety and well-being of our team members, customers, and the properties in which we operate.

We believe in the following principles:

Safety is our top priority

Appropriate PPE must be worn at all times

Follow-up, report, and learn from incidents

Everyone is responsible for each other

Training is the first step to safe behavior

You are the key to making a difference

BrightView's management is committed to providing a safe work environment and establishing safe work practices for all our employees. We begin all new jobs with a safety inspection. This identifies any job site hazards, roadway hazards and the safest place to operate from onsite.



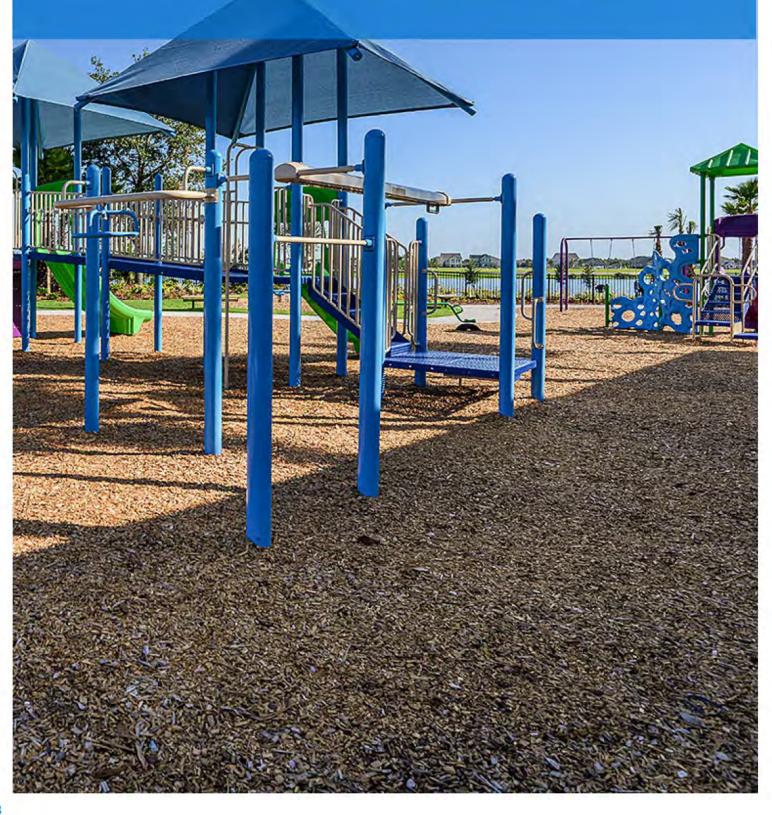
Every employee: E-verify, driving & criminal background check, along with initial drug & alcohol screens.

- * Trucks are always equipped with cones that are placed around the truck and trailer at all times.
- * We also demonstrate this commitment to safety through a continuing program of education and training, accident prevention, reporting, investigation and analysis, and the development of positive attitudes about safety and awareness about safety by all employees.

The following can be provided upon request:

- Safety Manual
- OSHA Compliance Manual
- Right to Know Program
- Safety Rules and Regulations
- HAZCOM Policy
- Safety Compliance Checklists
- Crew Member Equipment Safety Training Program
- Weekly Safety Talks

Machinery, Equipment and Manpower



Local Branch Equipment List



Equipment List

Route Trucks

- (26) Ford F150 1/2 Ton Pick Ups
- (20) Ford F250 % Ton Pick Ups
- (4) Ford F550 -Trucks.

Spray Trucks

- (1) Ford F250 Spray Truck 200 Gallon
- (1) Ford 450 RC Spray Truck with 2 Lesco skid mounted sprayers -300 gallons
- (4) 50 gallon Lesco Sprayer Skid Mount
- (5) Ride on z-sprayers
- (2) Toro ride on boom sprayers
- (1) Vortex spreader ornamental fertilizer

Irrigation Truck

- (3) Ford F250 SC XL
- (9) F150

Dump Body Trucks

- (3) Ford F450 Trucks (8) Isuzu Dump Trucks

Trailers

- (12) Custom Built Equipment Trailer
- (2) Weld Rite 16' Batwing Trailer
- (1) 10 Flatbed
- Ray side 16'x6"
- (1) Weld Rite 16'x6"
- (9) 20 Enclosed Trailer



- Mower Equipment (8) 48" Walk behind mowers
- (15) 52" Stand on mower
- (2)11 Batwing Mowers
- (30) 61" Riding Mowers



Field Equipment (400 units)

Gas articulating shears

Hand shears

Straight shears

Back pack sprayers

Fertilizer spreaders

Hand spreaders

Walk behind spreaders

Riding fertilizer spreaders



Large Equipment

- (1) Polecat Aerial Lift.
- (3) Bandit 1590 Brush Chipper
- (1) Skid Steer Loaders
- (2) Aerial Lift Trucks

Utility Vehicle

(8) John Deere Gators

Resources

BrightView brings <u>140 years</u> of experience and client-focused service. We function under the belief that taking care of our teams and clients should always be at the heart of what we do. True to our name, BrightView represents our optimism for the future-offering new opportunities for our clients and team members to succeed. - <u>28 Florida branch locations</u>.



Financial Strength



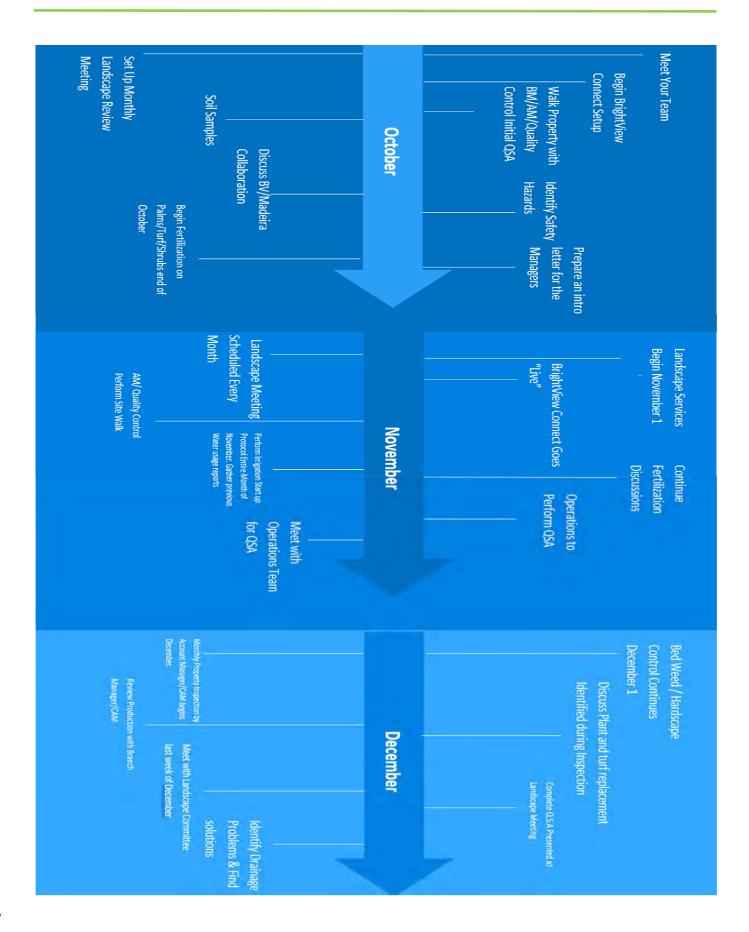
PART I-FINANCIAL INFORMATION

Item 1. Financial Statements.

BrightView Holdings, Inc. Consolidated Balance Sheets (Unaudited) (In millions, except par value and share data)

	June 30, 2022		September 30, 2021	
Assets				
Current assets:				
Cash and cash equivalents	\$	26.3	\$	123.7
Accounts receivable, net		422.4		378.9
Unbilled revenue		121.1		111.2
Other current assets		114.0		97.0
Total current assets		683.8		710.8
Property and equipment, net		323.0		264.4
Intangible assets, net		186.4		197.6
Goodwill		2,005.4		1,950.8
Operating lease assets		78.4		69.5
Other assets		40.0		44.5
Total assets	5	3,317.0	\$	3,237.6
Liabilities and stockholders' equity				
Current liabilities:				
Accounts payable	\$	159.0	5	144.4
Current portion of long-term debt		12.0	-	10.4
Deferred revenue		73.0		48.2
Current portion of self-insurance reserves		49.6		50.2
Accrued expenses and other current liabilities		210.5		220.9
Current portion of operating lease liabilities		25.6		22.0
Total current liabilities	-	529.7	-	496.1
Long-term debt, net		1,336.4		1.130.6
Deferred tax liabilities		56.2		70.8
Self-insurance reserves		101.6		104.5
Long-term operating lease liabilities		59.2		54.2
Other liabilities		36.5		38.7
Total liabilities	-	2,119.6		1.894.9
Stockholders' equity:		2,171		100000
Preferred stock, \$0.01 par value; 50,000,000 shares authorized; no shares issued or outstanding as of June 30, 2022 and September 30, 2021		_		_
Common stock, \$0.01 par value; 500,000,000 shares authorized; 105,700,000 and 105,200,000 shares issued and 93,000,000 and 105,200,000 shares				
outstanding as of June 30, 2022 and September 30, 2021, respectively		1.1		1.1
Treasury stock, at cost; 12,700,000 and 287,000 shares as of June 30, 2022 and September 30, 2021, respectively		(168.1)		(4.4)
Additional paid-in-capital		1,504.7		1,489.1
Accumulated deficit		(142.9)		(141.6)
Accumulated other comprehensive income (loss)		2.6		(1.5)
Total stockholders' equity		1,197.4		1,342.7
Total liabilities and stockholders' equity	\$	3,317.0	5	3,237.6

30-60-90 Day Plan



Manpower



Weekly Service Plan and Staffing

We spent a great deal of time and effort to inspect, walk and measure the entirety of Madeira CDD. Over the past few months we have developed an operational plan for a weekly presence at Madeira CDD designed to merge efficiency with your expectations and the needs of the community **OUTLINED IN YOUR RFP.**

Mow Crew-

This crew will move through the community to complete all mowing, edging and string trimming operations. If additional help is needed due to inclement weather or events the next available day will be utilized to complete operations with additional crews as needed.

Detail & Pruning Crew-

This crew is **dedicated to the maintenance and shaping of plant material** Their duties will include ornamental, shrub and tree care along with site policing and weed removal. They will be on property every day of the week, and they will progress through the community each month.

Account Manager- Thomas Russtici

Owner of Madeira CDD relationship. He is your primary point of contact for the management team and Board members for all services. He will be responsible for scheduling and managing all operational activities, providing weekly reports to you, communication with the community staff and leadership. The Account Manager creates company mandated Quality Site Assessment or QSA, for your property. This will serve as a snapshot of the conditions on site and a management tool that helps both parties visually understand areas of concern or needs that can be tailored to be area specific.

Production Managers-Colin Gubbine

These crew managers will be on site with crew and are the right hand of the Account Manager. German will provide leadership and supervision to the field crews above, along with directing daily operational movement to cover specific work orders communicated to us by Meadow View at Twin Creeks CDD team and the Account Manager.

Ancillary Services: Chad Knight

There are several teams external to the community's on site team that will handle a portion of the work load specific to their expertise. Tree Care outside of ground clearance, palm pruning will be handled by Tree Care Crews as scheduled. Seasonal color bed and mulch installations and maintenance will be handled by our Enhancement Department. Improvements to the landscape that involve light construction will be performed by Enhancement Department as well. Chemical applications for fertilization, insects, and specific weed control products will be handled by Spray Technician who use specialized equipment to move through the site in a more efficient manner.

Turf Management Program

Every property is different with a unique set of maintenance needs. We took into consideration our community tour to create the maintenance plan below which is designed to keep your property looking its best year-round.

Mowing Service

We will deploy a specific mowing crew every day to perform all the mowing, edging, string trimming, and blowing.

This mow crew will only mow, edge, trim and blow, they will not short your mowing services to prune or trim shrubs — that will be a different crew handling the pruning and detail.

Madeira CDD will be mapped and the crews will follow that mapping progression through the property. This "mapping" will be provided to Your team and Board in advance of our initial service. We can adjust the weekly mow schedule if we encounter rain, an emergency or a schedule adjustment based around a special event. We utilize Friday if that week's schedule backs up.

We will maintain a weekly schedule for all turf areas The schedule may change according to weather, turf conditions, and fertilization schedule:

- Hand mowers to be used in areas where large, heavy equipment may damage turf or other property.
 - Patterns will be changed frequently to prevent ruts accumulating in turf.
- All mowers are equipped with mulching decks. Grass clippings will be dispersed at each mowing, to eliminate unsightly build-up of grass clippings that may appear after each mowing.
- All debris will be blown off sidewalks, driveways, streets and parking lots during that same service day.



Mowing Services



Edging Equipment Procedure

Hard edging (Sidewalks and Curbing) will be performed by Bright-View on a weekly basis and soft edging of bed areas and tree wells will be edged every other week. Borders of plant beds are to be maintained with a distinct edge that separates the bed from adjoining grass. No chemicals shall be used for edging of the beds.

This will keep neat and well-groomed appearance at all times. All generated debris from the edging process will be blown off to create a clean swept look appearance.



Trimming

No chemicals will be used around ponds. Mowing services will be performed to the intended sod line of the turf. The

small strip left around the pond perimeter will be serviced with a weed-eater to provide a neat and well-groomed appearance at all times. This will be performed in conjunction with each scheduled mowing.

All tree trunks will have an edged turf perimeter around them to protect them from unnecessary weed-eater damage



Debris Removal

Each mowing operator is properly trained in order to not run over trash and or debris. Each mowing operator is equipped with trash pickers for the safety of our employees.





Shrub and Plant Care Program

Pruning Schedule

Madeira CDD will be maintained by specific pruning crew with talents shown to be proficient in the shaping, care and maintenance of shrubs and ornamentals.

Their duties will include ornamental, shrub and tree care along with site policing, weed removal, and leaf removal.

Your Detail Crew will proceed through entire community until it is complete each month. All areas that require pruning will be done one time completely in every month. This will guarantee we maintain all shrub and ground cover beds a minimum of once per month and will minimize the variance of "long and short" shrub pruning every month. High frequented areas will be touched every week.

We will map and schedule the community. This schedule will be updated monthly and a copy will be provided to you for final approval every month.

Several preventative functions are scheduled seasonally. Please note below a general quarterly plan that will become site specific upon further evaluation. During our initial site review we will diagnose any shrubs that cause safety issues for pedestrians on sidewalks and shrubs blocking traffic signs or monument signs.







Winter Cut back shrubs needing severe thinning, limb up trees.

Spring Apply pre/post emergent weed prevention chemically to all areas, and fertilize. Hard cutbacks for

selective plants.

Summer Regular inspections to address plant growth, weeds, and overall plant health, fertilize.

Fall Fertilize at proper rates, monitor irrigation cut backs, and apply pre-emergent weed control for winter

weed.

Debris Cleanup

Your Pruning Team will remove all debris generated in the Shrub and Ground Cover functions from the site daily and police common areas for litter and fallen debris upon each service visit

Bed Weed Control

Irrigation Management Program

Water Management is much more than just sprinkler repairs. Upon award, BrightView will perform a thorough audit of the entire irrigation system listing items needing repair or replacement. Including items that would improve the irrigation system.

After confirming that all heads are working properly, we will need to understand which zones water which plants, and whether they are growing in full sun or shade. It is also important to monitor the soil conditions and daily weather conditions.

Every Irrigation clock will be checked thoroughly once per month by the full time Irrigation Technician.

A report will be provided to the management team. Any irrigation heads or damaged will be repaired immediately. Any other problems will be reported immediately to management.

- Monthly irrigation checks assure that every zone is fully operational, and coverage is adequate to keep a healthy and lush landscape.
- Water management is the key to a successful landscape management program.
- The best preventative maintenance program is one that consistently checks the system, keeps it up and running properly, and repairs issues in timely manner.













Fertilizer, Weed and Pest Control Program

IPM Agronomic Program Turf, Shrubs and Ground Cover

What Are The GI-BMPs?

The GI-BMPs are a science-based educational program for Green Industry workers (lawn-care and landscape maintenance professionals), brought to you by UF-IFAS Florida-Friendly Landscaping™ program. The GI-BMPs teach environmentally safe landscaping practices that help conserve and protect Florida's ground and surface waters.

Who Gets Trained in the GI-BMPs?

Florida Statute 482.1562 states that all commercial fertilizer applicators must have a license from the Florida Department of Agriculture and Consumer Services (FDACS) by January 1, 2014. To get this license, each Green Industry worker must be trained in the GI-BMPs and receive a certificate of completion from UF/IFAS and FDEP. Additionally, many non-commercial Green Industry applicators or other workers are required to pass the training by local ordinances or voluntarily participate in the program to better serve their clients.

Integrated Pest Management (IPM) is an important part of any turf maintenance program. IPM uses an efficient, effective and environmentally conscious approach to pest management which draws on knowledge from several different sciences including entomology (study of insects), mycology (study of fungi), chemistry and horticulture. This interdisciplinary approach enables us to develop sustainable and less costly solutions to many common landscape problems.

Early preventative actions are the key to a successful BMP program. Once you have determined the economic threshold of a site, the evaluation process may begin. Determining the Best practices program, we use information on:

- Pest identification
- Pest lifecycles
- Soil tests and Fertilizer choice
- Control methods that cause the least damage to the environment

We have included our IPM Program as an example, the final plan will be determined after our start-up Procedure

Contractor shall abide by all requirements in the RULES OF THE ENVIRONMENTAL PROTECTION COMMISSION "FERTILIZER USE AND LANDSCAPE MANAGEMENT" and other applicable law, regulations, rules,

Tree Management Program

You can count on us to preserve your trees, enhance their appearance, increase their production, improve safety and reduce liability.

Our ISA Certified Arborists offer a comprehensive set of services and will be available to you for everything you may need to keep your trees healthy and beautiful.

Tree Care services include:

- Tree pruning
- Soil and tissue analysis
- · Cabling and bracing
- · Emergency storm clearance
- Tree removal and stump grinding
- Inventory and management plans
- Insect and disease control
- Nutrient management
- Fertilization
- · Transplant and relocation
- Nuisance fruit production control
- · Hazard evaluation and management



Winter	Maintenance Pruning of Crape Myrtles (February-March), Hardwood
	elevation and deadwood removal if necessary



Summer Maintenance Pruning of Hardwoods to remove excess foliage, building, security, vehicle and pedestrian clearance issues.

Fall (September-October) Pruning of all Palms to remove brown fronds and seed stalks (Optional if needed)





Seasonal Color Management Program

A seasonal color program on your property is the perfect complement to a well-maintained landscape. A consultation with your Account Manager will ensure beautiful seasonal color throughout the year.

On a per-square-foot basis, color plantings are usually the most intensively managed element of a landscape. There are ways to develop an outstanding color program that makes a strong return on the investment.

Color themes may be used to complement buildings, company colors or the appropriate season of the year.

BrightView will take control of all Seasonal Color Beds, weed control, all fungus controls, all designs and all warrantees associated with all the Seasonal Color Beds.

BrightView will be 100% responsible for all services associated with Seasonal Color Management on site.











Providing Services Described in RFP



Focus on

Communication

Seamless Transitions

Create Successful Partnerships

Success depends on a seamless transition especially with a large community like Madeira, This transition sets the tone for the entire relationship and acts as a foundation for successful partnership. An ideal transition is smooth, cost effective and transparent.

At our initial kick-off meeting, we will confirm communication protocols, review the contract and scope of work along with a timeline on completion of key site initiatives, review our safety protocols, introduce our QSA process,

1 WEEK BEFORE SERVICE START



- Tour entire site with BV Team that will be involved in project
- Assemble and prepare all required equipment
- Final update to community Representative
- Tour with community representative to discuss the following:
- Complete Irrigation Audit of entire property.
- Implementation of complete Irrigation inspection Program
- Monthly Rotational Maintenance Plan
- Schedule and implementation of comprehensive Fertilization Program
- Complete Horticulture Site Inspection
- Complete Arbor Inspection Report
- Any additional findings or requests from the site

1 MONTH AFTER SERVICE START



- Review progress on complete Irrigation system and components
- Review progress on Horticulture Report
- Review progress on site Safety Inspection Report
- Review with the Landscape Committee our designated areas of supervision and service, Communication with the Resort using the BrightView Connect Portal
- Review progress on complete Arbor report
- Provide the first QSA



Pro-Active Communication From Your BrightView Manager

Your contact and your BrightView Manager will be one phone call, text, email away from each other at all times. All managers are provided with a company Iphone complete with their company email. You will have your manager's cell phone and will able to be in contact with him or her at any time. Your Account Manager will be your SINGLE POINT OF CONTACT for all your needs. On top of this easy access, our Account Manager will also provide you with pro-active communication reports on a weekly basis including...

Quality Site Assessment (QSA) Report

As part of our reporting plan you will receive quality site assessments (QSA's) on a monthly basis. These inspections review turf quality, seasonal flowers, tree & shrub care, site quality and irrigation management. The assessments provide recommendations for property enhancements, note any maintenance items that need addressed and allow for additional reporting on property areas that may be outside of our scope work.

In the next few pages we have included an example of a QSA we submitted to a client. As you will see the detail is very clear. Each of the QSA's are electronically generated and submitted to the manager after each walk. These all will be archived and available to compare and track the progress through the contract. the feed bck we receive is this is the single best tool BrightView shares with the Clients Boards to assist the Community with communication and tracked data for developing a long term landscape plan for the Community

Weekly Reports Provided

In addition to QSAs, we utilize a simple, yet effective reporting tool to communicate on weekly services. The report below will be used by our Account Manager during weekly site visits to recap the priorities back to you. It can be emailed or copies left at a specified location on property.



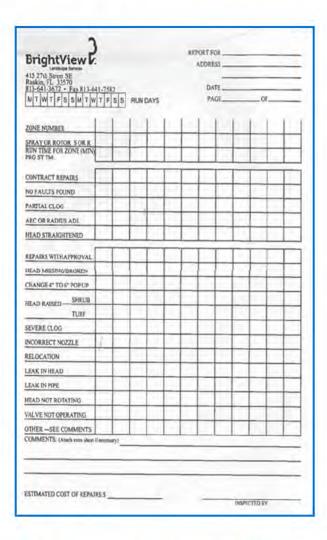
Customer Satisfaction Surveys

We seek ongoing feedback from our clients using objective sources such as third-party targeted telephone surveys or other outreach discussions in order to verify we are exceeding expectations.



Monthly Irrigation Reports

Regular inspections and system monitoring will be a part of our proactive approach and communication methods to keep your irrigation functioning properly and efficiently.



Monthly Water Management Services

- Every Irrigation clock will be checked thoroughly every month by your Irrigation Technician.
- Any irrigation heads damaged will be repaired immediately. Any other issues found by technician will be reported immediately to management. If crew members see issue, they will report to Account Manager right away.
- The monthly irrigation check will assure us that every zone is fully operational, and that the coverage is adequate to keep a healthy and lush landscape.
- The best preventative maintenance program is the one that consistently checks the system, keeps it up and running properly, and repairs any issues in timely manner.

Water Management Services

- Water Auditing, budgeting and tracking
- EvapoTranspiration (ET) based scheduling.

Upgrade Equipment and Replacement Parts

- Soil Moisture sensors
- Rain sensors
- Matched precipitation Sprinklers.
- · Pressure regulated valves and

sprinklers.

Water Saving Retrofits

- Drip Conversions
- Hydronizing Design and implementation.

BrightView Team will Help You with Budget Planning

Budgeting now means less worry later.

When it comes to a cost effective landscape plan there are four key things you can control to budget for your property.

1. Have a Vision for Your Landscape.

Identify your basic maintenance requirements as well as what you might want to consider for repairs, upgrades and possible enhancements. BrightView has in-house, agronomic-focused Design Team who can quickly provide Florida Friendly plant designs which insures longer lasting plant material with a strong emphasis on your water management. These designs have proven to immediately save you money on irrigation and long-term plant replacement.

2. Focus on Key Areas to Improve Value While Reducing Costs.

Your property can benefit from cost-effective recommendations such as reducing water use, recycling green waste and converting certain turf areas to shrubs and sustainable ground cover.

3. Save with Smart Irrigation Technology.

Our water management experts can perform a water analysis to identify areas of avoidable water waste on your property and make recommendations for upgrades to smarter technology. In many cases, the water savings pay for upgrade in the first 6 months and after that, your bottom line just keeps looking better.

4. Estimate the Possibilities

Your Goals and Needs can be mapped out on a worksheet so you'll have customized budget estimates with plans for 1, 2 and 3 year goals as well as longer horizons.

Your BrightView Team and you can plan your goals and future needs together with our Customer Budget Worksheet.

Customer Budget Worksheet Date:									Client !	Varne:		(an	tView
Branch Name & No.:		-	-						Job Number:				_
ITEM	JAN	FEB	IMAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	INOV	DEC	TOTAL
Exterior Monthy Contract													
Tree Pruning & Maintenance													
Interior Monthly Maint. Contract.													
Seasonal Color Rotation													
Irrigation Systems Repairs													
Landscape Improvements													
Mulch													
Other													
Other													
Other													
Monthly Contract Totals													
Projected "Extra" Expenses													
Grand Total													

Emergency Storm Response

We will help you be ready for whatever hurricane season throws your way! With help from our local teams we can provide recommendations on structural pruning to developing a post storm clean up action plan tailored to your property. Thanks to our large footprint within Florida we're able to bring in outside help if necessary to get you cleaned up quickly in the event of large storms.

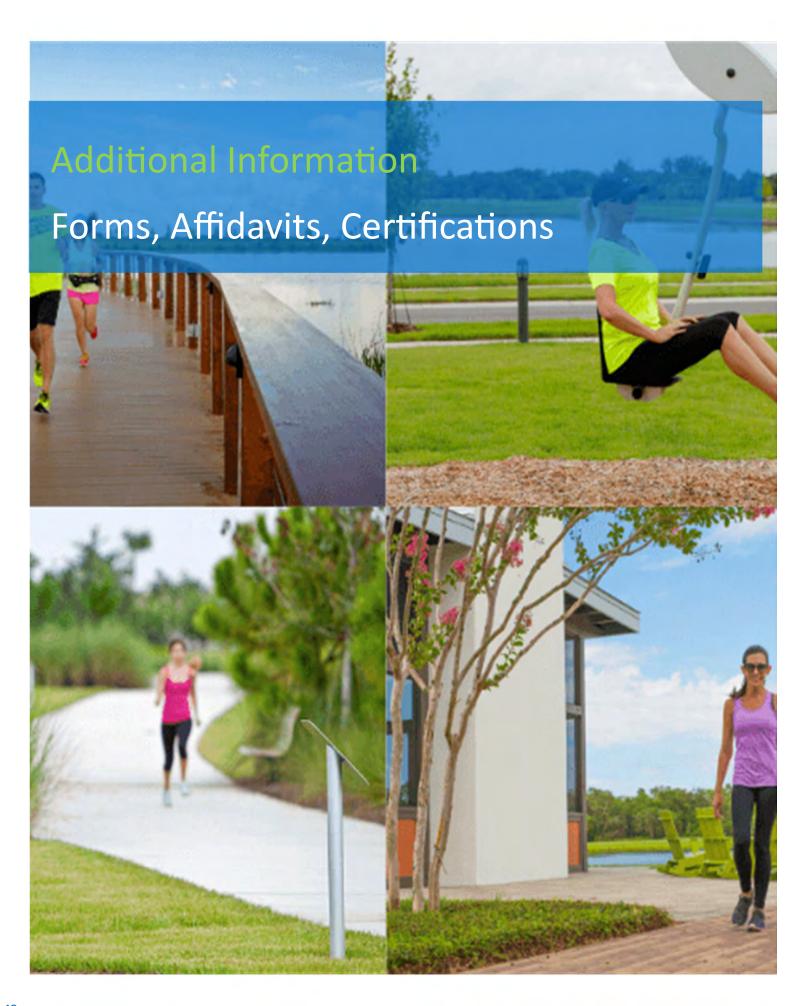
Safety before and after a storm is our primary focus. Immediately following a storm our teams will ensure:

- Vehicle access is cleared, allowing emergency personnel access.
- · Debris that may pose immediate risk is cleared.
- Plant material that may have a chance of surviving is replanted.
- Hazardous damaged limbs that remain in trees are trimmed or removed.
- Tree limbs, root balls, or large wood debris remaining on the ground is chipped and removed.
- · Final restoration of any remaining damages or losses resulting from the storm is performed















Florida

Bepartment of Agriculture and Consumer Services Bureau of Licensing and Enforcement

CERTIFIED PEST CONTROL OPERATOR

Number: JF339675

RODNEY HICKS

This is to Certify that the individual named above is a Certified Pest Control Operator and is privileged to practice

Laun and Ornamental

in conformity with an Act of the Legislature of the State of Florida regulating the practice of Pest Control and imposing penalties for violations.

In Tastimony Whereof, Witness this signature at Tallahassee, Horida on June 13, 2023

Chief, Bureau of Livensing and Enforcement

WILTON SIMPSON Commissioner of Agriculture

FDACS 13618, 06/01

(Flev. October 2018) Department of the Treasury

Request for Taxpayer **Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

E	Name (as shown on your income Brightview Landscape Ser Business name/disregarded enab	vices, Inc.		o not leave this line blan	k.					
See Specific Instructions on page	Check appropriate box for federal following seven baxes. Individual/sate proprietor or single-member U.C. Limited liability company. Ent. Note: Check the appropriate LLC if the LLC is classified as snother LLC that is not disregis disregarded from the owner. Other (see Instructions) Page 400 acksonville FL 32256. List account number(s) here (optimal services).	C Corporation or the tax classification box in the line above to a single-member LLC a single-member LLC arded from the owner should check the spp or suits no) see insti-	S Corporation (C=C corporation, S or the tax classificatio that is disregarded if for U.S. federal tax p repriate box for the t	Partnership S corporation, P=Partnership of the single-member om the owner unless the urposes. Otherwise, a si	Trumership) > owner. Do e owner of ingle-member.	not check the LLC is ser LLC tha	Exemptis Exemptis Exemptis Code (if)	CENT MAN	individuo 3): (il any)_ TCA rep	orting
ickup sideni itilies. V, lati ote: If	our TIN in the appropriate box, withholding, For Individuals, tit allen, sole proprietor, or disre it is your employer identification	The TiN provided mals is generally your garded entity, see the number (EIN), if you ne name, see the installation in the name.	nust match the nan social security nun he instructions for you do not have a r structions for line 1	nber (SSN). However Part I, later. For other number, see How to	for a	Social se	curity nur	ther _		
art				-		1		1.1.1	_	4
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u hav	ATCA code(s) entered on this ation instructions. You must on a failed to report all interest and ion or abandonment of secured an interest and dividends, you a	oss out item 2 above dividends on your ta preserty, cancellation	if you have been no x return. For real es n of debt, contributi	olified by the IRS that tate transactions, item ons to an individual re	you are cu 2 does no direment a	rently sub apply. F	or mortga; it (IRA), an	ge interest d general	paid,	nents
gn ere	Signature of U.S. person ►	with March	The same		Date >	6	85	202	2	
en	eral Instructions	0		+ Form 1099-DIV (dividends	including	those fro	m stacks	or mut	tual
ection	references are to the Internal I	Revenue Code unte	ss otherwise	funds) • Form 1099-MISC proceeds)	(various	types of i	ncome, pr	izes, awa	rds, or	gross
ated	developments. For the latest is to Form W-9 and its instruction by were published, go to www.	ns, such as legislation		Form 1099-B (stitransactions by britished) Form 1099-S (principle)	okers)				ther	
urp	ose of Form			• Form 1099-K (m					ansact	ions)
indiv	idual or entity (Form W-9 required from with the IRS must o	btain your correct to	axpayer	 Form 1098 (horn 1098-T (tuition) 	e mortgag	e interest	1000			4.00
	ation number (TiN) which may ndividual taxpayer Identification			• Form 1099-C (ca			omining of -	an mad -		
	r identification number (ATIN).		 Form 1099-A (acquisition or abandonment of secured property) 							

(EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

+ Form 1099-INT (interest earned or paid)

. Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, fater.

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CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 07/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

PRODUCER	[ACN_Est]: (866) 283-7122 [AC. No.]: (800) 363-0105					
Aon Risk Services Central, Inc. Philadelphia PA Office						
100 North 18th Street 15th Floor Philadelphia PA 19103 USA	\$2500kss-		4			
	INSURER(S) AFFORD	ING COVERAGE	NAIC #			
INSURED	INSUMERA: ACE American Ins	22667				
BrightView Landscape Services, Inc. Location #34610	INSUMERS: American Guarant	26247				
11530 Davis Creek Court	INSUIER C:					
Jacksonville FL 32256 USA	INSURER D:					
	INSURER E:					
	INSURER F:					

COVERAGES CERTIFICATE NUMBER: 570100574652

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.

NSIR	TYPE OF INSURANCE	ADDL NSD	SUBR	POLICY NUMBER	POLICY EFF	(MMCOTTT)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY	. 8		XSLG47318397		10/01/2023	EACH OCCURRENCE	\$2,000,000	
	CLAMS-MADE X OCCUR	ΙI		SIR applies per policy ter	ms & condi	tions	PREMISES (En occurrence)	\$2,000,000	
		ΙI					MED EXP (Any one person)	\$10,000	
		1					PERSONAL & ADV INJURY	\$2,000,000	
- 4	GENLAGGREGATE LIMIT APPLIES PER	1					GENERAL AGGREGATE	\$5,000,000	
	POLICY X PRO- ECT X LOC						PRODUCTS - COMPIOP AGG	\$5,000,000	
A	AUTOMOBILE LIABILITY	П		ISA H1071333A	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ex sostient)	\$5,000,000	
	X ANY ALITO	ΙI					BOOLY INJURY (Per person)		
	OWNED BCHEDULED	ΙI					BOOLY BUURY (Per sosdert)		
	AUTOS ONLY IRRED AUTOS ONLY AUTOS ONLY	$ \ $					PROPERTY DAMAGE (five accident)		
8	x UMERELLALIAS X OCCUR	Н	+	AUC508596818	10/01/2022	10/01/2023	EACH OCCURRENCE	\$3,000,000	
	EXCESS LIAB CLAMS-MADE	ΙI					AGGREGATE	\$3,000,000	
	DED RETENTION	1							
A	WORNERS COMPENSATION AND EMPLOYERS' LIABILITY	\Box		WLRC50687302	10/01/2022	10/01/2023	X PER STATUTE OTH-		
	ANY PROPRIETOR: PARTNER!	اا		WC - AOS SCFC50687405	10/01/2022	10/01/2023	E.L. EACH ACCIDENT	\$2,000,000	
1	(Mandatory in NH)	~/^	N/A SCFC50687405 WC - WI	10/01/2022	10/01/2022		10/01/2025	EL DEFASE-EATMPLOYEE	\$2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-POLICY LIMIT	\$2,000,000	
Descri	REPTION OF OPERATIONS / LOCATIONS / VEHICLES IAC	000 101	4400	and florests following one to attend of com-	and to be stated			_	

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICES BE CANCELLED BEFORE THE EXPRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	Aon Risk Services Contral Inc.



Environmental Horticulture Terril A. Nell, Chair,

TRAINED AND CERTIFIED in THE



Awarded to

CHRIS CHARBONNEAU

FLORIDA GREEN

INDUSTRIES



Certifying The Completion of 6 Training Hours on

the Topic of Green Industries Best Management Practices on July 6th 2007

FLORIDA

Laurie E. Trenholm, Urban Turfgrass Specialist

IFAS EXTENSION

for the PROTECTION OF WATER RESOURCES in FLORIDA



BEST MANAGEMENT PRACTICES







License Certificate

HICKS RODNEY Y

This is to certify that

is the qualifying agent for

BRIGHTVIEW LANDSCAPE SERVICES, INC.

and had met all the requirements of law and this Board and is

certified its a

No: I

IRRIGATION CONTRACTOR contractor expires SEPTEMBER 30, 2023

- 310

Clifford D. Snell

1/12/2022 Date Issued

CHAIRMAN

WWW. NOT PERINA

HURISATION SPRINKLER

St. Johns County A

Authorized Contractor

License No: BL-5603 HICKS, RODNEY

BRIGHTVIEW LANDSCAPE SERVICES INC

DOB: 4/24/1990

Issued: 4/7/2020

Expires: 9/30/2021

License valid through expiration date, willess sooner disqualifier

This Certifies that.

Rodney Hicks

Has Completed a Florida DOT approved Maintenance of Traffic Intermediate course on 3/23/2012

Date Expires: 3/23/2016 Certificate #: 2461 Instructor: Roger Sanders FDOT Provider # 110

Safety Links inc Ph/ Fax (800) 768-7036 P O Box 933 Ootha FL 34734 www.safetylinks.net inio@safetylinks net



St. Johns County

Authorized Contractor

License No: BL-5603 HICKS, RODNEY

BRIGHTVIEW LANDSCAPE SERVICES INC

DOB: 4/24/1980 Issued: 2/28/2022 Expires: 9/30/2023

* License rulld through expiration date, unless sooner disqualified *







Rodney Y. Hicks CIC, CIT, CLIA

Certification ID#: 99597 Expiration Date: 12/31/2019

CEU Cycle: 1/1/2018 to 12/31/2019

STATE OF FLORIDA Department of Agriculture and Consumer S BUREAU OF LICENSING AND ENFORCEMEN

BRIGHTVIEW LANDSCAPE SPRVICES INC 11530 DAVIS CREEK COURT PEST CONTROL COMPANY FIRM

JB267592

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE EXPIRING January 34, 2023

nicre friel signature COMMISSIONER



Submitted by:

Chris Charbonneau

904.887.8553

chris.charbonneau@brightview.com





Madeira CDD

Proposal

For

Landscape And Irrigation

Maintenance Services

PRESTIGE LANDSCAPES OF NORTH FLORIDA 904-574-4600 12627 SAN JOSE BLVD. STE. 702 JACKSONVILLE, FL 32223 chris@pliflorida.com



Prestige Landscapes of North Florida 904-574-4600 12627 San Jose Blvd. Ste. 702 Jacksonville, Florida 32223 chris@pliflorida.com

October 16, 2023

Lesley Gallagher, District Manager Rizzetta & Company, Inc. 2806 N. Fifth Street Suite 403 St. Augustine, FL 32084 Lgallagher@rizzetta.com

Re: Proposal For Landscape And Irrigation Maintenance Services

Dear Ms. Gallagher,

Thank you for considering a partnership with Prestige Landscapes of North Florida as your landscape maintenance service provider. Our proposal has been created to address the specific needs and expectations you have expressed for Madeira Community Development District. With this is your Landscape Maintenance Plan we designed to give you a landscape that you can be proud of.

Your Landscape Maintenance Plan includes the following sections:

Bid Forms: Our service agreement and pricing for the services we'll provide to your property.

Scope of Services: Summarizes our proposed scope of services, detailing the Best Practices we have developed to provide a consistent appearance across your landscape.

Company Overview: Information about our company's qualifications, capabilities and values.

Experience & References: Selected listing of clients who manage properties with landscape needs similar in scope to yours. Please reach out to them with any questions you have about our firm.

If you have any questions after reviewing our proposal, please contact me at any time. I would welcome the opportunity to provide you any further details about our firm's commitment to delivering a landscape that you will be proud of.

Sincerely,

Chris Kenny Owner/President <u>chris@pliflorida.com</u> 904.315.8041

Bid Forms





MADEIRA COMMUNITY DEVELOPMENT DISTRICT LANDSCAPE & IRRIGATION MAINTENANCE INVITATION FOR QUOTE

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1

General Landscape Maintenance	\$Yr.
- Storm Cleanup \$_120_/hr.	
- Tree Staking/Strapping Removal \$ / /	per tree (based on plan details) - Freeze
Protection (description of ability)	
PLI will	apply freeze cloth
Y <u>. </u>	
-	
\$/application	
- Hand Watering	
\$_45/hr. for employee with hand-held hose	
\$/hr. for water truck/tanker	
These prices are informational only and NOT to be i	ncluded in General Landscape Maintenance Cost





PART 2

Fertilization (All labor and materials)

	21	1 7 M M	nam	
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(Include any and all turf pesticide/herbicide mixtures you intend to use throughout the year)

		ST. AU	GUS	TINE (per specification	ons i	in Part 2)		2
MONTH		FORMULA		PLICATION RATE		OTAL POUNDS		COST PER
			(1	LBS. N/1000 SF)	PK	ODUCT TO BE APPLIED	A	PPLICATION
	PL	I will apply						
	to	provided						
	fer	tilization						
	sp	ecs.						
	-							
	1	ZC	YSL	A (per specifications is	n Pa	rt 2)		
MONTH		FORMULA	APF	PLICATION RATE	TO	TAL POUNDS		COST PER
			(I	LBS. N/1000 SF)	PR	ODUCT TO BE	A	PPLICATION
	1					APPLIED		
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			AHIA	(per specifications in				,
MONT	H	FORMULA		APPLICATION RA	Carlos Manager II Manager Mana			COST PER
				(LBS. N/1000 SF)	<u> </u>	APPLIED	BE	APPLICATION
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	WW	BEK	พบบ	OA (per specifications	ın P	art 2)	477	
MONTH		FORMULA		PPLICATION RATE		TOTAL POUNDS		COST PER
				(LBS. N/1000 SF)	P	PRODUCT TO BE	1	APPLICATION
						APPLIED	-	
	i.							





	PLI will apply			
	per provided			
	fertilization			
	specs.			
	ORNAM	ENTALS (per specifications	in Part 2)	
MONTH	FORMULA	APPLICATION RATE	TOTAL POUNDS	COST PER
	16.2 Banker (Maha) 16.0 (750 (16.0 km))	(LBS. N/1000 SF)	PRODUCT TO BE APPLIED	APPLICATION
	PA	ALMS (per specifications in	Part 2)	
MONTH	FORMULA	APPLICATION RATE	TOTAL POUNDS	COST PER
		(LBS. /PALM)	PRODUCT TO BE APPLIED	APPLICATION
DI II				•
Please II		n for those plant materials re PECIALTY PLANT MATE		cations.
MONTE				GOOT PER
MONTH	FORMULA	PLANTS TO BE FERTILIZED	TOTAL POUNDS PRODUCT TO BE	COST PER APPLICATION
		(i.e., Crapes, Loropetalum)		AFFLICATION
		(, e.ap.a, zeropeana	,	
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The totals in the "Cost per application" column should equal your Total Fertilization Cost for the year.

PART	3
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Pest Control (All labor and materials) **Yr.**

12,900.00

(if entire pesticide allowance is required) *

* This is an allowance for treatments of trees, ornamentals, groundcovers, etc. and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. The portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

OTC Injections will be performed at the discretion of the District's BOS (This shall not be included in either the Pest Control cost listed above nor shall it be included in the Grand Total or Contract Amount.)

OTC Injections (All labor and materials)

(OTC injections per specs - do not include in Grand Total)

Palm Type Palm Qty # of Inoculations per Cost per quarter per palm Individual Year

(based on size) Inoculation (i.e. (2)

inoculations per large Canary

Palm per 1/4, etc.)

The CDD reserves the right to subcontract out any and all OTC Injection events.





(4x per year)

PART 4

Irrigation (All labor and materials) \$ 30,000.00 \(\frac{1}{2}\text{Yr.}\)						
Freeze Protection (description of ability)						
PLI will propose to install freeze clicks to shut system						
down if temps go below 34 degrees						
\$ /application (do not include in Irrigation Total or Grand Total)						
After hours emergency service hourly rate \$ 75.00 /hr. (i.e. broken mainlines, pump & wells, etc.)						
Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.						
<u>PART 5</u>						
Based on quantities determined by Contractor's field measurements at time of bidding, Contractor shall install:						
CY Brown Hardwood Mulch per specs for the first top-dressing at \$65/CY (app. April) And						
CY Brown Hardwood Mulch per specs for the second top-dressing at \$_65_/CY (app. October)						
Installation of Brown Hardwood Mulch (All labor and materials) \$26,000.00 /Yr. (if both topdressings are performed - do not include in Grand Total)						

Each top-dressing shall leave all beds with a depth of 3"
The DISTRICT reserves the right to subcontract any mulching event to an outside vendor





PART 6

Annual Installation (All labor and materials)

The DISTRICT reserves the right to subcontract any annual installation event to an outside vendor

Contractor shall install 756 (4" pots) annuals up to four (4) times per year per specs at the direction of the District at \$4,536.00 /annual

\$/rotation		
\$4,536.00/Yr. (if all rotations are performed -TOTAL (PARTS 1, 2, 3 & 4 - This is what		
\$ <u>4,536.00</u>	/Yr.	
FIRST ANNUAL RENEWAL	\$ 	/r
SECOND ANNUAL RENEWAL Contractor/Firm	\$	r.
Name <u>Prestige Landscapes of North Fl</u> Firm Address <u>12627 San Jose Blvd suite 702</u>		
City/State/ZipJax, Fl 32223		
Phone Number 904.315.8041	Fax NumberN/A	
Name and Title of RepresentativeChris Ko	enny (Please Print)	
Representative's SignatureChris Ken	eny	
Date 10.16.23	_	



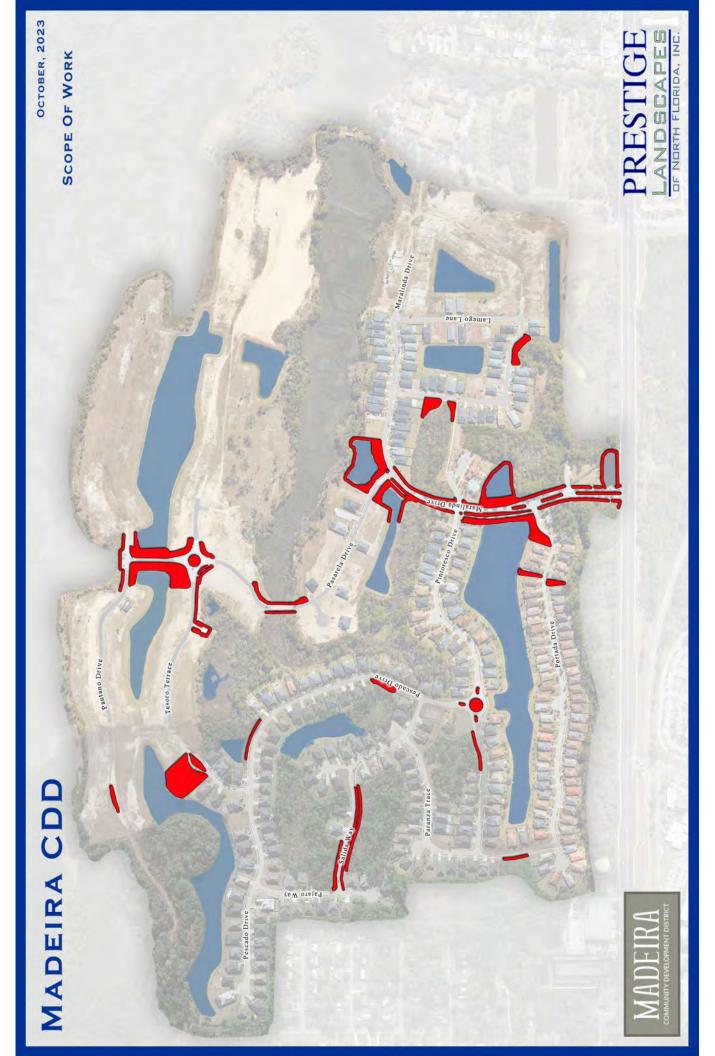


Scope of Service











What you can expect from us as our valued Client!

Communication

You need to know what is going on. Most frustration comes from not knowing. We have confronted this issue head on—our systems put communication first. Clients have a single point of contact regardless of the stage of their job. There are regular updates, and we always welcome lots of feedback. It is always our policy to be honest and responsive and our objective is complete customer satisfaction.



Customization

One size does not fit all. Every property we service has its own set of needs and issues. Our experienced staff and integrated approach allow us to find unique solutions to meet most property or budget constraints. It is our focus to be as flexible as possible so that we find the best solution and our customer experience is stress free.

Proactivity

We will fix it before it is a problem. The last thing we want is for our clients to point out something we have missed. We have built our service programs around proactivity and our professionals strive to catch every detail before someone else does. Procedures, checklists and training all focus on one result making sure our customers do not have to manage our work.

Personnel

- We understand that our personnel are perceived as your representatives while on your property; rest assured in knowing they will conduct themselves in an efficient, well-mannered, well-groomed, and workman-like manner.



- All our services are coordinated to minimize disruption and maximize safety to people and vehicular traffic.
- We provide all labor, transportation, and supervision necessary except in circumstances where we may use a reputable subcontractor (e.g., palm pruning, mulch, and irrigation) to carry out the task.
- Should we accidentally damage anything on your property, we will promptly make repairs at no cost to you.

Our Vehicles and Equipment

- Our service vehicles are well maintained, registered, insured, and operated only by responsible licensed personnel.
- All trailers, storage facilities, and maintenance equipment are in good condition and present a clean and neat appearance.
- Tools and equipment will be perfectly suited to the task at hand and used with safety gear when necessary.

Additional Services

 We will gladly provide extra services (such as irrigation repair and plant material replacement), special services and/or landscape enhancements at an additional charge with written approval from one of your authorized representatives. Our landscape design team and enhancement crews are ready when you are!

Additional Provisions

- Your personal Account Manager will conduct inspections monthly to assess and remedy landscape maintenance deficiencies as soon as possible.
- We offer a 24-hour contact list for use in case of emergencies.
- Removal of all landscape debris generated on the property during landscape maintenance is our sole responsibility, at no additional expense to you.
- Access to a water source on your property must be provided for use in spray applications.
- All products will be applied as directed by the manufacturers' instructions and in accordance with all state and federal regulations.
- We will frequently assess, identify, and notify you of any landscape conditions that affect long-term health including our suggestions regarding the best course of action. While we cannot guarantee the survival of plant material, since it is a living thing, any plant material that dies as a direct and identifiable result of improper maintenance practices will be replaced at no additional cost to you.







Company Overview





PRESTIGE LANDSCAPES OF NORTH FLORIDA, INC.







LANDSCAPE SERVICES

LANDSCAPE MAINTENANCE

LANDSCAPE INSTALLATION

AGRONOMIC PROGRAMS, TURF AND ORNAMENTALS

IRRIGATION SERVICES, INSPECTIONS AND REPAIRS

PALM AND HARDWOOD TREE PRUNING

LANDSCAPE DESIGN AND CONSULTING

LANDSCAPE LIGHTING





Prestige - Respect based on perception of quality and achievements.

PRESTIGE LANDSCAPES OF NORTH FLORIDA CHRIS KENNY - OWNER 904-574-4600 JACKSONVILLE, FLORIDA 32223 chris@pliflorida.com



COMPANY NAME: PRESTIGE LANDSCAPES OF NORTH FLORIDA, INC.

FEIN: 47-1639777

INCORPORATED: 8/19/2014

MAILING ADDRESS: 12627 San Jose Blvd. Suite 702

Jacksonville, FL 32223

CONTACT: CHRIS KENNY (904) 574-4600

EMAIL: ADMIN@PLIFLORIDA.COM

CHRIS@PLIFLORIDA.COM

BANK REFERENCE: CENTER STATE BANK

2198 A1A South

ST. AUGUSTINE, FL 32080

(904) 201-6500

IRRIGATION LICENSE Scc131152423

TRADE REFERENCES: LEGACY FARMS & ORNAMENTALS

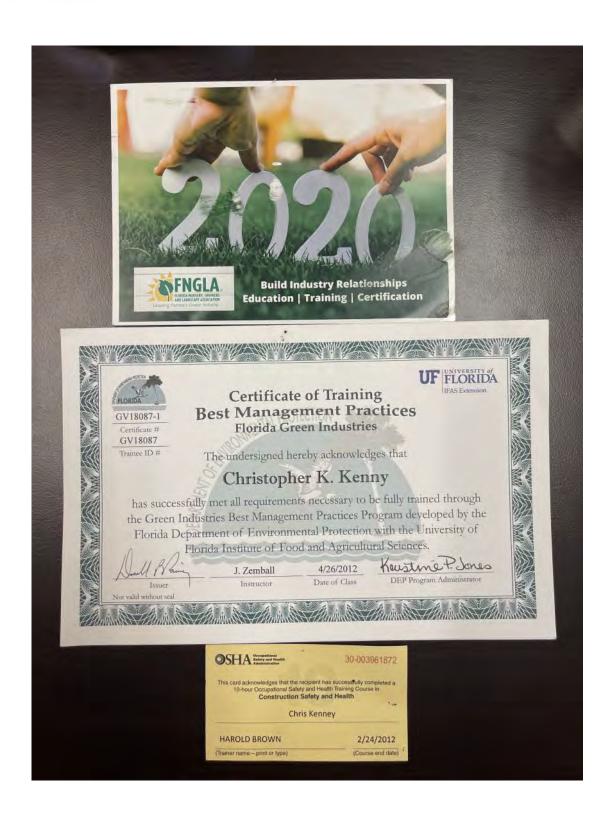
Seville, FL 32190 (386)225-0308

OFFICE@LEGACYFARMS-LLC.COM

GARRETT SOD SERVICES 8435 FLORENCE COVE ROAD ST. AUGUSTINE, FL 32092

(904) 814-8477

GARRETTSOD@ATT.NET



Experience & References







Prestige Landscapes is a comprehensive landscape design + build + maintenance firm that offers a wide range of professional landscape services. We specialize in multi-family, HOA, CDD, and commercial projects throughout Northeast Florida. Our services include landscape architecture, site planning, landscape construction, and landscape maintenance services. All management members on our team hold GI-BMP certifications.

A few notable projects and work history:

City of Jacksortville Beach Landscape Maintenance – Downtown

Toll Brothers Landscape Maintenance Nocatee HOA'S

Bannon Lakes – Full Landscape/Irrigation Installation. Phase 1 Pulte Homes w/maintenance

Grand Oaks – Full Landscape/Irrigation Installation. Pulte Homes "The Trails at Grand Oaks"

Shearwater CDD - Full landscape/irrigation installation. Current project Outpost Amenity Center w/maintenance.

Lakeside at Amelia Island – Full landscape/irrigation installation. Current landscape maintenance services.

Pulte Homes – Full landscape/irrigation installation. Current landscape maintenance services.

Enclave at Summer Beach - Full landscape/irrigation installation. Current landscape maintenance services.

Carriage Homes at Coastal Oaks – Current Landscape Maintenance Services.

Holiday Inn at St. John's Town Center - Full landscape/irrigation installation.

Seaside Vista at Vilano Beach - Full landscape/irrigation installation.

Harbor View - Full landscape/irrigation installation.

Marsh View - Full landscape/irrigation installation. Current landscape maintenance services.



The Preserve at Eagle Harbor - Full landscape/irrigation installation.

Edwards' Moving & Rigging – Grade, irrigate, and landscape installation of a new distribution center.

Artisan Homes – Landscape design, installation, and maintenance specialist for new community construction in North Florida.

Anglers Cove - Conceptional design, permits, clearing, grading, and installation of community entrances, greenspace and right of ways.

The management team at Prestige Landscapes of NF demands excellence and quality beyond expectations. With over 80 years of experience our team demonstrates creative, quality landscape design and maintenance. We look forward to serving all your needs!









Client References

Arbor Company

Services Provided: Landscape Management & Installation

Property: Lakeside at Amelia Island

Contact: Melissa Sloper, Design Director, Sr. Project Manager

Phone: 512-590-1443

Amelia Island Management

Services Provided: Landscape Maintenance

Property: Enclave at Summer Beach

Contact: Peter Mallory

Phone: 904-321-4142

Artisan Homes

Services Provided: Landscape Design, Management & Installation

Property: Various Communities in N.E FL

Contact: Robert Swanbeck, Director of Sales and Marketing

Phone: 239-898-1039

Freehold Communities

Services Provided: Landscape/Irrigation Installation

Property: Shearwater

Contact: David Roane, Land Development Manager

Phone: 904-449-2883

Agronomic Program









Customer: Prestige Landscapes of North Florida

Property: Madeira CDD

Turf/Shrub Program

January - February

Atrazine; Prodiamine, 8-4-36 turf special, PPZ Fungicide

March

Spectacle pre-m 8-4-36 turf special with soluble 21-0-0 AMS

Shrubs- 20-20-20, Insect and Disease treatment/ 8-10-10 trees/palms 8-2-12 w/ Kiserite

April

30-10-10 with micros Spring Heavy N Fert

May

Spectacle Pre-m, Basagran Herbicide; Manor Herbicide; 12-0-0Fe

Shrubs- 20-20-20, Insect and Disease treatment/ 8-10-10 trees/palms 8-2-12 w/ Kiserite

June

Meridian Chinch Application, 40-0-0, Micros Package IPM WEEDS

July

21-0-0 AMS, 6-0-0 w/ micros, Celsius herbicide.

August

21-0-0 AMS, 8-4-36 turf special, Iron supplement/Micronutrient package; Certainty sedge application

Shrubs- 20-20-20, Insect and Disease treatment/ 8-10-10 trees/ Palms 8-2-12 w/ Kiserite

September

IPM Spot treatments as needed

Shrubs- 20-20-20, Insect and Disease treatment Palms 8-2-12 w/ Kiserite

October - November

8-4-36 turf special, Atrazine herbicide, PPZ Fungicide preventative

December

IPM Spot treatments as needed





PRESTIGE LANDSCAPES

PRESTIGE LANDSCAPES OF NORTH FLORIDA 904-574-4600 12627 SAN JOSE BLVD. STE. 702 JACKSONVILLE, FL 32223 chris@pliflorida.com





Dear Madeira CDD Board Members,

Thank you for the opportunity to provide a proposal for your community. As St. Johns County continues to grow and remains one of the top areas to live in Florida, VerdeGo fully understands the high expectations for your property and our focus is to exceed those expectations through proactive communication and extensive landscape experience.

VerdeGo has been providing high-quality plant material, landscape design, landscape construction and maintenance services to Northeast Florida for more than 19 years. Our maintenance division has the best and brightest talent throughout the United States and is comprised of more than 175 full-time employees. Many of our employees have multiple certifications (BMP, OHSA, FNGLA, Arborist, GC, Designer) and degrees that are specific to landscape horticulture, design, architecture, sports turf, finance, and landscape construction. Such education and certifications allow us to serve you and your property with knowledge and experience.

Our qualified team is here to clearly communicate the services performed on your property. A proactive approach to serving you and your property is strongly valued at VerdeGo. We understand your time is valuable, and we are here to simplify the landscape process.

Again, we sincerely appreciate the opportunity to provide a quote for your property's landscape services.

Sincerely,

Billy Genovese

Director of Business Development

Billy Genovese

386-225-0203

bgenovese@verdego.com



Who We Are

Rooted in Relationships

For almost 20 years we've been rising before the sun, rolling up our sleeves, growing strong, healthy plants and creating beautiful environments. We understand that landscaping is a continuous process that requires diligence, responsibility, consistency, and that excellence lies in the details. We deliver exceptional results by going above and beyond, building relationships that blossom into long-term partnerships.

Our Mission

VerdeGo Landscape's promise goes beyond thriving landscapes. We take pride in our work and aim to act as trusted advisors to our clients with customized solutions and exceeded expectations. We are dedicated to delivering exceptional results.

Operational Approaches

Communication

Proactive and Continuous communication is a key factor to our success and sets us apart as a company.

Dedicated Staff

Results come when your team truly connects with the property they are servicing.

Consistency

Retaining the same crew on a sited job allows them to take pride and ownership in their results.

Accountability

Being accountable means working with integrity. Monthly internal assessments are used to evaluate the property's status and our team's performance.



Our Team

VerdeGo is led by our President, TJ McNitt, who has over 24 years of industry experience and holds several certifications including a General Contractor's license. Full transparency is important to us and that is why we have included the contact information for all administrators related to your job. Please feel free to reach out any time you have questions or concerns.









TJ McNitt24 yrs. Industry
Experience
President

Bruno Perez
25 yrs. Industry
Experience
Director of Operations

Bryan Wackes
11 yrs. Industry
Experience
Account Manager

Jason Vaughn
24 yrs. Industry
Experience
Irrigation Superintendent

TJ McNitt	President	(386) 437-3122 tmcnitt@verdego.com
Bruno Perez	Director of Operation	(386) 237-2313 bperez@verdego.com
Bryan Wackes	Account Manager	(386) 268-4915 bwackes@verdego.com
Jason Vaughn	Irrigation Superintendent	(904) 460-4385 wvaughn@verdego.com



References

Property		Manager	Contact Info	Phone
Ocean Hammock POA	\$650K+	Amy Spradling	aspradling@mayresort.com	386-446-0085
Middle Village CDD	\$488K	Jay Soriano	jsoriano@gmsnf.com	904-562-0249
Double Branch CDD	\$422K	Jay Soriano	jsoriano@gmsnf.com	904-562-0249
Town Center at Palm Coast CDD	\$432K	Clint Smith	Clintsmith@aol.com	386-931-4496
Trout Creek CDD	\$397K	Barry Jeskewich	barry@myshearwater.com	904-432-3739
City of Port Orange	\$332K	John Folk	jfolk@port-orange.org	386-214-8587
The Riverfront Esplanade	\$239K	Joe Yarbrough	jwysdaytonafl@gmail.com	386-299-6373
World Golf Village	\$240K	Sarah McFee	smcfee@maymgt.com	855-629-9481 Ext 321

MADEIRA CDD

REQUEST FOR PROPOSAL FOR LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

The Madeira Community Development District ("The District") is seeking proposals for Landscape and Irrigation Maintenance Services. Madeira CDD is located off US 1 in St. Augustine, Florida. Included in this request for proposals is the attached "Scope of Service". Proposals are to be emailed to the District Manager, Lesley Gallagher at Lgallagher@rizzetta.com no later than noon on Monday, October 16th 2023. The Madeira CDD Board will consider proposals at their regular meeting to be held on October 24th, 2023. Questions or clarifications may also be directed to Lesley Gallagher via email. All questions and clarifications should be received no later than October 12th, 2023.

PLEASE RETURN A COPY OF THE SCOPE OF SERVICE WITH EACH PAGE INITIALLED BY THE BOTH THE BRANCH AND ACCOUNT MANAGER WITH YOUR PROPOSAL.



MADIERA CDD SCOPE OF SERVICES PART 1

GENERAL LANDSCAPE MAINTENANCE

1) **MOWING** – All grass areas will be mowed on the following schedule:

MARCH 1 – NOVEMBER 1 – Once a week NOVEMBER 1 – MARCH 1 – Once every two weeks

- This schedule estimates that there will be between 41 45 cuts annually based on standard growing periods in Florida, <u>however</u>, <u>requires a minimum of 52 visits</u> (weekly) to perform those duties, other than mowing, that cannot remain unattended for two weeks. (i.e., weed control, selective mowing, debris clearing, and general detailing of property, etc.)
- Notwithstanding the above, at no time will the grass (or weeds within turf) be allowed to grow beyond a maximum height of five (5) inches.
- Each mowing should leave the St. Augustine & Bahia grass at a height of three and one half (3 1/2) to four (4) inches.
- Rotary Mowers are preferred for heights above one (1) inch.
- Do not remove more than 1/3 of the height of the leaf blade at anyone mowing.
- All blades shall be kept sharp at all times to provide a high-quality cut and to minimize disease.
- The DISTRICT requires mowers to be equipped with a mulching type deck. Clippings may be left on the lawn if no readily visible clumps remain on the grass after mowing. Otherwise large clumps of clippings MUST either be collected and removed by the CONTRACTOR <u>OR</u> be left to dry out on the lawn <u>for no more than one day and then re-distributed across the lawn. And the mulching kit must be left in the "closed" position at all times, specifically when mowing pond banks and all parks. Additionally, when mowing pond banks, mowers must be used in a counter <u>clock direction</u>. This is to re-introduce nutrients in the clippings back into the soil system.</u>
- In case of fungal disease outbreaks, the clippings will be collected until the disease is under control.
- Contractor will be responsible for line-trimming these areas during each and every mow event. Contractor is to include in his proposal, any and all necessary equipment, protective clothing or any other gear necessary for crews to perform this work. No "extras" will be billed to the District.
- The CONTRACTOR shall restore any noticeable damage caused by the CONTRACTOR'S moving equipment within twenty-four hours from the time the damage is caused at his sole cost and expense.
- Contractor shall be responsible for training all its personnel in the technical aspects of the District's Landscape Maintenance Program and general

- horticultural practices. This training will also include wetland species identification as it relates to lake banks & wetland areas.
- The Contractor shall be held responsible for all damage to wetlands, littoral shelves, mitigation areas and uplands due to mowing/fertilizing, etc.
- Weekend work is permitted when necessary upon prior approval.
- Trash pickup is expected while maintenance of landscape is being performed, throughout the community. Contractor will be expected back on site to handle in the event trash is hit by mowers, or simply not retrieved while on site.

1A) POND MOWING - Please review map as not all ponds are mowed entirely

- All ponds identified as such on the overall the DISTRICT Maintenance Exhibit shall be mowed incorporating the same mowing schedule as the common areas stated above.
- Line trimming at Bridge entrances water's edge, control structures, mitered end sections and any other storm water structures shall occur each and every time the pond is mowed.
- Each mowing shall leave the grass at a height of four (4) to four and one half (4½) inches. This is slightly higher than the mow height in common area Bahia plantings in flatter areas to minimize pond bank erosion.
- Pond banks will be mowed and trimmed to water's edge. Careful attention
 must be paid to mower height on pond banks so as not to scalp at the crest
 of the lake bank and increase the chances for pond bank erosion.
- Also, when line trimming to water's edge, Contractor shall be extremely careful not to scalp at the water's edge also increasing chances of pond bank erosion.
- Line trimming height shall be the same as mowing height (if not slightly higher). Contractor shall be careful to keep trimmings from entering water. Excessive clippings shall be hand removed.
- Mowers must blow all clippings away from pond banks. It is understood that trash debris of any kind and other debris within arm's reach of water's edge shall be removed & disposed of by Contractor during every normal service event.

2) EDGING AND TRIMMING –

- All hard-edged areas (curbs, sidewalks, bike paths, trails, etc.) shall be vertically edged at each and every mowing event and soft-edged areas (tree rings, shrub and groundcover bed lines) shall be edged a minimum of every other week.
- All edging shall be performed to the sole satisfaction of the DISTRICT. <u>Chemical edging shall not be permitted anywhere</u> <u>on property</u>.

AT NO TIME SHALL LAWN BE ALLOWED TO GROW IN AN UNSIGHTLY MANNER. SHOULD THIS OCCUR, CONTRACTOR AGREES TO CORRECT WITHIN TWENTYFOUR HOURS OF NOTICE BY DISTRICT. CONTRACTOR SHALL COMPLETE ALL LAWN MAINTENANCE ACTIVITIES (MOWING, EDGING, LINE TRIMMING, BLOWING OFF SIDEWALKS, DRIVEWAYS, CURB & GUTTERS, ETC.) IN RELATIVELY SMALL, MANAGEABLE SECTIONS. CONTRACTOR IS NOT TO LEAVE GRASS CLIPPINGS, TRIMMED WEEDS, TURF, DIRT OR DEBRIS ON ANY SURFACES FOR MORE THAN TWO HOURS. PARK SITES, AND ALL OTHER HIGH TRAFFIC AREAS ON THE PROPERTY SHALL BE CLEANED UP IMMEDIATELY AFTER MOWING AND EDGING TAKES PLACE. IF A MOWING EVENT IS MISSED, EVERY EFFORT SHALL BE MADE TO PERFORM THE MOWING SERVICE THE SAME WEEK (INCLUDING SATURDAYS WITH PRIOR APPROVAL). IF THIS IS NOT POSSIBLE, THE CONTRACTOR SHALL PROVIDE THE DISTRICT A CREDIT FOR FUTURE SERVICES OR ADD A MOWING EVENT TO BE PROVIDED AT A LATER DATE. THE DISTRICT SHALL DETERMINE WHETHER THE CREDIT OR EXTRA MOWING SHALL BE USED.

3) TREE AND SHRUB CARE -

- All deciduous trees shall be pruned when dormant to ensure proper uniform growth.
- All evergreen trees shall be pruned in the early summer and fall to ensure proper growth and proper head shape.
- Sucker growth at the base of the trees shall be removed by hand <u>continuously</u> <u>throughout</u> <u>the year.</u>
- Aesthetic pruning shall consist of the removal of dead and/or broken branches as often as necessary to have trees appear neat at all times.
- Branches will be pruned just outside the branch collar. <u>Contractor is responsible for the removal of all branches and limbs up to a 4" diameter and up to a 15' height to keep them from encroaching onto buildings (including roofs), signage structures, play structures, fences & walls, as well as pruned to prevent street lights and traffic signage from being blocked.</u>
- Additionally, trees shall be pruned over sidewalks, nature trails, parking lots and roadways so as not to interfere with pedestrians or cars. (This is to include maintaining at all times a minimum of ten to fifteen (10-15) feet of clearance under all limbs depending on location and species of tree but shall vary according to DOT specs.)
- All moss hanging from trees (as well as all ball moss) shall be removed up to a height of 15' from **all trees** on an as-needed basis.
- During the dormant season, ALL Crepe Myrtles shall have ALL mosses removed from the entire tree regardless of height. Crepe Myrtles are not to be "hat racked" at any time. Pencil pruning is the preferred method of Crepe Myrtle pruning and should be performed after threat of frost has passed. <u>The</u>

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initial removal of all Spanish and Ball Mosses shall be completed within ninety (90) days of contract commencement.

- All shrubs will be pruned as necessary to retain an attractive shape and fullness, removing broken or dead limbs as necessary to provide a neat and clean appearance.
- Shrubs shall not be clipped into balled or boxed forms unless such forms are required by design.
- Shrubs shall be pruned in accordance with the intended function of the plant in its present location.
- Flowering shrubs shall be pruned immediately after the blossoms have cured with top pruning restricted to shaping the terminal growth.
- All pruning shall be done with horticultural skill and knowledge to maintain an overall acceptable appearance consistent with the current aesthetics of the DISTRICT.
- The Contractor agrees that pruning is an art that must be done under the supervision of a highly trained foreman and shall make provisions for such supervision.
- Individual plants pruned into rounded balls or unnatural shapes will not be allowed.
- Contractor shall sterilize all pruning equipment prior to pruning the next shrub grouping; particularly when fungal diseases are known to be present. All clippings and debris from pruning will be carted away at the time pruning takes place.
- It is of utmost importance that all plant material within clear site lines and visibility triangles at roadway intersections and medians is maintained at or below the required heights.
- It is the Contractor's responsibility to bring to the attention of the District all areas that are not in compliance. If pruning will bring the area into compliance, then the Contractor, after conferring with District's representative, will proceed with the pruning activity. However, if pruning will NOT bring the area into compliance, perhaps due to permanent existing grades, then another solution will need to be proposed and executed.
- Contractor will also be responsible to keep mulch pulled away from the base of ALL landscape lights at ALL times, not just after a mulching event. This is specific to LED with circuit boards in base.

AREAS WHERE WETLANDS ARE ADJACENT TO TURF AREAS (WHETHER ALONG ROADWAYS OR LAKE BANKS) CONTRACTOR IS RESPONSIBLE TO KEEP ALL WETLAND MATERIAL CUT BACK AT ALL TIMES AND NOT LET THIS MATERIAL REDUCE THE SIZE OF THE TURF AREA.

Palms: All palms (regardless of height) shall receive pruning as often as necessary to appear neat and clean at all times. This includes the removal of brown and/or broken fronds and inflorescence. Removal of green or even yellowing fronds is unnecessary and

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pruning palms above the nine o'clock – three o'clock line is prohibited. Fronds should be removed only once they turn brown or become broken or are disrupting flow of pedestrian/vehicular traffic or are hanging on architectural structures. Fruit pods shall be removed prior to development. Tarpaulins shall be used in areas where date palms and other palm fruits may stain sidewalks & pavement including, but not limited to, pool decks. Contractor shall be responsible for the removal of all palm fruit stains. Contractor shall sterilize all pruning equipment prior to pruning the next palm, paying careful attention when pruning Medjool, Sylvester, Reclinata and Canary Palms.

• WEEDS AND GRASSES – All groundcover, turf areas, shrub beds & tree rings shall be kept reasonably free of weeds and grasses and be neatly cultivated and maintained in an orderly fashion at all times. This may be accomplished by carefully applied applications of pre-& post emergent herbicides as part of fertilizer mixtures and post-emergent herbicide spot treatments on an as-needed basis. Condition of turf is to be determined by the DISTRICT at its sole discretion. All shrub and bed areas shall be maintained each mowing service by removing all weeds, trash and other undesirable material and debris (leaf and other) to keep the area neat and tidy. This is to be accomplished through hand pulling or the careful application of a post-emergent herbicide.

AT NO TIME SHALL POST- EMERGENT HERBICIDES BE PERMITTED WHEN WEEDS HAVE ESTABLISHED THEMSELVES AS TO DOMINATE PLANTING BEDS. HAND PULLING MUST BE PERFORMED.

NON-SELECTIVE, POST-EMERGENT HERBICIDES SHALL NEVER BE USED TO CONTROL WEED/SOD GROWTH AROUND STRUCTURES OF ANY TYPE (I.E. STREET SIGNS, UTILITY BOXES, STREET LIGHTS, PAVEMENT, TREE RINGS, ETC.) THE FIRST OFFENSE WILL RESULT IN A VERBAL WARNING; THE SECOND OFFENSE WILL RESULT IN A SECOND VERBAL WARNING AND THE BOARD OF SUPERVISORS FOR THE DISTRICT WILL BE NOTIFIED; THE THIRD OFFENSE MAY TERMINATE THIS CONTRACT FOR CAUSE AT THE DISTRICT'S DISCRETION. CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE REPLACEMENT OF ALL TURF DAMAGED BY THE APPLICATION OR OVERSPRAY OF HERBICIDES (SELECTIVE OR NONSELECTIVE).

The CONTRACTOR shall be responsible for the replacement of ornamental plants killed or damaged by herbicide application. All fence lines shall be kept clear of landscape shrubs growing through, weeds, undesirable vines and overhanging limbs.

 MAINTENANCE OF PAVED AREAS – All paved areas (including, but not limited to, pool deck pavers, other paver surfaces, sidewalk expansion joints, curb and gutters, curb and gutter expansion joints, bike lane edges along roadways) shall be kept weed & debris free. This may be accomplished by mechanical means (line trimmer) or by applications of post/pre-emergent

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herbicides. Weeds greater than two (2) inches in height or width shall be pulled from paved areas, not sprayed. No sprays with dyes may be used on any paved areas. Contractor is not to use non-selective herbicides to eradicate weeds in curb line expansion joints where the chemical can travel back into the turf causing regularly spaced dead patches behind the curbs and sidewalks

- CLEAN UP At no time will CONTRACTOR leave the premises after completion of any work in any type of disarray. All clippings, trimmings, debris, dirt or any other unsightly material shall be removed promptly upon completion of work. CONTRACTOR shall use his own waste disposal methods, never the property dumpsters. Grass clippings shall be blown off sidewalks, streets and curbs within a relatively short time frame and are not to be left for more than two hours, unless otherwise noted above. Also grass clippings shall be blown into turf areas, never into mulched bed areas or tree rings as these are to be maintained free of grass clippings. Grass clippings at highly trafficked areas (i.e., sidewalks, etc.) shall be blown off immediately after mowing and edging have taken place. NO CLIPPINGS SHALL BE BLOWN DOWN CURB INLETS.
- REPLACEMENT OF PLANT MATERIAL Trees and shrubs in a state of decline should immediately be brought to the attention of the DISTRICT. Dead or unsightly plant material shall be removed upon notification of the DISTRICT. CONTRACTOR shall be responsible for replacement if due to his negligence. New plant material shall be guaranteed for a period of one (1) year for trees and ninety (90) days for shrubs, ground cover and lawn after final acceptance.

PART 2

FERTILIZATION

Any fertilizer ordinance in place for City of St. Augustine and St. Johns County specifically banning fertilizers during a specific season(s), will be followed. It is required that those practices outlined in the GIBMP guidelines be followed. Highlights are listed below.

NO PERSON SHALL APPLY FERTILIZERS CONTAINING NITROGEN AND/OR PHOSPHORUS TO TURF AND/OR LANDSCAPE PLANTS DURING ONE OR MORE OF THE FOLLOWING EVENTS: i) IF IT IS RAINING AT THE APPLICATION SITE, OR ii) WITHIN THE TIME PERIOD DURING WHICH A FLOOD WATCH OR WARNING, OR A TROPICAL STORM WATCH OR WARNING, OR A HURRICANE WATCH OR WARNING IS IN EFFECT FOR ANY PORTION OF ST. JOHNS COUNTY, ISSUED BY THE NATIONAL WEATHER SERVICE, OR iii) WITHIN 36 HOURS PRIOR TO A RAIN EVENT GREATER THAN OR EQUAL TO 2 INCHES IN A 24 HOUR PERIOD IS LIKELY.

For purposes of bidding and until a soil test is provided to indicate otherwise, all turf shall be fertilized according to the following IFAS Guidelines for a high maintenance level for Florida turf: (per GIBMP guidelines and University of Florida IFAS Extension).

All Bahia Areas:

March A complete fertilizer based on soil tests + Pre M

April Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF)

June SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF)

October A complete fertilizer based on soil tests

All St. Augustine Sod:

February A complete fertilizer based on soil tests + PreM

April Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF May SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF July SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF September SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

November A complete fertilizer based on soil tests

All Bermuda Sod:

Apr A complete fertilizer based on soil tests + PreM

June SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

Jul FE ferrous sulfate (2oz/3-5 gal water/1000 sq. ft.)

Sept A complete fertilizer based on soil tests

ALL Zoysia Sod:

April A complete fertilizer based on soil tests + PreM

June SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

Sept A complete fertilizer based on soil tests

Prior to final fertilization selection, a complete soil test should be performed to test for soil pH as well as N, P & K levels. Should change be of merit, the Contractor shall notify the District in writing prior to the implementation of such change At times environmental conditions may require additional applications of nutrients, augmenting the above fertilization programs to ensure that turf areas are kept uniformly GREEN, healthy and in top condition. It shall be the responsibility of the contractor to determine specific needs and requirements and notify the resident project representative when these additional applications are needed.

Fertilizers containing iron shall be immediately removed from all hard surfaces to avoid staining before the sprinklers are activated after application of the fertilizer. Any stains caused by a failure to do so will be the responsibility of the contractor to remove.

Fertilizer shall be applied in a uniform manner. If streaking of the turf occurs, correction will be required immediately at no additional cost to owner. Fertilizer shall be swept/blown off of all hard surfaces onto lawns or beds in order to avoid staining.

IT SHALL BE THE CONTRACTOR'S REPONSIBILITY TO REMOVE ANY STAINS FROM ANY HARD SURFACES ON THE PROPERTY CAUSED BY THEIR MISHANDLING OF FERTILIZER.

Fertilizer shall not be applied within ten (10) feet of the landward extent of any surface water. Spreader deflector shields are required when applying fertilizer by use of any broadcast or rotary spreader. Deflector shields must be positioned such that fertilizer granules are deflected away from all impervious surfaces and surface waters.

SHRUB, TREE & GROUNDCOVER FERTILIZATION:

For purposes of bidding, All SHRUBS, GROUNDCOVERS and TREES shall be fertilized according to the following specifications:

3 Times a year – (March, June, October)

A complete fertilizer (formula will vary according to soil test results) at a rate of 4-6 lbs. N/1000 sq. ft. /year. (A minimum 50% Nitrogen shall be in a slow-release form)

Fertilizer shall be applied by hand in a uniform manner, broadcast around the plants, but never in direct contact with stems or trunks. Fertilizer shall never be piled around plants. All fertilizer remaining on the leaves of the plants is to be brushed or blown off.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO REPLACE ANY PLANT MATERIAL DAMAGED BY FERTILIZATION BURN DUE TO HIS MISHANDLING OF PRODUCT.

PALM FERTILIZATION:

All Palms shall receive 1 ½ pounds of 8N-2P2O5-12K2O+4Mg with micronutrients <u>per 100 SF of palm canopy</u> four times per year (March, June, September & November). 100% of the N, K & Mg <u>MUST</u> be in slow release form. All micronutrients must be in water soluble form. Fertilizer shall be broadcast evenly under the dripline of the canopy but must be kept at least 6" from the palm trunk.

<u>Fertilizer shall not be billed equally on a monthly basis but invoiced the month after application.</u>

CONTRACTOR shall provide the DISTRICT with all fertilizer analysis tags from the fertilizer in order to verify correct formulation and quantity. Payment will not be made until correct quantity and formulation has been verified and applied.

CONTRACTOR must notify the DISTRICT five (5) working days in advance of the day the property is scheduled to be fertilized. Failure on the part of the CONTRACTOR to so notify the DISTRICT may result in the CONTRACTOR forfeiting any and all rights to payment for the applications made without notification.

PART 3

PEST CONTROL

Insects and Disease in Turf

- Insect and disease control spraying in turf shall be provided by the Contractor every month with additional spot treatment as needed.
- During the weekly inspections the Contractor is responsible for the identification and eradication/control of disease and insect damage including but not limited to: scale, mites, fungus, chinch bugs, grubs, nematodes, fire ants, mole crickets, etc.
- Contractor shall pay for chemicals.
- Please list all chemicals that you will include in your fertilizer applications in the space allocated for "formula" under the fertilization section in the bid form. Also include the cost of these chemicals as part of the fertilizer application.
- Any anticipated additional treatments shall be included in the Pest Control portion of the bid form.

Insects and Disease Control for Trees, Palms and Plants

- The Contractor is responsible for treatment of insects and diseases for all plants.
- The appropriate insecticide or fungicide will be applied in accordance with state and local regulations, and as weather and environmental conditions permit.
- Contractor shall pay for chemicals.
- There are several afflictions that may be detrimental to the health of many trees and palms.
- Contractor will be fully responsible in the treatment of such afflictions.
- At the District's discretion, this may include the quarterly inoculation of all palms susceptible to Lethal Yellowing and/or Texas Phoenix Palm Decline.
- The cost of these inoculations should be included as a separate line item in your Pest Control price.
- Contractor is to identify those species of palms susceptible and supply a list of species and quantities with proposal.
- Each susceptible palm shall receive quarterly injections. Each injection site/valve can be used only twice.
- The third quarterly injection requires a new valve and injection site.
- Contractor is asked to provide cost per injection (material & labor) multiplied by quantity of susceptible palms multiplied by four inoculations per year in bid form.

The District reserves the right to subcontract out any and all OTC Injection events. This will not be included in the Contract Amount.

- The Contractor is required to inspect all landscaped areas during each visit for indication of pest problems. When control is necessary, it is the responsibility of the Contractor to properly apply low toxicity and target-specific pesticide. If pesticides are necessary, they will be applied on a spot treatment basis when wind drift is a threat.
- Careful inspection of the property on each visit is crucial to maintaining a successful program. It is the Contractor's full responsibility to ensure that the person inspecting the property is properly trained in recognizing the symptoms of both insect infestations and plant pathogen damage (funguses, bacteria, etc.). It is also the Contractor's responsibility to treat these conditions in an expedient manner.
- It shall also be the Contractor's responsibility to furnish the resident project representative with a copy of the Pest Management Report (a copy of which is included), which he is to complete at every service as well as all certifications (including BMP Certifications) of all pesticide applicators. Contractor shall familiarize himself with all current regulations regarding the applications of pesticides and fertilizers.
- If at any time the District should become aware of any pest problems it will be the Contractor's responsibility to treat pest within five (5) working days of the date of notification.

Fire Ant Control

- Contractor is required to inspect property each visit for evidence of fire ant mounds and immediately treat upon evidence of active mounds. In small areas control can be achieved by individual mound treatment. Active mounds in larger turf areas will require broadcast application of bait. Contractor shall be responsible to knock down and spread out soil once mounds are dead.
- For informational purposes only, Contractor is asked to provide the cost for the annual application of Top Choice in all finished landscape areas at the Community Center grounds. UNLESS OTHERWISE DIRECTED, ONLY THOSE AREAS COVERED BY AUTOMATIC IRRIGATION ARE TO BE INCLUDED IN THIS NUMBER. This is not to include lake banks behind the residential properties or between ponds and conservation areas.

<u>Pest Control will not be included as a standard line item in each monthly billing</u> but shall be invoiced as a separate line item the month after service is rendered.

Pest Control shall be included in the Contract Amount.

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PART 4

IRRIGATION SYSTEM MONITORING AND MAINTENANCE

Irrigation System. Contractor shall inspect and test the irrigation system components within the limits of the District a minimum of one (1) time per month. Areas shall include all of the existing irrigation systems to date. A full report is expected upon conclusion of each inspection.

These inspections shall include:

A. Irrigation Controllers

- 1. Semi-automatic start of the automatic irrigation controller
- 2. Check for proper operation
- Program necessary timing changes based on site conditions & time DST
- 4. Lubricate and adjust mechanical components
- 5. Test back up programming support devices
- 6. Ensure the proper operation of each automatic rain shutoff device. If none, provide proposal for the installation to be included in the 30-day irrigation audit.

B. Water Sources

- 1. Visual inspection of water source
- 2. Clean all ground strainers and filters
- Test each pump at design capacities <u>weekly</u>; inform District Manager of any problems immediately. This is to minimize the time a water source is down. Contractor shall also confirm weekly that all backflow preventers are on and operating properly, if applicable.
- 4. Test automatic protection devices

C. Irrigation Systems

- 1. Manual test and inspection of each irrigation zone in its entirety.
- 2. Clean and raise heads as necessary
- 3. Adjust arc pattern and distance for required coverage areas
- 4. Clean out irrigation valve boxes

D. Report

- 1. Irrigation operation time
- 2. Irrigation start time
- 3. Maintenance items performed
- 4. General comment and recommendations
- The above list is for routine maintenance and adjustment of the existing irrigation system components.

- Locating and repairing or replacing automatic valves or control wires and irrigation controller or pump repairs as well as other larger scale repairs are to be considered additional items.
- Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.
- Routine irrigation maintenance is to be completed monthly.
- Each zone is to be turned on and operated for as long as necessary to verify proper operation.
- Each head, seal, nozzle, and strainer are to be inspected for adjustment and shall be aligned, packed, cleaned and repaired as necessary.
- Shrubs, groundcovers, and turf around sprinkler heads shall be trimmed to maintain maximum clearance at all times for the greatest coverage.
- It shall be the Contractor's responsibility to ensure all drip tubing is covered with mulch prior to Contractor leaving the property.
- All below ground repairs including valves, pumps and wiring require an estimate for all such repairs.
- Upon written approval from Management, Contractor shall proceed. In the event of an emergency, Contractor shall make a diligent effort to contact, with the approximate price or estimate of repairs, Management or their assign prior to making such repair.

Upon being awarded contract, Contractor shall have a period of thirty (30) days from date of commencement to perform a thorough audit of the entire irrigation system listing items that need repair/replacement in order for the system to operate properly. A separate audit may be provided by the Contractor listing those items that would improve the irrigation system. Any action taken regarding the Irrigation Audit will be at the Board of Supervisors' discretion.

Assuming the Board of Supervisors approves the repairs listed in the 30-day audit and after such repairs have been made, after the thirty (30) day period has expired and for the duration of the contract, Contractor shall assume responsibility for any and all unreported maintenance deficiencies, including parts and labor, associated with the irrigation system of 2 inches or less, to include sprinkler heads, nozzles, drip, main and delivery lines and any associated fittings.

Said repairs shall be performed immediately. The District Manager shall be notified what day and time of the week the irrigation tech will be available servicing the community. The Contractor will keep detailed irrigation reports consisting of run times and correct operation of system. A copy of this report will be maintained by the Contractor and a copy delivered to the District Manager or his designee, along with the weekly report. At no time shall the Contractor leave the property knowing of the need for a repair and not reporting it.

Watering schedules shall meet all government regulations, and zone times will be adjusted depending on job conditions, climatic conditions and all watering restrictions of

St. Johns County or any other governmental agencies. It is the responsibility of the Contractor to ensure the turf and plant material remains healthy. If the Contractor finds that the irrigation system cannot adequately cover the District in the allotted time, it will be the Contractor's responsibility to bring this to the attention of the District representative and apply for a variance. Violations and/or fines imposed by any local or state agency will be deducted from the Contractor's monthly payment.

Emergency service shall be available after normal working hours and an emergency telephone number will be provided to Management or their assign. Broken mainlines and irrigation valves stuck in the "open" position are to be considered emergencies. **Freeze Protection.** The Contractor shall describe ability and cost per application to provide freeze protection for pumps/wells.

PART 5

INSTALLATION OF MULCH

After prior approval by the Board of Supervisors, Contractor shall top dress all currently common areas as shown on the maintenance map (landscaped beds, tree rings) with Brown Hardwood Mulch <u>up to</u> twice per year during the months of April and October. In doing so, Contractor shall ensure that all mulched areas are <u>brought to a minimum</u> depth of three (3) inches **after compaction**.

Contractor is responsible for all necessary clean up related to this procedure.

Contractor agrees to provide reasonably neat and defined lines along edges of all mulched areas. In addition to the aesthetics of this, it is also done to facilitate mechanical edging of these areas. Additionally, Contractor shall properly trench all bed lines adjacent to concrete surfaces. Trenches shall be 3" deep and beveled. Mulched beds on slopes adjacent to turf shall also be trenched to a depth of 3" & beveled to reduce mulch washout. This procedure has not been practiced in the past and Contractor is to include any additional labor in the cost of the mulch for all trenching. Mulch shall not be piled around tree trunks or bases of plants. Any mulch "volcanoes" around tree trunks shall be corrected immediately at no additional cost to Owner.

Contractor agrees to ensure that mulch caught in plant material will be shaken or blown from plants, so that upon completion there is no plant material left covered with mulch.

If, after installation is complete and it is determined that additional mulch is required to attain the required total depth of 3", sufficient mulch shall be supplied by Contractor at no additional cost to District.

This item will not be included in the contract amount and shall be invoiced separately the month after service is rendered. Contractor shall provide a price

WH

per cubic yard and estimated quantities to be installed per top dressing (based on his own field measurements) and shall submit with bid.

The District reserves the right to subcontract out any and all mulching events.

PART 6

ANNUAL INSTALLATION

Planting of Annuals. After prior approval by the Board of Supervisors, Contractor shall replace approximately 756 annuals in annual beds to four (4) times per year and maintain annuals to ensure a healthy appearance. The Contractor will have the type of annual to be installed pre-approved by the District or its representative in writing. An Annual Options Presentation for the entire year stipulating plant options and timing for each rotation shall be submitted to the District shortly after execution of contract in order for the District or its representative to select annual choice(s). Annuals shall be hand watered at the time of installation. The Contractor will remove dead or dying annuals before the appearance of such annuals could be reasonably described as an eyesore. If the beds are left bare prior to the next planting, the Contractor will keep such beds free of weeds at all times until the next planting rotation occurs. Timing shall be centered on a holiday rotation being planted no later than the end of the first week of December and rotate accordingly every three months. (Jan., April, July, and Oct.)

Annual installation price shall include the removal of all dead annuals prior to placing new plants, regular deadheading, necessary soil adjustments, soil additives, fungicides, and **monthly slow-release** nutritional requirements **at no additional cost to District.** Contractor shall replace at his expense any annual that dies, fails to thrive or is damaged by insects/disease. Contractor shall also include in the spring rotation (March) **at no additional cost to District**, a major renovation of all annual beds. A potting mix specifically blended for annuals shall be used at this time and shall be replenished as necessary prior to each change out throughout the year. All annual beds shall be raised at least eight inches and covered with a layer of Pine Fines 1" thick. **All this shall be provided at no additional cost to the District.**

This item will not be included in the contract amount. Contractor shall provide a price per 4" plant as requested and shall submit with bid. This work shall be invoiced separately in the month after service is rendered.

The District reserves the right to subcontract out any and all annual installation events.

[END OF SECTION]

EXHIBIT A

BID QUOTE FORM MADEIRA COMMUNITY DEVELOPMENT DISTRICT

MADEIRA COMMUNITY DEVELOPMENT DISTRICT LANDSCAPE & IRRIGATION MAINTENANCE INVITATION FOR QUOTE

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1

General Landscape Maintenance	\$ <u>00,397.94</u> Yr.	•
- Storm Cleanup \$_ 65.00 /hr.		
- Tree Staking/Strapping Removal \$	\$15.00 a tree for removal / per tree (based on plan details) - Free	eze
Protection (description of ability)		
Cover sensitive plants with frost blanker	ts - extra charge for frost blankets and labor	<u>r</u>
\$ /application \$45.00 an hour plus n	natorial costs at time of application	
	naterial costs at time of application.	
- Hand Watering	naterial costs at time of application.	
11		
- Hand Watering		

PART 2

Fertilization (All labor and materials)

\$ 24,703.32 Yr.

(Include any and all turf pesticide/herbicide mixtures you intend to use throughout the year)

				TINE (per specificati				
MONTH		FORMULA		APPLICATION RATE TOTAL POUNDS (LBS. N/1000 SF) PRODUCT TO BE		A	COST PER APPLICATION	
						APPLIED		
Feb		9-0-24		1			;	\$3,797.23
Apr		24-2-11		1			,	\$3,797.23
Jul		21-7-14		.5			,	\$3,797.23
Aug		21-7-14		.5				\$3,797.23
Oct		9-0-24		1				\$3,797.23
Dec		24-2-11	ONZOI	1	· D	. 2		\$3,797.23
MONTH				A (per specifications				COCT DED
MONTH		FORMULA	1	PLICATION RATE LBS. N/1000 SF)		OTAL POUNDS ODUCT TO BE		COST PER APPLICATION
		N/A	(1	2B3. N/1000 SF)	rĸ	APPLIED	1	AFFLICATION
		IVA				7 H I EIED		
	-							
		Т	A T T T	· (. D.	+ 2)		
MONTI	T	FORMULA	AHIA	A (per specifications in APPLICATION RA		TOTAL POUN	DC	COST PER
MONT	1	FORMULA		(LBS, N/1000 SF		PRODUCT TO		APPLICATION
				(EBS. 14/1000 SI	,	APPLIED	DL	MILLENTION
Mar		24-0-11		.5				\$239.99
Apr		Ferrous Sulfa	te	2oz/1,000				\$239.99
Aug		24-0-11		.5				\$239.99
Oct		24-0-11		` .5				\$239.99
		BEI	RMUE	OA (per specifications	in P	art 2)		
MONTH		FORMULA	AI	PPLICATION RATE	,	TOTAL POUNDS		COST PER
				(LBS. N/1000 SF)		PRODUCT TO BE		APPLICATION
	N/	A		,		APPLIED		
			-					

	ORNA	MENTALS (per specification	s in Part 2)	
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Mar	8-10-10	.5		\$639.98
Jul	8-10-10	.5		\$639.98
Sept	8-10-10	.5		\$639.98
		PALMS (per specifications in	Part 2)	
MONTH	FORMULA	APPLICATION RATE	TOTAL POUNDS	COST PER
		(LBS. /PALM)	PRODUCT TO BE APPLIED	APPLICATION
Please li	st any additional fertiliza	tion for those plant materials r SPECIALTY PLANT MATI		ications.
MONTH	FORMULA	PLANTS TO BE	TOTAL POUNDS	COST PER
		FERTILIZED (i.e., Crapes, Loropetalum	PRODUCT TO BE APPLIED	APPLICATION

The totals in the "Cost per application" column should equal your Total Fertilization Cost for the year.

PART 3

Pest Control	(All labor and materials)
Vr.	

\$	5,000.00	
Ψ.		

(if entire pesticide allowance is required) *

* This is an allowance for treatments of trees, ornamentals, groundcovers, etc. and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. The portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

OTC Injections will be performed at the discretion of the District's BOS (This shall not be included in either the Pest Control cost listed above nor shall it be included in the Grand Total or Contract Amount.)

OTC Injections (All labor and materials)

6,912.00 /Yr. (based on quantities below)

(OTC injections per specs - do not include in Grand Total)

Palm Type	Palm Qty	# of Inoculations per		Total Cost per
		quarter per palm	Individual	Year
		(based on size)	Inoculation	(4x per year)
Sabal Palms	68	(i.e. (2)	\$18.00	`\$4 <mark>,</mark> 896.00 ´
Phoenix Palms	28	inoculations per large Canary	\$18.00	\$2,016.00
		Palm per 1/4, etc.)		

The CDD reserves the right to subcontract out any and all OTC Injection events.

Irrigation (All labor and materials)	\$	\$6,646.44	<u>/</u> Yr.
Freeze Protection (description of ability) Use of freeze blankets			
\$45.00 an hour plus material co \$/application (do not include in In			
After hours emergency service hourly rate \$ pump & wells, etc.)		/hr. (i.e. broken ma	ainlines,
Contractor shall provide a list of additional charges and routine maintenance as a separate price from this bid.	d pricin	g for such items oth	ner than
PART 5			
Based on quantities determined by Contractor's field Contractor shall install:	d meas	urements at time o	of bidding,
200 CY Brown Hardwood Mulch per specs for (app. April) And	r the firs	at top-dressing at \$	60.00 /CY
CY Brown Hardwood Mulch per specs fo (app. October)	or the sec	cond top-dressing a	t \$ <u>60.00</u> ′CY
Installation of Brown Hardwood Mulch (All labor (if both topdressings are performed - do not include			<u>/</u> Yr. \$19,500 .0
Each top-dressing shall leave all beds with a depth o The DISTRICT reserves the right to subcontract an		ning event to an ou	ıtside vendor

PART 6

Annual Installation (All labor and materials)

The DISTRICT reserves the right to subcontract any annual installation event to an <u>outside vendor</u>

Contractor shall install 756 (4" pots) annuals up to four (4) times per year per specs at the direction of the District at \$ 2.20 /annual

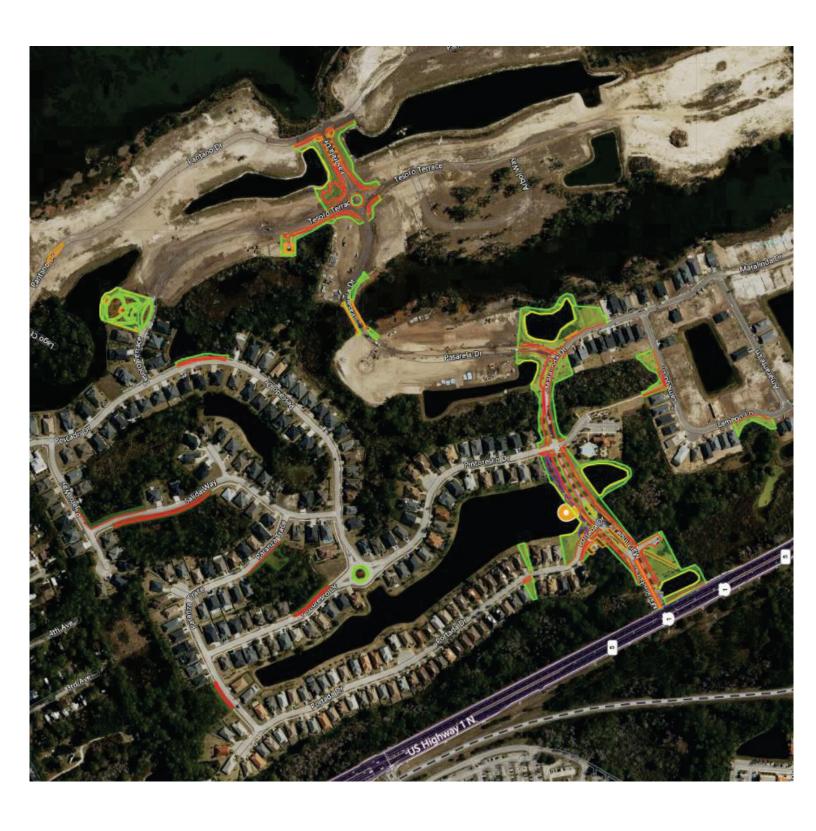
\$ \$1,663.20 /rotation			
\$6,652.80 \$ /Yr. (if all rotations are performed - TOTAL (PARTS 1, 2, 3 & 4 - This is what of			GRAND
§116,747.77	/Yr.		
FIRST ANNUAL RENEWAL	\$	121,417.61	/Yr
SECOND ANNUAL RENEWAL	\$	126,274.31	/Yr.
Contractor/Firm NameVerdeGo LLC		_	
Firm Address 3335 N. State Street			_
City/State/Zip_ Bunnell, FL 32110			
Phone Number 386-437-3122	Fax Number_		
Name and Title of Representative billy Geno	Ovese / Directo (Please Print)	r of Business D	evelopment
Representative's Signature Billy &	lenovese		_
Date10/16/23			

EXHIBIT B Landscape Maintenance Map

Please see map attached. Please note that the amenity center is <u>NOT</u> CDD property and not part of the scope. Please also refer to the map for which ponds are mowed in their entirety.



VerdeGo Goilawn Map





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

this certificate does not confer rig	hts to the certificate holder in lieu of suc	n endorsement(s).	
PRODUCER		CONTACT Tasha Felts, TIIA	
Brown & Brown of Tennessee, Inc.		(A/C, NO, EXT): (A/C, NO): (A/C, NO):	385-8360
6 Cadillac Drive, Suite 200		E-MAIL ADDRESS: Tasha.Felts@bbrown.com	
		INSURER(S) AFFORDING COVERAGE	NAIC#
Brentwood	TN 37027	INSURER A: Travelers Property Casualty Company of America	25674
INSURED		INSURER B: The Travelers Indemnity Company of Connecticut	25682
Verdego, LLC		INSURER C:	
3335 N. State Street		INSURER D:	
		INSURER E :	
Bunnell	FL 32110	INSURER F:	
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR		TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S
	×	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$ 1,000,000
		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
		_						MED EXP (Any one person)	\$ 5,000
Α					TC2JGLSA-3P390744-TIL-23	10/01/2023	10/01/2024	PERSONAL & ADV INJURY	\$ 1,000,000
	GEN	LAGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
		POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
		OTHER:							\$
	AUT	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$ 5,000,000
	×	ANY AUTO						BODILY INJURY (Per person)	\$
Α		OWNED SCHEDULED AUTOS ONLY AUTOS			TC2JCAP-3P390756-TIL-23	10/01/2023	10/01/2024	BODILY INJURY (Per accident)	\$
		HIRED NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
									\$
	×	UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	\$ 10,000,000
Α		EXCESS LIAB CLAIMS-MADE			CUP-0W036142-23-NF	10/01/2023	10/01/2024	AGGREGATE	\$ 10,000,000
		DED RETENTION \$ 10,000							\$
		KERS COMPENSATION EMPLOYERS' LIABILITY						PER OTH- STATUTE ER	
В	ANY	PROPRIETOR/PARTNER/EXECUTIVE N	N/A		UB-4S050569-23-51-K	10/01/2023	10/01/2024	E.L. EACH ACCIDENT	\$ 1,000,000
	(Man	datory in NH)	177.2		65 1666666 25 61 K	10/01/2020	10/01/2021	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
	If yes	, describe under CRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
	Inla	and Marine							
Α					QT-630- 4S014177-TIL-23	10/01/2023	10/01/2024	Leased/ Rented Equip	\$200,000
								Deductible	\$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICAT	E HOLDER		CANCELLATION
	VERDEGO LLC / VERDEGO LANDSCAPE LLC PO BOX 789		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
l	1 0 BOX 703		AUTHORIZED REPRESENTATIVE
	3335 N. STATE STREET		(7)
	BUNNELL	FL 32110	Cilain Goodman

Ron DeSantis, Governor

Melanie S. Griffin, Secretary



STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

MCNITT, TERRY M JR

VERDEGO LLC 39 AUDUBON LANE FLAGLER BEACH FL 32136

LICENSE NUMBER: CGC1506752

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Certifications & Licenses









Ryan Seifert CIC, CLIA

Certification ID#: 75785

This card acknowledges that the recipient has successfully completed a 10-hour Occupational Safety and Health Training Course in Construction Safety and Health

Ryan Seifert

HAROLD BROWN

2/24/2012

(Course end date)



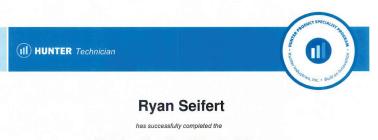


This card certifies that the individual has successfully completed the National Cognitive Evaluation in accordance with ProTrainings Curriculum and the American Heart Association® guidelines RYAN SEIFERT

has completed CPR & First Aid (AED inclusive) Certification

Certifications & Licenses





Hunter Product Technician
ONLINE TRAINING PROGRAM













Certifications & Licenses





MADEIRA CDD

REQUEST FOR PROPOSAL FOR LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

The Madeira Community Development District ("The District") is seeking proposals for Landscape and Irrigation Maintenance Services. Madeira CDD is located off US 1 in St. Augustine, Florida. Included in this request for proposals is the attached "Scope of Service". Proposals are to be emailed to the District Manager, Lesley Gallagher at Lgallagher@rizzetta.com no later than noon on Monday, October 16th 2023. The Madeira CDD Board will consider proposals at their regular meeting to be held on October 24th, 2023. Questions or clarifications may also be directed to Lesley Gallagher via email. All questions and clarifications should be received no later than October 12th, 2023.

PLEASE RETURN A COPY OF THE SCOPE OF SERVICE WITH EACH PAGE INITIALLED BY THE BOTH THE BRANCH AND ACCOUNT MANAGER WITH YOUR PROPOSAL.

MADIERA CDD SCOPE OF SERVICES PART 1

GENERAL LANDSCAPE MAINTENANCE

1) MOWING – All grass areas will be moved on the following schedule:

MARCH 1 – NOVEMBER 1 – Once a week NOVEMBER 1 – MARCH 1 – Once every two weeks

- This schedule estimates that there will be between 41 45 cuts annually based on standard growing periods in Florida, however, requires a minimum of 52 visits (weekly) to perform those duties, other than mowing, that cannot remain unattended for two weeks. (i.e., weed control, selective mowing, debris clearing, and general detailing of property, etc.)
- Notwithstanding the above, at no time will the grass (or weeds within turf) be allowed to grow beyond a maximum height of five (5) inches.
- Each mowing should leave the St. Augustine & Bahia grass at a height of three and one half (3 1/2) to four (4) inches.
- Rotary Mowers are preferred for heights above one (1) inch.
- Do not remove more than 1/3 of the height of the leaf blade at anyone mowing.
- All blades shall be kept sharp at all times to provide a high-quality cut and to minimize disease.
- The DISTRICT requires mowers to be equipped with a mulching type deck. Clippings may be left on the lawn if no readily visible clumps remain on the grass after mowing. Otherwise large clumps of clippings MUST either be collected and removed by the CONTRACTOR <u>OR</u> be left to dry out on the lawn <u>for no more than one day and then re-distributed across the lawn. And the mulching kit must be left in the "closed" position at all times, specifically when mowing pond banks and all parks. Additionally, when mowing pond banks, mowers must be used in a counter clock direction. This is to re-introduce nutrients in the clippings back into the soil system.</u>
- In case of fungal disease outbreaks, the clippings will be collected until the disease is under control.
- Contractor will be responsible for line-trimming these areas during each and every
 mow event. Contractor is to include in his proposal, any and all necessary
 equipment, protective clothing or any other gear necessary for crews to perform
 this work. No "extras" will be billed to the District.
- The CONTRACTOR shall restore any noticeable damage caused by the CONTRACTOR'S mowing equipment within twenty-four hours from the time the damage is caused at his sole cost and expense.
- Contractor shall be responsible for training all its personnel in the technical aspects of the District's Landscape Maintenance Program and general

- horticultural practices. This training will also include wetland species identification as it relates to lake banks & wetland areas.
- The Contractor shall be held responsible for all damage to wetlands, littoral shelves, mitigation areas and uplands due to mowing/fertilizing, etc.
- Weekend work is permitted when necessary upon prior approval.
- Trash pickup is expected while maintenance of landscape is being performed, throughout the community. Contractor will be expected back on site to handle in the event trash is hit by mowers, or simply not retrieved while on site.

1A) POND MOWING - Please review map as not all ponds are mowed entirely

- All ponds identified as such on the overall the DISTRICT Maintenance Exhibit shall be moved incorporating the same moving schedule as the common areas stated above.
- Line trimming at Bridge entrances water's edge, control structures, mitered end sections and any other storm water structures shall occur each and every time the pond is mowed.
- Each mowing shall leave the grass at a height of four (4) to four and one half (4½) inches. This is slightly higher than the mow height in common area Bahia plantings in flatter areas to minimize pond bank erosion.
- Pond banks will be mowed and trimmed to water's edge. Careful attention
 must be paid to mower height on pond banks so as not to scalp at the crest
 of the lake bank and increase the chances for pond bank erosion.
- Also, when line trimming to water's edge, Contractor shall be extremely careful not to scalp at the water's edge also increasing chances of pond bank erosion.
- Line trimming height shall be the same as mowing height (if not slightly higher). Contractor shall be careful to keep trimmings from entering water. Excessive clippings shall be hand removed.
- Mowers must blow all clippings away from pond banks. It is understood that trash debris of any kind and other debris within arm's reach of water's edge shall be removed & disposed of by Contractor during every normal service event.

EDGING AND TRIMMING –

- All hard-edged areas (curbs, sidewalks, bike paths, trails, etc.) shall be vertically edged at each and every mowing event and soft-edged areas (tree rings, shrub and groundcover bed lines) shall be edged a minimum of every other week.
- All edging shall be performed to the sole satisfaction of the DISTRICT. <u>Chemical edging shall not be permitted anywhere</u> <u>on property</u>.

AT NO TIME SHALL LAWN BE ALLOWED TO GROW IN AN UNSIGHTLY MANNER. SHOULD THIS OCCUR, CONTRACTOR AGREES TO CORRECT WITHIN TWENTYFOUR HOURS OF NOTICE BY DISTRICT. CONTRACTOR SHALL COMPLETE ALL LAWN MAINTENANCE ACTIVITIES (MOWING, EDGING, LINE TRIMMING, BLOWING OFF SIDEWALKS, DRIVEWAYS, CURB & GUTTERS, ETC.) IN RELATIVELY SMALL, MANAGEABLE SECTIONS. CONTRACTOR IS NOT TO LEAVE GRASS CLIPPINGS, TRIMMED WEEDS, TURF, DIRT OR DEBRIS ON ANY SURFACES FOR MORE THAN TWO HOURS. PARK SITES, OTHER HIGH TRAFFIC AREAS ON THE PROPERTY SHALL BE CLEANED UP IMMEDIATELY AFTER MOWING AND EDGING TAKES PLACE. IF A MOWING EVENT IS MISSED, EVERY EFFORT SHALL BE MADE TO PERFORM THE MOWING SERVICE THE SAME WEEK (INCLUDING SATURDAYS WITH PRIOR APPROVAL). IF THIS IS NOT POSSIBLE, THE CONTRACTOR SHALL PROVIDE THE DISTRICT A CREDIT FOR FUTURE SERVICES OR ADD A MOWING EVENT TO BE PROVIDED AT A LATER DATE. THE DISTRICT SHALL DETERMINE WHETHER THE CREDIT OR EXTRA MOWING SHALL BE USED.

3) TREE AND SHRUB CARE -

- All deciduous trees shall be pruned when dormant to ensure proper uniform growth.
- All evergreen trees shall be pruned in the early summer and fall to ensure proper growth and proper head shape.
- Sucker growth at the base of the trees shall be removed by hand <u>continuously</u> throughout the year.
- Aesthetic pruning shall consist of the removal of dead and/or broken branches as often as necessary to have trees appear neat at all times.
- Branches will be pruned just outside the branch collar. <u>Contractor is responsible for the removal of all branches and limbs up to a 4" diameter and up to a 15' height to keep them from encroaching onto buildings (including roofs), signage structures, play structures, fences & walls, as well as pruned to prevent street lights and traffic signage from being blocked.
 </u>
- Additionally, trees shall be pruned over sidewalks, nature trails, parking lots and roadways so as not to interfere with pedestrians or cars. (This is to include maintaining at all times a minimum of ten to fifteen (10-15) feet of clearance under all limbs depending on location and species of tree but shall vary according to DOT specs.)
- All moss hanging from trees (as well as all ball moss) shall be removed up to a height of 15' from all trees on an as-needed basis.
- During the dormant season, ALL Crepe Myrtles shall have ALL mosses removed from the entire tree regardless of height. Crepe Myrtles are not to be "hat racked" at any time. Pencil pruning is the preferred method of Crepe Myrtle pruning and should be performed after threat of frost has passed. The

initial removal of all Spanish and Ball Mosses shall be completed within ninety (90) days of contract commencement.

- All shrubs will be pruned as necessary to retain an attractive shape and fullness, removing broken or dead limbs as necessary to provide a neat and clean appearance.
- Shrubs shall not be clipped into balled or boxed forms unless such forms are required by design.
- Shrubs shall be pruned in accordance with the intended function of the plant in its present location.
- Flowering shrubs shall be pruned immediately after the blossoms have cured with top pruning restricted to shaping the terminal growth.
- All pruning shall be done with horticultural skill and knowledge to maintain an overall acceptable appearance consistent with the current aesthetics of the DISTRICT.
- The Contractor agrees that pruning is an art that must be done under the supervision of a highly trained foreman and shall make provisions for such supervision.
- Individual plants pruned into rounded balls or unnatural shapes will not be allowed.
- Contractor shall sterilize all pruning equipment prior to pruning the next shrub grouping; particularly when fungal diseases are known to be present. All clippings and debris from pruning will be carted away at the time pruning takes place.
- It is of utmost importance that all plant material within clear site lines and visibility triangles at roadway intersections and medians is maintained at or below the required heights.
- It is the Contractor's responsibility to bring to the attention of the District all areas that are not in compliance. If pruning will bring the area into compliance, then the Contractor, after conferring with District's representative, will proceed with the pruning activity. However, if pruning will NOT bring the area into compliance, perhaps due to permanent existing grades, then another solution will need to be proposed and executed.
- Contractor will also be responsible to keep mulch pulled away from the base of ALL landscape lights at ALL times, not just after a mulching event. This is specific to LED with circuit boards in base.

AREAS WHERE WETLANDS ARE ADJACENT TO TURF AREAS (WHETHER ALONG ROADWAYS OR LAKE BANKS) CONTRACTOR IS RESPONSIBLE TO KEEP ALL WETLAND MATERIAL CUT BACK AT ALL TIMES AND NOT LET THIS MATERIAL REDUCE THE SIZE OF THE TURF AREA.

Palms: All palms (regardless of height) shall receive pruning as often as necessary to appear neat and clean at all times. This includes the removal of brown and/or broken fronds and inflorescence. Removal of green or even yellowing fronds is unnecessary and

pruning palms above the nine o'clock – three o'clock line is prohibited. Fronds should be removed only once they turn brown or become broken or are disrupting flow of pedestrian/vehicular traffic or are hanging on architectural structures. Fruit pods shall be removed prior to development. Tarpaulins shall be used in areas where date palms and other palm fruits may stain sidewalks & pavement including, but not limited to, pool decks. Contractor shall be responsible for the removal of all palm fruit stains. Contractor shall sterilize all pruning equipment prior to pruning the next palm, paying careful attention when pruning Medjool, Sylvester, Reclinata and Canary Palms.

• WEEDS AND GRASSES – All groundcover, turf areas, shrub beds & tree rings shall be kept reasonably free of weeds and grasses and be neatly cultivated and maintained in an orderly fashion at all times. This may be accomplished by carefully applied applications of pre-& post emergent herbicides as part of fertilizer mixtures and post-emergent herbicide spot treatments on an as-needed basis. Condition of turf is to be determined by the DISTRICT at its sole discretion. All shrub and bed areas shall be maintained each mowing service by removing all weeds, trash and other undesirable material and debris (leaf and other) to keep the area neat and tidy. This is to be accomplished through hand pulling or the careful application of a post-emergent herbicide.

AT NO TIME SHALL POST- EMERGENT HERBICIDES BE PERMITTED WHEN WEEDS HAVE ESTABLISHED THEMSELVES AS TO DOMINATE PLANTING BEDS. HAND PULLING MUST BE PERFORMED.

NON-SELECTIVE, POST-EMERGENT HERBICIDES SHALL NEVER BE USED TO CONTROL WEED/SOD GROWTH AROUND STRUCTURES OF ANY TYPE (I.E. STREET SIGNS, UTILITY BOXES, STREET LIGHTS, PAVEMENT, TREE RINGS, ETC.) THE FIRST OFFENSE WILL RESULT IN A VERBAL WARNING; THE SECOND OFFENSE WILL RESULT IN A SECOND VERBAL WARNING AND THE BOARD OF SUPERVISORS FOR THE DISTRICT WILL BE NOTIFIED; THE THIRD OFFENSE MAY TERMINATE THIS CONTRACT FOR CAUSE AT THE DISTRICT'S DISCRETION. CONTRACTOR WILL BE HELD RESPONSIBLE FOR THE REPLACEMENT OF ALL TURF DAMAGED BY THE APPLICATION OR OVERSPRAY OF HERBICIDES (SELECTIVE OR NONSELECTIVE).

The CONTRACTOR shall be responsible for the replacement of ornamental plants killed or damaged by herbicide application. All fence lines shall be kept clear of landscape shrubs growing through, weeds, undesirable vines and overhanging limbs.

 MAINTENANCE OF PAVED AREAS – All paved areas (including, but not limited to, pool deck pavers, other paver surfaces, sidewalk expansion joints, curb and gutters, curb and gutter expansion joints, bike lane edges along roadways) shall be kept weed & debris free. This may be accomplished by mechanical means (line trimmer) or by applications of post/pre-emergent herbicides. Weeds greater than two (2) inches in height or width shall be pulled from paved areas, not sprayed. No sprays with dyes may be used on any paved areas. Contractor is not to use non-selective herbicides to eradicate weeds in curb line expansion joints where the chemical can travel back into the turf causing regularly spaced dead patches behind the curbs and sidewalks.

- CLEAN UP At no time will CONTRACTOR leave the premises after completion of any work in any type of disarray. All clippings, trimmings, debris, dirt or any other unsightly material shall be removed promptly upon completion of work. CONTRACTOR shall use his own waste disposal methods, never the property dumpsters. Grass clippings shall be blown off sidewalks, streets and curbs within a relatively short time frame and are not to be left for more than two hours, unless otherwise noted above. Also grass clippings shall be blown into turf areas, never into mulched bed areas or tree rings as these are to be maintained free of grass clippings. Grass clippings at highly trafficked areas (i.e., sidewalks, etc.) shall be blown off immediately after mowing and edging have taken place. NO CLIPPINGS SHALL BE BLOWN DOWN CURB INLETS.
- REPLACEMENT OF PLANT MATERIAL Trees and shrubs in a state of decline should immediately be brought to the attention of the DISTRICT. Dead or unsightly plant material shall be removed upon notification of the DISTRICT. CONTRACTOR shall be responsible for replacement if due to his negligence. New plant material shall be guaranteed for a period of one (1) year for trees and ninety (90) days for shrubs, ground cover and lawn after final acceptance.

PART 2

FERTILIZATION

Any fertilizer ordinance in place for City of St. Augustine and St. Johns County specifically banning fertilizers during a specific season(s), will be followed. It is required that those practices outlined in the GIBMP guidelines be followed. Highlights are listed below.

NO PERSON SHALL APPLY FERTILIZERS CONTAINING NITROGEN AND/OR PHOSPHORUS TO TURF AND/OR LANDSCAPE PLANTS DURING ONE OR MORE OF THE FOLLOWING EVENTS: i) IF IT IS RAINING AT THE APPLICATION SITE, OR ii) WITHIN THE TIME PERIOD DURING WHICH A FLOOD WATCH OR WARNING, OR A TROPICAL STORM WATCH OR WARNING, OR A HURRICANE WATCH OR WARNING IS IN EFFECT FOR ANY PORTION OF ST. JOHNS COUNTY, ISSUED BY THE NATIONAL WEATHER SERVICE, OR iii) WITHIN 36 HOURS PRIOR TO A RAIN EVENT GREATER THAN OR EQUAL TO 2 INCHES IN A 24 HOUR PERIOD IS LIKELY.

For purposes of bidding and until a soil test is provided to indicate otherwise, all turf shall be fertilized according to the following IFAS Guidelines for a high maintenance level for Florida turf: (per GIBMP guidelines and University of Florida IFAS Extension).

All Bahia Areas:

March A complete fertilizer based on soil tests + Pre M

April Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF)

June SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF)

October A complete fertilizer based on soil tests

All St. Augustine Sod:

February A complete fertilizer based on soil tests + PreM

April Nitrogen (soluble Nitrogen applied at 0.5 lbs. N/1000 SF

May SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

July SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

September SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

November A complete fertilizer based on soil tests

All Bermuda Sod:

Apr A complete fertilizer based on soil tests + PreM

June SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

Jul FE ferrous sulfate (2oz/3-5 gal water/1000 sq. ft.)

Sept A complete fertilizer based on soil tests

ALL Zoysia Sod:

April A complete fertilizer based on soil tests + PreM

June SRN (Slow Release Nitrogen applied at 1.0 lbs. N/1000 SF

Sept A complete fertilizer based on soil tests

Prior to final fertilization selection, a complete soil test should be performed to test for soil pH as well as N, P & K levels. Should change be of merit, the Contractor shall notify the District in writing prior to the implementation of such change At times environmental conditions may require additional applications of nutrients, augmenting the above fertilization programs to ensure that turf areas are kept uniformly GREEN, healthy and in top condition. It shall be the responsibility of the contractor to determine specific needs and requirements and notify the resident project representative when these additional applications are needed.

Fertilizers containing iron shall be immediately removed from all hard surfaces to avoid staining before the sprinklers are activated after application of the fertilizer. Any stains caused by a failure to do so will be the responsibility of the contractor to remove.

Fertilizer shall be applied in a uniform manner. If streaking of the turf occurs, correction will be required immediately at no additional cost to owner. Fertilizer shall be swept/blown off of all hard surfaces onto lawns or beds in order to avoid staining.

IT SHALL BE THE CONTRACTOR'S REPONSIBILITY TO REMOVE ANY STAINS FROM ANY HARD SURFACES ON THE PROPERTY CAUSED BY THEIR MISHANDLING OF FERTILIZER.

Fertilizer shall not be applied within ten (10) feet of the landward extent of any surface water. Spreader deflector shields are required when applying fertilizer by use of any broadcast or rotary spreader. Deflector shields must be positioned such that fertilizer granules are deflected away from all impervious surfaces and surface waters.

SHRUB, TREE & GROUNDCOVER FERTILIZATION:

For purposes of bidding, All SHRUBS, GROUNDCOVERS and TREES shall be fertilized according to the following specifications:

3 Times a year – (March, June, October) A complete fertilizer (formula will vary according to soil test results) at a rate of 4-6 lbs. N/1000 sq. ft. /year. (A minimum 50% Nitrogen shall be in a slow-release form)

Fertilizer shall be applied by hand in a uniform manner, broadcast around the plants, but never in direct contact with stems or trunks. Fertilizer shall never be piled around plants. All fertilizer remaining on the leaves of the plants is to be brushed or blown off.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO REPLACE ANY PLANT MATERIAL DAMAGED BY FERTILIZATION BURN DUE TO HIS MISHANDLING OF PRODUCT.

PALM FERTILIZATION:

All Palms shall receive 1 ½ pounds of 8N-2P2O5-12K2O+4Mg with micronutrients per 100 SF of palm canopy four times per year (March, June, September & November). 100% of the N, K & Mg MUST be in slow release form. All micronutrients must be in water soluble form. Fertilizer shall be broadcast evenly under the dripline of the canopy but must be kept at least 6" from the palm trunk.

Fertilizer shall not be billed equally on a monthly basis but invoiced the month after application.

CONTRACTOR shall provide the DISTRICT with all fertilizer analysis tags from the fertilizer in order to verify correct formulation and quantity. Payment will not be made until correct quantity and formulation has been verified and applied.

CONTRACTOR must notify the DISTRICT five (5) working days in advance of the day the property is scheduled to be fertilized. Failure on the part of the CONTRACTOR to so notify the DISTRICT may result in the CONTRACTOR forfeiting any and all rights to payment for the applications made without notification.

PART 3

PEST CONTROL

Insects and Disease in Turf

- Insect and disease control spraying in turf shall be provided by the Contractor every month with additional spot treatment as needed.
- During the weekly inspections the Contractor is responsible for the identification and eradication/control of disease and insect damage including but not limited to: scale, mites, fungus, chinch bugs, grubs, nematodes, fire ants, mole crickets, etc.
- Contractor shall pay for chemicals.
- Please list all chemicals that you will include in your fertilizer applications in the space allocated for "formula" under the fertilization section in the bid form. Also include the cost of these chemicals as part of the fertilizer application.
- Any anticipated additional treatments shall be included in the Pest Control portion of the bid form.

Insects and Disease Control for Trees, Palms and Plants

- The Contractor is responsible for treatment of insects and diseases for all plants.
- The appropriate insecticide or fungicide will be applied in accordance with state and local regulations, and as weather and environmental conditions permit.
- Contractor shall pay for chemicals.
- There are several afflictions that may be detrimental to the health of many trees and palms.
- Contractor will be fully responsible in the treatment of such afflictions.
- At the District's discretion, this may include the quarterly inoculation of all palms susceptible to Lethal Yellowing and/or Texas Phoenix Palm Decline.
- The cost of these inoculations should be included as a separate line item in your Pest Control price.
- Contractor is to identify those species of palms susceptible and supply a list of species and quantities with proposal.
- Each susceptible palm shall receive quarterly injections. Each injection site/valve can be used only twice.
- The third quarterly injection requires a new valve and injection site.
- Contractor is asked to provide cost per injection (material & labor) multiplied by quantity of susceptible palms multiplied by four inoculations per year in bid form.

The District reserves the right to subcontract out any and all OTC Injection events. This will not be included in the Contract Amount.

- The Contractor is required to inspect all landscaped areas during each visit for indication of pest problems. When control is necessary, it is the responsibility of the Contractor to properly apply low toxicity and target-specific pesticide. If pesticides are necessary, they will be applied on a spot treatment basis when wind drift is a threat.
- Careful inspection of the property on each visit is crucial to maintaining a successful program. It is the Contractor's full responsibility to ensure that the person inspecting the property is properly trained in recognizing the symptoms of both insect infestations and plant pathogen damage (funguses, bacteria, etc.). It is also the Contractor's responsibility to treat these conditions in an expedient manner.
- It shall also be the Contractor's responsibility to furnish the resident project representative with a copy of the Pest Management Report (a copy of which is included), which he is to complete at every service as well as all certifications (including BMP Certifications) of all pesticide applicators. Contractor shall familiarize himself with all current regulations regarding the applications of pesticides and fertilizers.
- If at any time the District should become aware of any pest problems it will be the Contractor's responsibility to treat pest within five (5) working days of the date of notification.

Fire Ant Control

- Contractor is required to inspect property each visit for evidence of fire ant mounds and immediately treat upon evidence of active mounds. In small areas control can be achieved by individual mound treatment. Active mounds in larger turf areas will require broadcast application of bait. Contractor shall be responsible to knock down and spread out soil once mounds are dead.
- For informational purposes only, Contractor is asked to provide the cost for the
 annual application of Top Choice in all finished landscape areas at the Community
 Center grounds. UNLESS OTHERWISE DIRECTED, ONLY THOSE AREAS
 COVERED BY AUTOMATIC IRRIGATION ARE TO BE INCLUDED IN THIS
 NUMBER. This is not to include lake banks behind the residential properties or
 between ponds and conservation areas.

Pest Control will not be included as a standard line item in each monthly billing but shall be invoiced as a separate line item the month after service is rendered.

Pest Control shall be included in the Contract Amount.

PART 4

IRRIGATION SYSTEM MONITORING AND MAINTENANCE

Irrigation System. Contractor shall inspect and test the irrigation system components within the limits of the District a minimum of one (1) time per month. Areas shall include all of the existing irrigation systems to date. A full report is expected upon conclusion of each inspection.

These inspections shall include:

A. Irrigation Controllers

- 1. Semi-automatic start of the automatic irrigation controller
- 2. Check for proper operation
- Program necessary timing changes based on site conditions & time DST
- 4. Lubricate and adjust mechanical components
- 5. Test back up programming support devices
- 6. Ensure the proper operation of each automatic rain shutoff device. If none, provide proposal for the installation to be included in the 30-day irrigation audit.

B. Water Sources

- 1. Visual inspection of water source
- 2. Clean all ground strainers and filters
- Test each pump at design capacities <u>weekly</u>; inform District Manager of any problems immediately. This is to minimize the time a water source is down. Contractor shall also confirm weekly that all backflow preventers are on and operating properly, if applicable.
- 4. Test automatic protection devices

C. Irrigation Systems

- 1. Manual test and inspection of each irrigation zone in its entirety.
- 2. Clean and raise heads as necessary
- 3. Adjust arc pattern and distance for required coverage areas
- 4. Clean out irrigation valve boxes

D. Report

- 1. Irrigation operation time
- 2. Irrigation start time
- 3. Maintenance items performed
- 4. General comment and recommendations
- The above list is for routine maintenance and adjustment of the existing irrigation system components.

- Locating and repairing or replacing automatic valves or control wires and irrigation controller or pump repairs as well as other larger scale repairs are to be considered additional items.
- Contractor shall provide a list of additional charges and pricing for such items other than routine maintenance as a separate price from this bid.
- Routine irrigation maintenance is to be completed monthly.
- Each zone is to be turned on and operated for as long as necessary to verify proper operation.
- Each head, seal, nozzle, and strainer are to be inspected for adjustment and shall be aligned, packed, cleaned and repaired as necessary.
- Shrubs, groundcovers, and turf around sprinkler heads shall be trimmed to maintain maximum clearance at all times for the greatest coverage.
- It shall be the Contractor's responsibility to ensure all drip tubing is covered with mulch prior to Contractor leaving the property.
- All below ground repairs including valves, pumps and wiring require an estimate for all such repairs.
- Upon written approval from Management, Contractor shall proceed. In the event
 of an emergency, Contractor shall make a diligent effort to contact, with the
 approximate price or estimate of repairs, Management or their assign prior to
 making such repair.

Upon being awarded contract, Contractor shall have a period of thirty (30) days from date of commencement to perform a thorough audit of the entire irrigation system listing items that need repair/replacement in order for the system to operate properly. A separate audit may be provided by the Contractor listing those items that would improve the irrigation system. Any action taken regarding the Irrigation Audit will be at the Board of Supervisors' discretion.

Assuming the Board of Supervisors approves the repairs listed in the 30-day audit and after such repairs have been made, after the thirty (30) day period has expired and for the duration of the contract, Contractor shall assume responsibility for any and all unreported maintenance deficiencies, including parts and labor, associated with the irrigation system of 2 inches or less, to include sprinkler heads, nozzles, drip, main and delivery lines and any associated fittings.

Said repairs shall be performed immediately. The District Manager shall be notified what day and time of the week the irrigation tech will be available servicing the community. The Contractor will keep detailed irrigation reports consisting of run times and correct operation of system. A copy of this report will be maintained by the Contractor and a copy delivered to the District Manager or his designee, along with the weekly report. At no time shall the Contractor leave the property knowing of the need for a repair and not reporting it.

Watering schedules shall meet all government regulations, and zone times will be adjusted depending on job conditions, climatic conditions and all watering restrictions of

St. Johns County or any other governmental agencies. It is the responsibility of the Contractor to ensure the turf and plant material remains healthy. If the Contractor finds that the irrigation system cannot adequately cover the District in the allotted time, it will be the Contractor's responsibility to bring this to the attention of the District representative and apply for a variance. Violations and/or fines imposed by any local or state agency will be deducted from the Contractor's monthly payment.

Emergency service shall be available after normal working hours and an emergency telephone number will be provided to Management or their assign. Broken mainlines and irrigation valves stuck in the "open" position are to be considered emergencies. **Freeze Protection.** The Contractor shall describe ability and cost per application to provide freeze protection for pumps/wells.

PART 5

INSTALLATION OF MULCH

After prior approval by the Board of Supervisors, Contractor shall top dress all currently common areas as shown on the maintenance map (landscaped beds, tree rings) with Brown Hardwood Mulch up to twice per year during the months of April and October. In doing so, Contractor shall ensure that all mulched areas are brought to a minimum depth of three (3) inches after compaction.

Contractor is responsible for all necessary clean up related to this procedure.

Contractor agrees to provide reasonably neat and defined lines along edges of all mulched areas. In addition to the aesthetics of this, it is also done to facilitate mechanical edging of these areas. Additionally, Contractor shall properly trench all bed lines adjacent to concrete surfaces. Trenches shall be 3" deep and beveled. Mulched beds on slopes adjacent to turf shall also be trenched to a depth of 3" & beveled to reduce mulch washout. This procedure has not been practiced in the past and Contractor is to include any additional labor in the cost of the mulch for all trenching. Mulch shall not be piled around tree trunks or bases of plants. Any mulch "volcanoes" around tree trunks shall be corrected immediately at no additional cost to Owner.

Contractor agrees to ensure that mulch caught in plant material will be shaken or blown from plants, so that upon completion there is no plant material left covered with mulch.

If, after installation is complete and it is determined that additional mulch is required to attain the required total depth of 3", sufficient mulch shall be supplied by Contractor at no additional cost to District.

This item will not be included in the contract amount and shall be invoiced separately the month after service is rendered. Contractor shall provide a price

per cubic yard and estimated quantities to be installed per top dressing (based on his own field measurements) and shall submit with bid.

The District reserves the right to subcontract out any and all mulching events.

PART 6

ANNUAL INSTALLATION

Planting of Annuals. After prior approval by the Board of Supervisors, Contractor shall replace approximately 756 annuals in annual beds to four (4) times per year and maintain annuals to ensure a healthy appearance. The Contractor will have the type of annual to be installed pre-approved by the District or its representative in writing. An Annual Options Presentation for the entire year stipulating plant options and timing for each rotation shall be submitted to the District shortly after execution of contract in order for the District or its representative to select annual choice(s). Annuals shall be hand watered at the time of installation. The Contractor will remove dead or dying annuals before the appearance of such annuals could be reasonably described as an eyesore. If the beds are left bare prior to the next planting, the Contractor will keep such beds free of weeds at all times until the next planting rotation occurs. Timing shall be centered on a holiday rotation being planted no later than the end of the first week of December and rotate accordingly every three months. (Jan., April, July, and Oct.)

Annual installation price shall include the removal of all dead annuals prior to placing new plants, regular deadheading, necessary soil adjustments, soil additives, fungicides, and monthly slow-release nutritional requirements at no additional cost to District. Contractor shall replace at his expense any annual that dies, fails to thrive or is damaged by insects/disease. Contractor shall also include in the spring rotation (March) at no additional cost to District, a major renovation of all annual beds. A potting mix specifically blended for annuals shall be used at this time and shall be replenished as necessary prior to each change out throughout the year. All annual beds shall be raised at least eight inches and covered with a layer of Pine Fines 1" thick. All this shall be provided at no additional cost to the District.

This item will not be included in the contract amount. Contractor shall provide a price per 4" plant as requested and shall submit with bid. This work shall be invoiced separately in the month after service is rendered.

The District reserves the right to subcontract out any and all annual installation events.

[END OF SECTION]
EXHIBIT A

BID QUOTE FORM MADEIRA COMMUNITY DEVELOPMENT DISTRICT

MADEIRA COMMUNITY DEVELOPMENT DISTRICT LANDSCAPE & IRRIGATION MAINTENANCE INVITATION FOR QUOTE

Having carefully examined the specifications and having thoroughly inspected said property, the undersigned proposes to furnish all labor, materials and proper equipment for the entire scope of work, in accordance with said specifications, for the sum of:

PART 1

· 79,520.00

General Landscape Maintenance	9
- Storm Cleanup \$_75.00hr.	
Tree Staking/Strapping Removal \$ 27.50 / p	per tree (based on plan details) - Freeze
Protection (description of ability) We do not anticip	pate any advanced freeze protection
will be required	
\$ N/A /application	
- Hand Watering	
\$ 55.00 /hr. for employee with hand-held hose	
\$ 145.00hr. for water truck/tanker	
These prices are informational only and NOT to be i	included in General Landscape Maintenance Cost

PART 2

	ST. A	UGUSTINE (per specificat	ions in Part 2)	
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
	See attached FERT/C	HEM calendar and IPM F	Plan	
	Z	OYSIA (per specifications	in Part 2)	
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
				×
		BAHIA (per specifications i		
MONTI	H FORMULA	APPLICATION RA (LBS. N/1000 SI		
	BE	R AUDA (per specifications	s in Part 2)	
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	

	ORNA	MENTALS (per specifications	in Part 2)	
MONTH	FORMULA	APPLICATION RATE (LBS. N/1000 SF)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
		PALMS (per specifications in I		
MONTH	FORMULA	APPLICATION RATE (LBS. /PALM)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION
Please list	any additional fertiliza	ation for those plant materials re		cations.
MONTH	FORMULA	PLANTS TO BE FERTILIZED (i.e., Crapes, Loropetalum)	TOTAL POUNDS PRODUCT TO BE APPLIED	COST PER APPLICATION

The totals in the "Cost per application" column should equal your Total Fertilization Cost for the year.

PART 3

Pest Control (All labor and materials)
Yr.

All items needed included

(if entire pesticide allowance is required) *

* This is an allowance for treatments of trees, ornamentals, groundcovers, etc. and should include only those pesticides/herbicides not already included in the turf fertilizer section. This dollar amount will not be equally divided amongst the monthly invoices. The portion of the allowance used on any particular event shall be billed the month after services are rendered. Contractor shall continue to be responsible for the eradication/control of all weeds, pests and diseases after the allowance listed above has been exhausted.

OTC Injections will be performed at the discretion of the District's BOS
(This shall not be included in either the Pest Control cost listed above nor shall it be included in the Grand Total or Contract Amount.)

OTC Injections (All labor and materials)

\$ 14,000.00 /Yr. (based on quantities below)

(OTC injections per specs - do not include in Grand Total)

Palm Type	Palm Qty	# of Inoculations per quarter per palm (based on size)	Cost per Individual Inoculation	Total Cost per Year (4x per year)
Medjool Palm	28	1	\$125.00	\$14,000.00

The CDD reserves the right to subcontract out any and all OTC Injection events.

	Freeze Protection (description of ability) Shut down controllers & pump stations as applicable. Open Valves as needed to assist with expansion
	\$ Included /application (do not include in Irrigation Total or Grand Total) After hours emergency service hourly rate \$ 85.00 /hr. (i.e. broken mainlines,
	pump & wells, etc.)
	ctor shall provide a list of additional charges and pricing for such items other than maintenance as a separate price from this bid.
	PART 5
	on quantities determined by Contractor's field measurements at time of bidding, ctor shall install:
80	CY Brown Hardwood Mulch per specs for the first top-dressing at \$ 59.00 /CY
(app. A	pril) And
80	CY Brown Hardwood Mulch per specs for the second top-dressing at \$59.00CY

Installation of Brown Hardwood Mulch (All labor and materials) \$9,440.00 /Yr. (if both topdressings are performed - do not include in Grand Total)

Each top-dressing shall leave all beds with a depth of 3"

(app. October)

The DISTRICT reserves the right to subcontract any mulching event to an outside vendor

PART 6

Annual Installation (All labor and materials)

The DISTRICT reserves the right to subcontract any annual installation event to an outside vendor

Contractor shall install 756 (4" pots) annuals up to four (4) times per year per specs at the direction of the District at \$2.05 /annual

\$			
\$ 6,199.20 /Yr. (if all rotations a GRAND TOTAL (PARTS 1, 2, 3 & 4 - T			Total)
\$	/Yr.		
FIRST ANNUAL RENEWAL	5	94,000.00	/Yr.
SECOND ANNUAL RENEWAL Contractor/Firm NameYellowstone Landscape	\$	94,000.00	/Yr.
Firm Address 1965 SR 207			
City/State/Zip_St Augustine, FL 32086			
Phone Number 386-237-8621	Fax Number_	386-437-5143	
Name and Title of Representative John I	Distler, Business (Please Print)		
Representative's Signature			
Date 10/16/2023	_		

Madeira Community Development District Integrated Pest Management



Turf Grass Integrated Pest Management

- Healthy grass is the number one and most important factor for pest management in turf.
- · This starts with proper fertilization, watering, and mowing.
- Yellowstone landscape will fertilize turf with only slow release nitrogen sources at a rate of no
 higher than one pound of nitrogen per 1,000 sq. ft. per application. Higher amounts of fertilizer
 will create optimum conditions for disease, weed development, and even a greater risk of
 leaching into waterbodies during the rainy season.
- No phosphorus will be used unless a soil test recommends it per UF recommendations
- · Scouting turf for pest pressure will be done monthly
- Using preventive insect treatments at the right time based on environmental conditions and scouting. (Example applying Arena insecticide as a preventive in June to prevent a chinch bug outbreak that usually occurs in late July and August based on previous knowledge of the property.)
- Using pre-emergent herbicides to help control weeds before they emerge. (Example would be a
 planned pre-emergent fertilizer throw with Dimension in the month of February before soil
 temps warm up to provide pre-emergent control of crabgrass.
- Scouting for weed pressure in turf monthly to see if the threshold has been met for a post
 emergent weed treatment this will ensure for minimal weeds in the turf and help produce a
 strong vigorous lawn.

Integrated Pest Management Plan for Shrubs and Trees

- We will use only slow release fertilizers on shrubs and trees.
- Lesco 8-0-10 palm and tropical ornamental fertilizer is the general shrub and tree fertilizer that
 will be used its 50% time release and is high in Iron, Manganese, and Magnesium which are all
 important nutrients to grow plants in St Augustine.

 8-0-10 will be applied at a rate of 10 lbs. of product per 1000 sq. ft. on shrubs and trees.



- Lesco 8-2-12 Palm and tropical ornamental fertilizer will be used on Sable and Washingtonian Palms in Managed Homeowner Properties during the months of March and October.
- Yellowstone landscape will scout shrubs and trees for insects monthly. Doing this will help
 prevent major insect infestation before it reaches the damage threshold. (Example would be
 scouting oleanders monthly starting in march for caterpillars and treating with insecticide once
 they have been spotted)
- We will never spray the same miticide consecutively as this will cause pest resistance which is a major problem with spider mites. (Example would be rotating between Conserve an Avid when treating mites)

Integrated Pest Management Plan for Specialty Palms

- With palms in Florida the main threats are palm weevils, disease, and nutrient deficiencies.
- · We will perform two root drenches with insecticide, fungicide, and micronutrients.
- At the time of each drench we will also apply 8-2-12 Lesco palm and tropical fertilizer this
 product is specifically formulated for use on palms and is recommended by the University of
 Florida.
- These steps will help ensure the health of the palms. Even though most types of palm disease
 are not treatable this program will help ensure the health of the palms and help prevent the
 diseases that are preventable.

Integrated Pest Management for Control of Weeds in Ornamental Beds and Mulched Areas

- Weeds will be sprayed monthly in Ornamental beds and mulched areas with prosecutor which is a 41% Glyphosate product.
- Sure Guard pre-emergent will be used twice a year in mulched areas. This will help to stop
 certain grassy and broadleaf weeds from germinating.
- In areas where a non-selective herbicide cannot be used. Hand weeding or over the top herbicides will be used.
- Over the top herbicides that will be used is Lontrel, Image, certainty, and fusillade.

- Lontrel is a broadleaf herbicide that can be used over the top of certain ornamentals. These include Juniper and azalea
- Image controls broadleaf weeds and sedge it can be sprayed over the top of Asiatic jasmine, Lirope, Juniper, and Indian Hawthorne



- Certainty is used to control certain broadleaf weeds and sedge it can be sprayed over the top of Azalea, Asiatic Jasmine, and Oleander.
- Fusilade controls grassy weeds and can be sprayed over a wide variety of ornamentals such as Asiatic Jasmine, Lirope, Juniper, Indian Hawthorne, and Oleander.
- Lesco Pre m (Pendimethalin) will be used over the top of Juniper and jasmine beds twice a year this will help certain grassy and broadleaf weeds from germinating

Yellowstone Landscape will use this integrated pest management plan and always keep the best interest of the community and its residents in mind. We will always use the products by the label and use them at label rates in accordance with federal laws.

TURF FERTILIZATION

JAN / FEB

15-0-15 40% PolyPlus Micros with Stonewall0.37% THIS INCLUDES our first pre-emergent application

MARCH / APRIL

20-0-0 @ 1 lb of 60% slow release N per 1000 0-0-25 @ 3 oz per 1000

MAY / JUNE

T/O micronutrients @ 6 oz per 1000 0-0-25 @ 3 oz per 1000 1 lb of slow release N per 1000

JULY / AUG

12-0-0 at 1lb of N per 1000 T/O micronutrients @ 3 oz per 1000 0-0-25 @ 3 oz per 1000

SEPT / OCT

T/O micronutrients at 6 oz per 1000 0-0-25 @ 3 oz per 1000

NOV / DEC

0-0-25 Potassium

INSECTICIDE APPLICATION

JAN / FEB

AS NEEDED FOR WINTER MONTHS

MAR / APRIL

TRIPLE CROWN FOR EARLY PROTECTION

MAY/JUNE

ARENA WG

JULY / AUG

PERMETHRIN

SEPT / OCT

PERMETHRIN

NOV / DEC

AS NEEDED

HERBICIDE AND FUNGICIDE

FUNGICIDES TROUGHTOUT THE YEAR AS NEEDED

JAN/FEB

SPOT TREATMENT AS NEEDED

MARCH / APRIL

BLANKET OF A POST HERBICIDE

MAY / JUNE

BLANKET OF BOTH A PRE AND POST EMERGENT

JULY / AUG

BOTH BLANKET AND SPOT TREATMENT

SEPT / OCT

BLANKET OF BOTH A PRE AND POST EMERGENT

NOV / DEC

AS NEEDED WEED CONTROL

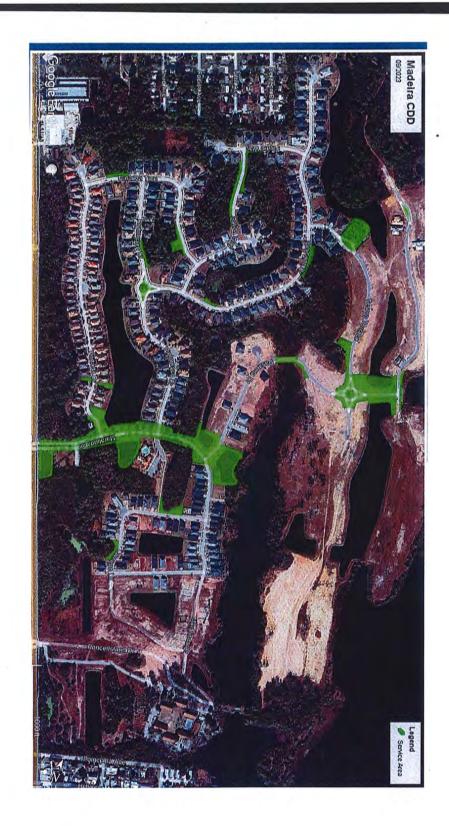
TREE/SHRUB/PALM FERTILZATION

- WE FERTILIZE SHRUBS WITH A GRANULAR COMPLETE WITH MICRONUTRIENS TWICE A YEAR.
 THIS IS A LESCO PRODUCT 8-0-10 AND OR 8-2-12
- PALMS ARE TREATED FROM 1 TO 4 TIMES A YEAR DEPENDING ON SPECIES AND NEEDS.
- SPECIALTY AND TROPICAL PALMS MAY ALSO REQUIRE MICRONUTIENTS IN LARGER QUANITIES
 DEPENDING ON SITUATIONS, FRIZZLETOP (MANGANESE SULPHATE DEFICIENCY) AND MANY
 OTHER DEFICIENCIES WHICH WE INSPECT AND TREAT AS NEEDED
- SHRUBS ARE ALSO TREATED AS NEEDED FOR INSECT ACTIVITY WITH A COBINATION OF BOTH CONTACT AND SYSTEMIC INSECTICIDES
- WE ALSO USE BOTH LIQUID AND OTHER SPECIALTY PRODUCTS AS FLORIDA SOIL CONDITIONS
 DICTATE PLANT HEALTH

Products and dates are based on current expected needs of the community. Dates and product may change due to weather or needs of the plant material and turf. Insects and weeds will be spot treated as needed in addition to listed products.

EXHIBIT B Landscape Maintenance Map

Please see map attached. Please note that the amenity center is <u>NOT</u> CDD property and not part of the scope. Please also refer to the map for which ponds are mowed in their entirety.



Tab 7





Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

Madeira Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

About FIA

Florida Insurance Alliance ("FIA"), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects nearly 1,000 public entity members.

Competitive Advantage

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for "alleged" public official ethics violations
- Proactive in-house claims management and loss control department
- Risk management services including on-site loss control, property schedule verification and contract reviews
- Complimentary Property Appraisals
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

How are FIA Members Protected?

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA's primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers.

What Are Members Responsible For?

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

Additional information regarding FIA and our member services can be found at www.fia360.org.

Quotation being provided for:

Madeira Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Term: October 1, 2023 to October 1, 2024

Quote Number: 100123658

PROPERTY COVERAGE

SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE

COVERED PROPERTY				
Total Insured Values –Building and Contents – Per Schedule on file totalling				
Loss of Business Income	\$1,000,000			
Additional Expense	\$1,000,000			
Inland Marine				
Scheduled Inland Marine	\$29,550			

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	<u>Valuation</u>	<u>Coinsurance</u>
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

DEDUCTIBLES:	\$2,500	Per Occurrence, All other Perils, Building & Contents and			
		Extensions of Coverage.			
	5 %	Total Insured Values per building, including vehicle			
		values, for "Named Storm" at each affected location			
		throughout Florida subject to a minimum of \$10,000 per			
		occurrence, per Named Insured.			
	Per Attached Schedule	Inland Marine			

Special Property Coverages				
<u>Coverage</u>	<u>Deductibles</u>	<u>Limit</u>		
Earth Movement	\$2,500	Included		
Flood	\$2,500 *	Included		
Boiler & Machinery	\$2,500	Included		
TRIA		Included		

^{*}Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

TOTAL PROPERTY PREMIUM

\$6,030

Extensions of Coverage

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability
Х	Α	Accounts Receivable	\$500,000 in any one occurrence
х	В	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
х	С	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
Х	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
Х	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
Х	F	Duty to Defend	\$100,000 any one occurrence
Х	G	Errors and Omissions	\$250,000 in any one occurrence
Х	Н	Expediting Expenses	\$250,000 in any one occurrence
Х	ı	Fire Department Charges	\$50,000 in any one occurrence
Х	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
Х	К	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
Х	L	Leasehold Interest	Included
Х	М	Air Conditioning Systems	Included
х	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
х	0	Personal property of Employees	\$500,000 in any one occurrence
Х	Р	Pollution Cleanup Expense	\$50,000 in any one occurrence
Х	Q	Professional Fees	\$50,000 in any one occurrence
Х	R	Recertification of Equipment	Included
Х	S	Service Interruption Coverage	\$500,000 in any one occurrence
Х	Т	Transit	\$1,000,000 in any one occurrence
Х	U	Vehicles as Scheduled Property	Included
Х	V	Preservation of Property	\$250,000 in any one occurrence
Х	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
Х	Х	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

Х	Υ	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence				
Х	Z	Ingress / Egress	gress / Egress 45 Consecutive Days				
Х	AA	Lock and Key Replacement	\$2,500 any one occurrence				
Х	BB	Awnings, Gutters and Downspouts	Included				
Х	СС	Civil or Military Authority	45 Consecutive days and one mile				

CRIME COVERAGE

Description	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
•		
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included
,, ,,,		

Deadly Weapon Protection Coverage

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

AUTOMOBILE COVERAGE

Coverages	Coverages Covered Limit		Premium	
Covered Autos Liability	8,9	\$1,000,000	Included	
Personal Injury Protection	N/A		Not Included	
Auto Medical Payments	N/A		Not Included	
Uninsured Motorists including Underinsured Motorists	N/A		Not Included	
Physical Damage Comprehensive Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning. See item Four for Hired or Borrowed Autos.	Not Included	
Physical Damage Specified Causes of Loss Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism See item Four for Hired or Borrowed Autos.	Not Included	
Physical Damage Collision Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto See item Four for Hired or Borrowed Autos.	Not Included	
Physical Damage Towing And Labor	N/A	\$0 For Each Disablement Of A Private Passenger Auto	Not Included	

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit \$1,000,000

Personal Injury and Advertising Injury Included

Products & Completed Operations Aggregate Limit Included

Employee Benefits Liability Limit, per person \$1,000,000

Herbicide & Pesticide Aggregate Limit \$1,000,000

Medical Payments Limit \$5,000

Fire Damage Limit Included

No fault Sewer Backup Limit \$25,000/\$250,000

General Liability Deductible \$0

PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)

Public Officials and Employment Practices Liability Limit Per Claim \$1,000,000

Aggregate \$2,000,000

Public Officials and Employment Practices Liability Deductible \$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate. Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability
Network Security Liability
Privacy Liability
First Party Extortion Threat
First Party Crisis Management
First Party Business Interruption

Limit: \$100,000 each claim/annual aggregate



PREMIUM SUMMARY

Madeira Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Term: October 1, 2023 to October 1, 2024

Quote Number: 100123658

PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine)	\$6,030
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$3,458
Public Officials and Employment Practices Liability	\$3,144
Deadly Weapon Protection Coverage	Included
TOTAL PREMIUM DUE	\$12,632

IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)



PARTICIPATION AGREEMENT Application for Membership in the Florida Insurance Alliance

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance ("FIA") for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 10/01/2023, and if accepted by the FIA's duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;

Madeira Community Development District

- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

(Name of Local Governmental Entity)

By:

Signature

Print Name

Witness By:

Signature

Print Name

Signature

Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE October 1, 2023

By:

Administrator



PROPERTY VALUATION AUTHORIZATION

Madeira Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

QUOTATIONS TERMS & CONDITIONS

- 1. Please review the quote carefully for coverage terms, conditions, and limits.
- 2. The coverage is subject to 25% minimum earned premium as of the first day of the "Coverage Period".
- 3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
- 4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
- 5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
- 6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

☑ □	Building and Content TIV Inland Marine Auto Physical Damage		As per schedule attached As per schedule attached
Signa	ature:	Date:	
Nam	e:		
Title	:		



Property Schedule

Madeira Community Development District

100123658

Policy No.: Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description			Built	Eff. Date	Building		Total Ins	ured Value	
	Address		Const Type	Term Date	Term Date Contents Value					
	Roof Shape	Roof Pitch			Roof Co			g Replaced	Roof Yr Blt	
1	Entry Features/ Monument/Tower 15 Maralinda Drive Saint Augustine FL 32095			005 masonry	10/01/2023	\$313,	JUU		\$313,000	
	Pyramid hip				Clay / concrete t	tiles				
Unit#	Jnit # Description Address Roof Shape Roof Pitch		Vear	Built	Eff. Date	Building	Value			
CC				t Type	Term Date	Contents Value		Total Insured Value		
				, p -	Roof Co			g Replaced	Roof Yr Blt	
	Gate House		20	05	10/01/2023	\$54,8				
2	15 Maralinda Drive Saint Augustine FL 32095		Joisted	masonry	10/01/2024	\$1,9	00		\$56,700	
	Cross gable				Clay / concrete t	tiles				
Unit#	Descri	ption	Year	Built	Eff. Date	Building	Value	Totalina	ured Value	
	Add	ress	Cons	t Type	Term Date	Contents	Value	Totalins	ured value	
	Roof Shape	Roof Pitch			Roof Co	overing	Coverin	g Replaced	Roof Yr Blt	
	Irrigation System		20	05	10/01/2023	\$45,0	00			
3	15 Maralinda Drive Saint Augustine FL 32095		Joisted	masonry	10/01/2024				\$45,000	
Unit#	Descri	-	Year Built Const Type		Eff. Date	Building		Total Ins	Total Insured Value	
L	Add				Term Date	Contents				
	Roof Shape Roof Pitch				Roof Co			g Replaced	Roof Yr Blt	
	Wall /Arbors/ Gates			05	10/01/2023	\$35,0	00			
4	15 Maralinda Drive Saint Augustine FL 32095		Joisted	masonry	10/01/2024				\$35,000	
Unit #	Docori	ution	Voor	D!I4	Eff. Date	Duilding	Value			
Unit #	Descri Add	-		Built		Building		Total Ins	ured Value	
	Roof Shape	Roof Pitch	Cons	t Type	Term Date	Contents		- Davidsond	Roof Yr Blt	
	Light Poles & Signage	ROOI PILCII	20	105	Roof Co 10/01/2023	\$30,0		g Replaced	KOOT YF BIT	
5	15 Maralinda Drive Saint Augustine FL 32095			masonry	10/01/2024	730,0			\$30,000	
						L		1		
Unit #	Descri	ption	Year	Built	Eff. Date	Building	Value			
	Address		Const Type		Term Date	Contents		Total Insured Valu		
	Roof Shape	Roof Pitch		71	Roof Co	u u		g Replaced	Roof Yr Blt	
	RFID Reader and Envera Virtual Ga		20	17	10/01/2023	\$19,6]		
6	15 Maralinda Drive Saint Augustine FL 32095			trical oment	10/01/2024				\$19,674	
			Total:	Building \$497,47	Value 4	Contents Valu \$1,900	e	Insured Va \$499,374	llue	

Sign:	Print Name:	Date:	
· · · · · · · · · · · · · · · · · · ·		·	



Inland Marine Schedule

Madeira Community Development District

Policy No.: 100123658

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Item #	Department Description	Serial Number	Classification Code	Eff. Da	Value	Deductible
1	At Tesoro Park 30 - 50 Watt Bullet Tree Lights 10 – Sidewalk Lights 6 – tree lights on custom aluminum stands mounted in concrete base		Mobile equipment	10/01/20	\$15,000	\$1,000
2	At Maralinda Roadway & Front Entry 1-1200 Watt 12V Transformer 1 – 600 Watt 12 V Transformer 20- 60 degree 3000LK 300 Lumen spread flood lights 10- 50 watt bullet tree lights		Mobile equipment	10/01/20	\$14,550	\$1,000
	-			Total	\$29,550	

Sign:	Print Name:	Date:



Madeira Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

INVOICE

Customer	Madeira Community Development District
Acct #	497
Date	09/14/2023
Customer Service	Kristina Rudez
Page	1 of 1

Payment Information					
Invoice Summary	\$	12,632.00			
Payment Amount					
Payment for:	Invoice#19598				
100123658	-				

Thank You

Please detach and return with payment

Customer: Madeira Community Development District

Invoice	Effective	Transaction	Description	Amount
19598	10/01/2023	Renew policy	Policy #100123658 10/01/2023-10/01/2024 Florida Insurance Alliance Package - Renew policy Due Date: 9/14/2023	12,632.00
				Total

Total 12,632.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:

Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

Remit Payment To: Egis Insurance Advisors	(321)233-9939	Date
P.O. Box 748555	•	09/14/2023
Atlanta, GA 30374-8555	sclimer@egisadvisors.com	09/14/2023

Tab 8



Prepared Date October 13, 2023

PROPOSAL

Prepared for Madeira CDD

DESCRIPTION OF WORK	VISITS	UNIT TOTAL	RATE PER VISIT	MONTHLY TOTAL
 Weekly service includes restocking all pick-up bags, liner bags and removal of waste at each station. Doody Daddy will purchase and provide all bags for each pet waste station. Doody Daddy will provide stations for the community listed above with renewal of a 2 year Service Agreement. 	1 X Week	8 stations	\$96 (\$12 per station)	\$413 (Based on the weekly rate X 4.3 weeks per month. This keeps the payment the same regardless of 4 or 5 services each month.)
 Trash Can Service Weekly service includes removal of current trash bags and restocking liner bags. Doody Daddy will purchase and provide all bags for each trash can. 	1 X Week	2	\$20 (\$10 per can)	\$86
Doody Daddy will walk a specific pattern removing all dog waste from any park and common areas. Pricing based on size and frequency.	N/A	N/A	N/A	N/A
			TOTAL	\$499



Prepared Date October 13, 2023

PROPOSAL

Prepared for Madeira CDD

DESCRIPTION OF WORK	VISITS	UNIT TOTAL	RATE PER VISIT	MONTHLY TOTAL
 Weekly service includes restocking all pick-up bags, liner bags and removal of waste at each station. Doody Daddy will purchase and provide all bags for each pet waste station. Doody Daddy will provide stations for the community listed above with renewal of a 2 year Service Agreement. 	1 X Week	stations	\$N/A (\$12 per station)	\$N/A (Based on the weekly rate X 4.3 weeks per month. This keeps the payment the same regardless of 4 or 5 services each month.)
 Weekly service includes removal of current trash bags and restocking liner bags. Doody Daddy will purchase and provide all bags for each trash can. 	1 X Week	2	\$20 (\$10 per can)	\$86
Doody Daddy will walk a specific pattern removing all dog waste from any park and common areas. Pricing based on size and frequency.	N/A	N/A	N/A	N/A
			TOTAL	\$86

DOODY DADDY • 904.826.9235 • **DOODYDADDYJAX@GMAIL.COM** • P.O. Box 600967 Jacksonville, FL 32260